



U.S. PUBLIC HEALTH SERVICE
Pharmacist Professional Advisory Committee
Department of Health and Human Services

Minutes of Meeting
03 JUNE 2004
Office of the Surgeon General Conference Room
1300-1455

Members Present:

In Rockville

CAPT Craig Hostetler	CAPT Sharon Gershon
CAPT Raelene Skerda (Chair)	LT Renu Chhabra
LT Krista Scardina (Vice-chair)	CAPT Jim Imholte
LCDR Laura Pincock	
Mr. Jae Kim	

Via Telephone

LT Kristen Maves	CDR Mike Foreman
LCDR Daniel Hasenfang	LCDR Michael Lee
LCDR Mike Long	LCDR Mark Strong
LCDR Thomas Berry	LCDR Patricia Garvey
LT Violette Geza (Secretary)	CDR Jim Bresette
LCDR Burton Hill	CDR Paul Huntzinger

Members Absent

RADM Richard Walling (CPO)
CDR Douglas Herold

Guests:

CAPT Robert Young	CAPT Bill Hess
CDR Nick Quaglietta	ENS Ezra Mell
LT Matthew Febbo	ENS Kristen Albright
CAPT Don Brown	LT Karen Turner
ENS Nathan Bossert	CDR Matthew Tarosky
LCDR Steve Dittert	LCDR Beth Fritsch
LT Ted Hall	LT Aaron Sigler
LCDR Catherine Viewig	LCDR Steve Mazzela
CAPT Mike Jones	LT Mark McClain
LT Carmen Kelly	LCDR Monica Johnson
LCDR Nita Sood	LCDR Chris Allen
CDR Brian Schaefer	CDR Jim Watkins
CDR Dana Hall	LTJG Jeffrey Vang
LT Phelicia Bush	LCDR Gary Hobbs
Dr. Renan Bonnel	CDR Alice Knoben

Call to Order: CAPT Raelene Skerda (rskerda@bop.gov)

- ◆ The PharmPAC annual honor awards were presented at the COA meeting and the following individuals were recipients:
 George F. Archambault PHS Career Achievement Award: CAPT Craig Hostetler
 Mary Louise Andersen Leadership Award Pharmacist of the Year: CAPT Mike Montello
 Allen J. Brands PHS Clinical Pharmacist of the Year Award: LCDR James Britton
 USPHS Award for Managerial Excellence Improving Pharmacy Service or Public Health:
 LCDR Andy Meagher

Section Lead Comments:

- ◆ Administration → LT Krista Scardina (scardinak@cder.fda.gov)
 - LT Robert Hayes is leading the awards initiative workgroup. The workgroup is looking at how to recognize pharmacists for activities performed outside their billets and position descriptions.
 - The PAC has received 8 membership packets. There are 3 seats for IHS, 1 ex minimus, and 1 Office of the Secretary (no packets received). Recommendations for new members will be chosen forwarded to the CPO for approval and sent to the OSG. New members will begin their terms 01 November.
 - The section is awaiting clearance from DCP before distributing the history survey.
 - The charter is continuing to be reviewed and the standard operating procedures are being worked on.
 - CAPT Hess had nothing to report in regards to legislation.
 - LCDR Pincock stated there was no meeting for JOAG in May secondary to the COA meeting. JOAG held a meet and greet at the COA meeting that was successful. The call for nominations ended 15 May 2004 for 20 positions. JOAG received 50 nominations and hopes to have them selected by July.
- ◆ Recruitment → CDR James Bresette (jbresett@hqe.ihs.gov).
 - CAPT Skerda stated the ARP's award workgroup is still looking for ways to recognize the level of activity for associate recruiters.
 - CDR Bresette discussed the recruitment statistics. This is a "snapshot" that was current as of 2 Jun 2004. It is helpful for the PAC to see this info at least annually to help PAC planning and projections.

1. Total Pharmacist Commissioned Corps Strength:

25 JR COSTEPS + 881 Pharmacists = 906

IHS 422 (20 Jr.COSTEPs)

FDA 237 (3 Jr.COSTEPs)

BOP 137 (0)

796 of 906 = 88%

Total Commissioned Corps in top 3 agencies

2. 2004 COSTEP Breakdown:

SR COSTEP = 5

JR COSTEP = 25

- 20 IHS

- 3 FDA

- 1 NIH

- 1 OS

3. Total Pharmacist Commissioned Corps Strength Comparison last 3 years:

06/2002 740 (not available)

06/2003 875 (27)

06/2004 906 (25)

(#) = Jr.COSTEPs included in total

4. Applications and Calls to Active Duty

	<u>CAD</u>		<u>APPS</u>	
	<u>FY 2004</u>	<u>FY2003</u>	<u>FY 2004</u>	<u>FY2003</u>
JUNE	10 (6)	34 (17)	0*	12
MAY	25 (19)	20 (11)	11	28
APR	3	8	22	22
MAR	5	6	29	32

(#) = Jr.COSTEPs included in total

* Note: Indicates no applications were entered into OCCO data system for 1 or 2 June.

