

DOE NEPA Document Certification and Transmittal Form

INSTRUCTIONS

For draft and final EISs, send the following as soon as available by Federal Express to:

GTI Federal
125 South Carroll Street, Suite 200
Frederick, MD 21701
ATTN: Marian Carter – DOE/EH-33
(301) 668-7280 (NOTE: For verification of delivery/receipt)

- One paper copy of the EIS*
- Web-formatted electronic files (Microsoft Word, HTML, PDF, or combination)
- A completed DOE NEPA Document Certification and Transmittal Form (<http://www.eh.doe.gov/nepa/> - click on the pull-down menu).

*Also send *two* paper copies of the EIS as soon as available to Carol Borgstrom, Director, Office of NEPA Policy and Compliance (EH-42), U.S. Department of Energy, 1000 Independence Avenue, S.W. Washington, D.C. 20585-0118.

For EAs, FONSI, and other NEPA Documents, send the following within two weeks of their availability via Federal Express or overnight courier directly to the Office of NEPA Policy and Compliance at:

- Three paper copies of the EA and FONSI
- Web-formatted electronic files
- A completed DOE NEPA Document Certification and Transmittal Form.

DOE NEPA Document Certification and Transmittal Form

Contact Information:

1. Transmittal date: _____
2. Organization: _____
3. NEPA Compliance Officer: _____
Telephone Number: _____
E-mail: _____
4. NEPA Document Contractor (if applicable): _____
5. Technical Point of Contact (Name): _____
Telephone Number: _____
E-mail: _____

6. NEPA Compliance Officer Certification:

- a. I certify that the attached paper copies and electronic files(s) are true copies of the original approved document, and the Office of NEPA Policy and Compliance should use the electronic file(s) in preparing the document for Web publication.
- b. **Security Review** - This document has been reviewed by appropriate security officials and authorized for web publication in its entirety or in part (specify in "Comments" below).

SignatureDate

Comments:

DOE NEPA Document Information

(Provide all applicable information)

7. For Environmental Assessment (EA):

DOE/EA-_____

Document date: _____

Title: _____

*Electronic format: _____

Proposed/FONSI Document Date: _____

Electronic format: _____

Final/FONSI Document Date: _____

*Electronic format: _____

Mitigation Action Plan (MAP) document date: _____

*Electronic format: _____

MAP Annual Mitigation Report document date: _____

*Electronic format: _____

8. For Environmental Impact Statement (EIS):

DOE/EIS-_____

DOE/EIS-_____ -S1, -S2, -S3 (for Supplemental EIS)

Draft EIS or Draft SEIS

Document date: _____

Title: _____

*Electronic format: _____

Final EIS

Document date: _____

Title: _____

*Electronic format: _____

ROD: (if multiple RODs, indicate sequential number and date)

EIS/SEIS ROD date: _____

*Electronic format: _____

(Continued)

MAP:

Document date: _____

Title: _____

*Electronic format: _____

9. For EIS Supplement Analysis (SA):

DOE/EIS-_____ -SA-01, -02, -03

EIS Supplement Analysis (SA) document date: _____

Title: _____

*Electronic format: _____

10. NEPA Document Keywords (No less than 5):

Keyword 1: _____ Keyword 2: _____

Keyword 3: _____ Keyword 4: _____

Keyword 5: _____ Keyword 6: _____