

**Department of Energy**

Idaho Operations Office  
1955 Fremont Avenue  
Idaho Falls, ID 83401

May 11, 2004

Mr. Paul H. Divjak, President  
Bechtel BWXT Idaho, LLC  
P.O. Box 1625, MS 3898  
Idaho Falls, Idaho 83415

**SUBJECT: Electrical Safety Performance Baseline - (TS-QSD-04-058)**

- REFERENCE:**
- 1) Memorandum, K. E. McSlarrow to Distribution, Subject: Electrical Safety Month, dated April 23, 2004
  - 2) Letter, P. H. Divjak to E. D. Sellers, Subject: NE-70 Safety Performance Challenge, dated April 9, 2004
  - 3) Letter, P. H. Divjak to E. D. Sellers, Subject: Near Miss Safety Improvement Challenge, dated March 30, 2004
  - 4) Letter, E. D. Sellers to P. H. Divjak, Subject: Near Miss Safety Improvement Challenge (TS-QSD-04-040), dated March 16, 2004

Dear Mr. Divjak:

The Deputy Secretary has designated May 2004 as Electrical Safety Month for the Department of Energy (Reference 1, Enclosed). The Deputy Assistant Secretary for the Office of Corporate Performance Assessment (EH-3) conducted a videoconference on April 20, 2004, to initiate a complex-wide electrical safety campaign.

In response, I am requesting that you develop a performance baseline of electrical safety occurrences in a manner similar to that already undertaken for all near misses. Specifically, the action should focus on all electrical safety occurrences in CY-02, CY-03 and CY-04 to date. It is recognized that for CY-02 and CY-03, about half of the near misses observed for the INEEL (BBWI) involved electrical safety events and the Laboratory is on the same pace for CY-04. It is suggested that BBWI expand their Improvement Plan for addressing the safety performance challenge to incorporate this action. For example, the derivation of common cause/root cause analyses and corrective actions should be developed in a manner similar to what has already been undertaken for all near misses. By expanding the existing Improvement Plan, we can track this initiative as part of the safety performance challenge.

Mr. Paul H. Divjak

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The action taken herein is considered to be within the scope of work of the existing contract and does not authorize the Contractor to incur any additional costs (either direct or indirect) or delay delivery to the Government. If the Contractor considers that carrying out this action will increase contract costs or delay any delivery, the Contractor shall promptly notify the Contracting Officer orally, confirming and explaining the notification in writing within five (5) working days. Following submission of the written notice of impacts, the Contractor shall await further direction from the Contracting Officer.

Your support of the Department's electrical safety campaign is appreciated. If you have any questions, please contact G. L. Beausoleil at 208-526-5558.

Sincerely,



Elizabeth D. Sellers  
Manager

Enclosure

cc: C. W. Bingham, BBWI, MS 0320  
R. C. Nugent, BBWI, MS 3428  
R. F. French, BBWI, MS 4123