	<u>CAD</u>		
	<u>FY 2004</u>	<u>FY2003</u>	
TOTAL	79 (27)*	133 (30)	(#) = Jr.COSTEPs included in total

*With ~ 4 months to go in FY2004, straight line projection based on FY2003 actual CADs should have been 89 CADs

5. PHS Commissioned Corps Pharmacists on Active Duty as of 2 June 2004

RADM (upper) 2	CAPT 198	LCDR 242	LTJG 3
RADM (lower) 2	CDR 182	LT 247	ENS 30

6. Comparison of USPHS Current O4, O5, and O6 Commissioned Corps Billets by Agency Raw Number and Percentage of Agency Total

	<u>O4</u>	<u>O5</u>	<u>O6</u>
HRSA	2 (7%)	8 (28%)	17 (59%)
FDA	54 (23%)	72 (31%)	81 (34%)
BOP	37 (27%)	68 (50%)	26 (19%)
IHS	124 (31%)	127 (32%)	61 (15%)
USPHS Total	227 (26%)	300 (34%)	227 (26%)

7. Retirement Eligible Officers as of 27 Jan 2004

Years: 30+	28	25	9
	29	17	9
	28	6	23
	27	11	22
	26	21	21
		<u>20</u>	<u>21</u>
		Total: 147	

- ◆ Career Development → CAPT Jim Imholte (jimholte@osophs.dhhs.gov)
 - Dr. Bonnel stated the civil servant survey was launched this morning.
 - LCDR Mark Strong stated that the topic for meeting readiness standards for this month is life support. The monthly planner is posted on the PAC website and if everyone follows the plan, readiness for the category would be met by December. Readiness for the category was 12% in March and it is 27.6% at this point. The total average across all the categories is 24.3%.
 - CAPT Imholte presented the draft CV development survey reflecting the new pharmacy benchmarks. The following were suggestions discussed:
 - List precepts on cover sheet
 - Add billet information to experience section
 - Combine certifications and special skills

- Describe awards/honors received outside PHS
- Combine presentations & publications
- Combine the awards section to list the years the award was received (i.e. unit commendation)
- Anyone with further comments and questions may direct them to CAPT Imholte.
- ◆ Communication→ LCDR Mike Long (mzlong@bop.gov)
 - LT Emily Thakur and LT Paris Patel completed listserv training at NIH
 - The pharmacist list on the PAC website has been updated to include all the civil servant pharmacists.
 - The pharmacy rotation site list needs to be updated and anyone interested in volunteering should contact LCDR Long.
 - The section is still looking at different options in funding a new website.

PAC Chair Report: CAPT Raelene Skerda (rskerda@bop.gov)

- ◆ PHS is looking for a new mission statement. The original draft will be sent out on the listserv. Anyone with comments should send them to LT Scardina or CAPT Skerda.
- ◆ CAPT Skerda stated that there has been an interest when the promotions would be announced. No timeframe has been established yet.
- ◆ CAPT Craig Hostetler will be retiring 30 June 2004 and a farewell will be held that day. Information of time and place will be sent on the listserv. CAPT Hostetler will be returning to Afghanistan in July as a contractor.
- ◆ The meeting for July will be cancelled due to the holiday. The next meeting will be scheduled 05 August 2004

Next Meeting Dates:

05 AUGUST 2004@1300 EDT Parklawn Building

Agenda and call in information will be distributed prior to the meeting.

Useful Links and Contact Info:

- ◆ Emails:
 - PharmPAC@list.nih.gov
 - PHS-Pharmacists@list.nih.gov
 - RX-Vacancies@list.nih.gov
 - Rx-Students@list.nih.gov
- ◆ Listservs:

PHS Pharmacists	http://list.nih.gov/archives/phs-pharmacist.html
PHS Rx Students	http://list.nih.gov/archives/phs-rx-students.html
CCRF Pharmacists	http://list.nih.gov/archives/ccrf-pharm.html
RPh Job Vacancies	http://list.nih.gov/archives/phs-rx-jobs.html
JOAG	http://list.nih.gov/archives/joag.html
- ◆ Websites:

PharmPAC	http://hhs.gov/pharmacy/
DCP	http://dcp.psc.gov
USPHS CC	http://www.usphs.gov
CCRF	http://oep.osophs.dhhs.gov/ccrf/
PHS-1 DMAT	http://oep.osophs.dhhs.gov/dmat
JOAG	http://www.joag.org

--Respectfully Submitted,

_____ / _____

LT Violette Geza, Executive Secretary

Date

CAPT Raelene Skerda, Chair

Date

RADM Richard Walling, CPO

Date