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# CMS Manual System

## Pub. 100-07 State Operations Provider Certification

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Department of Health &  
Human Services (DHHS)  
Centers for Medicare &  
Medicaid Services (CMS)

Transmittal 2

Date: AUGUST 20, 2004

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### CHANGE REQUEST 3245

**SUBJECT:** Assignment of Provider Identification Numbers

**I. SUMMARY OF CHANGES:** Home Health Agencies (HHA) have been assigned a new provider number series (9500-9799). HHA branches have been assigned a 10-digit provider number with the letter “Q” in the third position. Psychiatric Residential Treatment Facilities are a new Medicaid provider and have been assigned a 6-digit provider number with the letter “L” in the third position.

**MANUALIZATION - EFFECTIVE DATE\*:** Non-applicable

**IMPLEMENTATION DATE:** Non-applicable

*Disclaimer for manual changes only: The revision date and transmittal number apply to the red italicized material only. Any other material was previously published and remains unchanged. However, if this revision contains a table of contents, you will receive the new/revised information only, and not the entire table of contents.*

**II. CHANGES IN MANUAL INSTRUCTIONS:** (N/A if manual not updated.)

(R = REVISED, N = NEW, D = DELETED) – (Only One Per Row.)

R/N/D	CHAPTER/SECTION/SUBSECTION/TITLE
R	2/Table of Contents
R	2/2779/2779A1/Provider Identification Numbers
R	2/2779/2779B/Numbering System for Medicaid Providers
N	2/2779/2779K/HHA Branch Identification Numbers

**III. FUNDING – N/A**

**IV. ATTACHMENTS:**

	<b>Business Requirements</b>
X	<b>Manual Instruction</b>
	<b>Confidential Requirements</b>
	<b>One-Time Notification</b>
	<b>Recurring Update Notification</b>

\*Unless otherwise specified, the effective date is the date of service.

# State Operations Manual

## Chapter 2 - The Certification Process

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*(Rev. 2, 08-20-04)*

Table of Contents

*2779K - HHA Branch Identification Numbers*

## 2779A1 - Provider Identification Numbers

*(Rev. 2, Issued 08-20-04, Effective: N/A/ Implementation: N/A)*

The identification numbers for providers and suppliers paid under Part A have six digits. The first two digits identify the State in which the provider is located. The last four digits identify the type of facility.

Following is a list of all State Codes:

Alabama	01	New Hampshire	30
Alaska	02	New Jersey	31
Arizona	03	New Mexico	32
Arkansas	04	New York	33
California	05, 55	North Carolina	34
Colorado	06	North Dakota	35
Connecticut	07	Ohio	36
Delaware	08	Oklahoma	37
District of Columbia	09	Oregon	38
Florida	10, 68	Pennsylvania	39
Georgia	11	Puerto Rico	40
Hawaii	12	Rhode Island	41
Idaho	13	South Carolina	42
Illinois	14	South Dakota	43
Indiana	15	Tennessee	44
Iowa	16	Texas	45, 67
Kansas	17	Utah	46
Kentucky	18	Vermont	47
Louisiana	19	Virgin Islands	48
Maine	20	Virginia	49
Maryland	21, 80	Washington	50
Massachusetts	22	West Virginia	51
Michigan	23	Wisconsin	52
Minnesota	24	Wyoming	53
Mississippi	25	Canada	56
Missouri	26	Mexico	59
Montana	27	American Samoa	64
Nebraska	28	Guam	65
Nevada	29	Commonwealth of the Northern Marianas Islands	66

Assign the last four digits sequentially from within the appropriate block of numbers.

Use the following blocks of numbers for the types of facilities indicated:

