

[signed August 14, 2004]

MEMORANDUM

TO: Distribution

FROM: Mark R. Maddox
Acting Assistant Secretary, Office of Fossil Energy

SUBJECT: Office of Fossil Energy's Response to DOE's Electrical Safety Initiative

I want to take this opportunity to thank you for the response to my memorandum of June 25, 2004, requesting the status of your electrical safety programs. Upon review of the responses, it is clear that across FE actions are being taken to: (1) ensure our procedures adequately address electrical hazards in the workplace; (2) train our workers in safe work practices; (3) improve near miss reporting and analysis; and (4) circulate and adopt lessons learned and best practices from across the DOE complex and private sector. Many actions have been taken within FE, and more are planned. Unfortunately, electrical safety incidents continue to occur within the Department, including FE. This reinforces the need to maintain our commitment to improve performance in electrical safety. I encourage you to continue the progress we have made, and to review the actions being taken at other sites to identify additional safety actions that may benefit your operations (see Attachment).

Attachment

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