

Medicare Carriers Manual Part 4 - Professional Relations

Department of Health and
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CHANGE REQUEST 1313

<u>HEADER SECTION NUMBERS</u>	<u>PAGES TO INSERT</u>	<u>PAGES TO DELETE</u>
1010.2 - 1010.5	1-107 - 1-109 (3 pp.)	1-107 - 1-110 (4 pp.)

NEW/REVISED MATERIAL--*EFFECTIVE DATE: 11/20/2000*
IMPLEMENTATION DATE: 11/20/2000

The physician identification and registration instructions are being revised to upgrade the Registry telecommunication system connectivity with the Medicare Data Communications Network using AT&T Global Network Service/Connect:Direct.

Section 1010.4, Registry Customer Information Control System (RCICS), is modified to include upgrading the Carrier Registry Telecommunication connectivity from Relay Gold to the Medicare Data Communications Network using the AT&T Global Network Service/Connect:Direct.

These instructions should be implemented within your current operating budget.

DISCLAIMER: The revision date and transmittal number only applies to the redlined material. All other material was previously published in the manual and is only being reprinted.

1010. CARRIER REGISTRY TELECOMMUNICATIONS INTERFACE

The Registry has established a telecommunications network between the Registry, you, and the AMA to ensure that its data files are current and information can be exchanged quickly and effectively. The network functions include file transfer, **Registry Customer Information Control System (RCICS)**, and other software and hardware components with the capability of rapid data exchange. These instructions are not a substitute for information found in the Telecommunication Guide published by the Registry in February and May 1989. For complete instructions, refer to the Registry Telecommunications Guide.

1010.1 General.--The Registry provides the software interface, installation instructions, and data communication support needed to initiate, develop, and maintain your remote telecommunication link.

The Registry is accessible through the Medicare Data Communications Network using the AT&T Global Network Service/Connect:Direct (AGNS/CD). AGNS/CD which enables many varieties of terminals and computers to exchange information.

The Registry provides the capability for on-line transfer of files between you and the Registry through the use of AGNS/CD which runs and executes at the Registry mainframe level. CD is a software package, which runs on the mainframe. Advantis is now called AGNS and is a communication network. The AGNS will replace Tymnet network. CD uses the AT&T network to transmit files from mainframe to mainframe. This transmission is controlled by JCL on the mainframe and whatever scheduling package is used at your data center. The file transfer is sent through The AGNS/CD in the mainframe. You are notified when the file transfer is completed. Once completed, the transfer request is terminated.

RCICS enables you to make on-line inquiries directly to the Registry and to view all records you submitted to the Registry on its Suspense and UPIN file. RCICS enable you to access through your terminal/desktop computer.

Network Hardware/Software Components.-- Requires mainframe access using TN 3270 connection.

1010.2 AGNS/CD.--Allows on-line contact with the Registry's mainframe computer. The Registry provides AGNS/CD access along with a Registry Telecommunications Guide. Installation instructions for the AGNS/CD are in the Guide.

The features of AGNS/CD provide a faster and more secure transmission of information. It also provides automatic scheduling/transmission of uploads/downloads. The AGNS/CD is mainframe to mainframe software and allows unlimited users and access to the Registry. Consult your telecommunication system/data specialist regarding your current connectivity. They are responsible for developing your connectivity.

A. AGNS/CD Security.--The system provides network access security by requiring entry of both an identification number (ID) and password.

Once network access is achieved, you are directed to the next layer of security, application access verification. You cannot sign onto the Registry system until you have entered a valid ID and password that is recognized. This means that persons not defined to the Registry system cannot access other applications as valid users. **You can use the AGNS to gain access to RCICS, where you will have to enter your ID and password.**

The Registry will not assist you in gaining access to the AGNS at your data center since your method may be different from others. Once you get the VTAM sign on screen for RCICS, the Registry can assist you in signing on. The Registry will work with you to set up and test CD transmissions.

B. Registry Password and IDs.--The Registry assigns log on IDs and passwords to all Registry users for UPIN application .

1010.3 File Transfer.--You can transmit information from the Registry (downloading) and to the Registry (uploading). Downloading transfers a program or data file from the Registry's central computer to your terminal/desktop computer. Uploading transfers a file from your terminal/desktop computer to the Registry's central computer.

Use file transfer for data submission. The Registry accepts data submissions other than by file transfer (i.e., magnetic tape, diskettes) only on an exception basis. For further information, contact the Registry.

Records, which have been transmitted using file transfer, are processed by the Registry's system on the same day received. To verify if your physician/health care practitioner/group practice data were transmitted, review your records on the Carrier Output File and the MPIER File for availability of data returned to your system. If there is no evidence that records were initiated through the Registry system, notify the Registry via telephone. File transfer hours are 4 a.m. to 5 p.m., Monday through Friday (Pacific Coast Time).

The Registry provides an electronic version of the Carrier Workload Report to assist you in monitoring the flow of data in and out of the Registry. This monthly management report can be downloaded from the Registry upon request. The report provides the number of add, exception and update records processed by the Registry for a given time frame. Refer to the Registry Telecommunications Guide for additional information.

1010.4 Registry Customer Information Control System.--A mainframe RCICS session is used for handling on-line transactions to display records on the Suspense file, UPIN file, and the Audit Trail and Output records.

RCICS allows on-line access to all transactions submitted to the Registry. Use the following transaction codes:

R140 Suspense File Display - Displays details of all records on the Suspense File. The file includes all pending records, which failed the on-line edits or are awaiting further development by you, the AMA or the Registry.

R150 MPIER File Display - Displays all records listed on the MPIER file (assigned UPINs). It includes individual physician/health care practitioners/group practice records consisting of the assigned UPIN, professional data and the physician/health care practitioner/group practice's medical practice. All practice settings for each physician/health care practitioner/group practice reside on the MPIER File. The physician/health care practitioner/group practice record is placed on the MPIER File when the UPIN is assigned.

R160 UPIN Bulletin Board - A one-way message board from the Registry. Although the UPIN Bulletin Board is similar to T-MAIL in its usage, it is a one-way information source used only to notify you of procedural or policy changes affecting data submission and processing.

R170 UPIN Error Code Display - Displays a detailed description of error codes, definition of the related record layout field, and how to resolve the error.

R251 Carrier Return Display - Displays the output records ready for pickup. The output consists of accepted records with UPINs, and excepted and rejected records with an error coded appended.

R252 Carrier Summary Report - Displays a total count of all records on your output file, since your last record pickup. It includes assigned UPINs, rejections, exceptions and invalid records.

R253 Suspense Exception Display - Displays all records listed on the suspense file in sequential order. It includes add and update exceptions.

R340 Suspense History Display - Displays the final version of a suspense record prior to its placement on the MPIER.

RCICS hours are 7 a.m. to 5:00 p.m. (Pacific Coast Time) Monday through Friday.

1010.5 T-MAIL.--Facilitates the flow of information between you and the Registry. It provides a means to transmit, receive, and file messages. Lengthy, detailed or technical messages can be sent directly instead of through third parties. Messages can be sent regardless of the time difference.

The Registry assigns a T-MAIL ID and password. T-MAIL passwords do not expire. However, the Registry occasionally changes passwords for security reasons.

A menu lists all options and expedites transmission of your message.

T-MAIL displays messages posted to you and allows you to send a response. If more than one T-MAIL message is posted, they are displayed in the sequence they are sent. You can select a specific T-MAIL message. They remain on your menu until you purge them.

T-MAIL hours are 4 a.m. - midnight (Pacific Coast Time) Monday through Friday.