0001-0879      Short-term (General and Specialty) Hospitals

0880-0899	Reserved for hospitals participating in ORD demonstration project
0900-0999	Multiple Hospital Component in a Medical Complex (Numbers Retired)
1000-1199	Reserved for future use
1200-1224	Alcohol/Drug Hospitals (Numbers Retired)
1225-1299	Medical Assistance Facilities
1300-1399	Critical Access Hospitals
1400-1499	Continuation of Community Mental Health Centers (4900-4999 series)
1500-1799	Hospices
1800-1989	Federally Qualified Health Centers
1990-1999	Religious Nonmedical Health Care Institutions (formerly Christian Science Sanatoria (Hospital Services)
2000-2299	Long-Term Hospitals (Excluded from PPS)
2300-2499	Hospital Based Renal Dialysis Facilities
2500-2899	Independent Renal Dialysis Facilities
2900-2999	Independent Special Purpose Renal Dialysis Facility <a href="#">1/</a>
3000-3024	Formerly Tuberculosis Hospitals (Numbers Retired)
3025-3099	Rehabilitation Hospitals (Excluded from PPS)
<i>3100-3199</i>	<i>Home Health Agencies</i>
3200-3299	Continuation of Comprehensive Outpatient Rehabilitation Facilities (4800-4899) Series
3300-3399	Children's Hospitals (Excluded from PPS)
3400-3499	Continuation of Rural Health Clinics (Provider-based) (3975-3999) Series
3500-3699	Hospital Based Satellite Renal Dialysis Facilities
3700-3799	Hospital Based Special Purpose Renal Dialysis Facility <a href="#">1/</a>
3800-3974	Rural Health Clinics (Free-Standing)
3975-3999	Rural Health Clinics (Provider-Based)
4000-4499	Psychiatric Hospitals (Excluded from PPS)
4500-4599	Comprehensive Outpatient Rehabilitation Facilities
4600-4799	Community Mental Health Centers
4800-4899	Continuation of Comprehensive Outpatient Rehabilitation Facilities (4500-4599 Series)
4900-4999	Continuation of Community Mental Health Centers (4600-4799) Series

5000-6499	Skilled Nursing Facilities (See <a href="#">§1060.D.</a> )
6500-6989	Outpatient Physical Therapy Services
6990-6999	Numbers Reserved (formerly Christian Science Sanatoria (Skilled Nursing Services))
<i>7000-8499</i>	<i>Continuation of Home Health Agencies (3100-3199) Series</i>
8500-8899	Continuation of Rural Health Clinics (Provider-Based) (3400-3499) Series
8900-8999	Continuation of Rural Health Clinics (Free-Standing) (3800-3974) Series
<i>9000-9799</i>	<i>Continuation of Home Health Agencies (8000-8499) Series</i>
<i>9800-9999</i>	<i>Reserved for Future Use</i>

Before the reserved numbers identified above are used, obtain clearance from CO.

1/ These facilities (SPRDFs) will be assigned the same provider number whenever they are recertified.

**NOTE: Religious Nonmedical Health Care Institutions (RNHCI)** are not certified by SAs. The provider numbers for RNHCIs are assigned by the Boston RO.

**EXCEPTION** - Organ procurement organizations (OPOs) are assigned a six-digit alphanumeric identification number. The first two digits identify the State code. The third digit is the alpha character "P." The remaining three digits are the unique facility identifier.

## 2779B - Numbering System for Medicaid Providers

*(Rev. 2, Issued 08-20-04, Effective: N/A/ Implementation: N/A)*

For certification purposes, title XIX-only providers are identified by a 6-digit alphanumeric identification number. The first two digits identify the State in which the provider is located. The third position, which is an alpha character, identifies the type of facility by level or type of care being provided. The last three digits make up a sequential number series beginning with 001.

The RO uses the following groups of alphanumeric numbers for the type of facility as indicated:

A001-A999	NF (Formerly assigned to Medicaid SNF)
B001-B999	NF (Formerly assigned to Medicaid SNF) Expansion of A001-A999
E001-E999	NF (Formerly assigned to ICF)
F001-F999	NF (Formerly assigned to ICF) Expansion of E001-E999
G001-G999	ICF/MR
H001-H999	ICF/MR Expansion of G001-G999
K001-K999	Medicaid HHAs
<i>L001-L999</i>	<i>Psychiatric Residential Treatment Facilities (PRTF)</i>

## ***2779K – HHA Branch Identification Numbers***

***(Rev. 2, Issued 08-20-04, Effective: N/A/ Implementation: N/A)***

*HHA Branches are identified by the assignment of a 10-digit alpha-numeric number. Each branch is numbered with the same provider identification number as the parent or subunit with two modifications: (1) The letter “Q” will be in the third position between the state code and the 4-digit provider designation; and (2) three additional digits are added to the end of the number. The last 3 digits are a one up number for each consecutive branch. These digits allow the capability of assigning up to 999 branches to one parent or subunit HHA. Branch identification numbers will be used only once. In the event that an HHA branch closes, its unique branch identification number is terminated and will not be reused to identify another branch of that HHA or subunit.*

*Example:* *ABC Home Health Agency has three branches. Its provider identification number is 017001. ABC’s three branches would be assigned the branch identification numbers 01Q7001001, 01Q7001002, and 01Q7001003.*