

## How To Obtain a Children's Hospital Consult

- Call Children's Hospital at 202-884-4880 (24 hrs/day; 365 days/year) and ask for the on-call attending for the service requested. **Indicate that this consult is for a NIH patient.**

Adolescent Medicine	Neurosurgery
Allergy & Immunology	Ophthalmology
Anesthesiology	Orthopedics
Cardiology	Otolaryngology
Cardiovascular Surgery	Rehabilitation/Physical Medicine
Genetics	Plastic Surgery
Endocrinology	Psychiatry
Gastroenterology	Psychology
Hearing & Speech	Pulmonary
Hematology/Oncology	Radiology
Infectious Disease	Rheumatology
Neonatology	Surgery
Nephrology	Urology
Neurology	

- Enter consult order in MIS (Physician Master Guide>Consults>Outside Consults>Consultant Index>Children's Hospital). Two copies will print: one copy remains in the patient's chart, and the other copy (signed by the referring physician) is provided to the Children's consultant at the time of the consult (**must** accompany the patient to Children's Hospital). The patient's insurance should **not** be billed for any part of the consultation. If asked about the insurance status, state "this is a NIH patient."
- If the patient is going to Children's Hospital for the consult, his/her NIH medical chart **cannot** leave the CC. If there is pertinent medical information which is needed for the consultant, complete a NIH-527 (Authorization for the Release of Medical Information) and place it in the patient's chart. Then the nursing unit or clinic **can** copy the appropriate medical information for the patient to take to Children's.
- If the patient is going to Children's Hospital, provide a NIH-513-1 (Consult Reporting Form) for the consultant to document his/her consult note. Please stamp the form with the patient's name and the NIH patient number.
- If the patient is going to Children's Hospital, if appropriate, arrange transportation with the unit or clinic social worker.
  - For questions related to the consult process please call **Gina Rowe 301-435-8642 (office), 301-285-1534 (pager)**. For medical related questions please page the on-call pediatrician via the page operator at **6-1211**.

In summary, documents for patients to take with them to Children's Hospital:

- Consult order generated by MIS, signed by referring clinician
- Consult Reporting Document (NIH-513-1)
- Pertinent medical information copied from patient's chart. (Need to have signed NIH-527 document in patient's chart)