1.) This AWOIS database was created in MS Access 97. If you have MS Access 2000 you can convert the database as shown:



2.)You will then be asked to save the database to a different name for the 2000 version:

| Convert Databa | ase Into | ? × |
|--|--|-----|
| Save in: | 📄 Personal 📃 🔶 🛍 🧟 🗙 🗂 🎹 🔹 Tools 🗸 | |
| History History Personal Desktop Favorites | Adobe Corel User Files My eBooks My Pictures (E) Zip 250 | |
| | | |
| | Hie name: Sb1.mdb | |
| | Save as type: Microsoft Access Databases (*.mdb) | : |

For example we created a folder for the AWOIS information and re-named the file to distinguish the version type:

| Convert Databa | se Into | | | | | | | ? × |
|----------------|-----------------------|---------------|---------------|-----------|-------------------|----------|------------------|--------------|
| Save in: | 🗎 AWOIS q | Jery | - | - 🗢 🗈 | $ $ \otimes $>$ | 🤇 🛗 🎟 - | Too <u>l</u> s 🗸 | |
| () History | 🔊 area1.mdb | | | | | | | |
| Personal | | | | | | | | |
| Desktop | | | | | | | | |
| Favorites | | | | | | | | |
| | 1 | - | | | | | | |
| | File <u>n</u> ame: | area1_MS20 | 00_version.ma | db | | <u> </u> | | <u>S</u> ave |
| | Save as <u>t</u> ype: | Microsoft Acc | ess Database: | s (*.mdb) | | • | | Cancel |

3.) Your window should look something like this:

| P Microsoft Access |
|---|
| Eile Edit View Insert Tools Window Help |
| |
| |
| |
| area1_MS2000_version : Database |
| 🚰 Open 🗟 Design 🛅 New 🗙 🖭 🖽 🏢 |
| Objects Create form in Design view |
| Tables Create form by using wizard |
| Queries FormForPublic |
| Forms |
| Reports |
| Pages |
| 🔁 Macros |
| A Modules |
| Groups |
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| |
| |
| Ready |

4.) Double click on "FormForPublic" and you should come up with the following window:

| Microsoft Access | | | | |
|---|----------|--|--|--|
| Eile Edit View Insert Format Records Tools Window Help | | | | |
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| /stem | <u> </u> | | | |
| RECRD 2026 VESSLTERMS W.CULLEN CHART 13267 AREA A CARTOCODE 0999 SNDINGCODE DEPTH 0 | ō | | | |
| NATIVLAT 42/09/00.00 NATIVLON 070/34/00.00 NATIVDATUM 6 | | | | |
| LAT83 42/09/00.36 LONG83 070/33/58.12 GPQUALITY Low | | | | |
| LATDEC 42.1501 LONDEC 70.56614444444 GPSOURCE NA | <u> </u> | | | |
| History DESCRIPTION 24 NO.116; PATROL, 703 GT,SUNK 12/30/18 BY MARINE CASUALTY; POSITION ACCURACY 1-3 MILES 60 4/1/23 SURVEY REQUIREMENTS NOT DETERMINED | | | | |
| | | | | |
| Form View | | | | |

5.) Now highlight the vessel name in the blank for "VESSELTERMS" and select the circled binocular icon on the toolbar:

| Microsoft Access | | _ 🗆 🗵 |
|--|----------------------------------|-----------|
|] <u>File E</u> dit <u>V</u> iew Insert F <u>o</u> rmat <u>R</u> ecords Io | ools <u>W</u> indow <u>H</u> elp | |
|] 😫 • 日 🥔 🖏 🖏 🛍 🖻 🖉 | 2 🗠 🍓 🛃 👪 🍞 🗃 🌈 🛤 🇨 🕷 🖀 | ዀ • [🤉 🗸 |
| /stem | | _ |
| RECRD 2026 VESSLTERMS | C.W.CULLEN CHART 13267 AREA | A |
| CARTOCODE C | 0999 SNDINGCODE DEPTH | 0 |
| | | ▼ ▶ |
| Form View | NUT | м // |

6.) Now write the vessels name that you are interested in locating and select "Find Next":

| Find and Re | place | ? × |
|---------------------|---------------|------------------|
| Find | Replace | |
| Fi <u>n</u> d What: | Michael David | Eind Next Cancel |
| Look In: | VESSLTERMS | |
| Matc <u>h</u> : | Whole Field | <u>M</u> ore >> |

7.) The "Find and Replace" box will still be up so you may have to close out the box to view your selection.

| Microsoft Access | _ 🗆 × | | | |
|--|----------|--|--|--|
| Eile Edit View Insert Format Records Iools Window Help | | | | |
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| B System | • | | | |
| RECRD 2853 VESSLTERMS MICHAEL DAVID CHART 13308 AREA A | | | | |
| CARTOCODE 0100 SNDINGCODE 127 DEPTH 21 | | | | |
| NATIVLAT 44/07/36.77 NATIVLON 068/52/52.80 NATIVDATUM 31 | | | | |
| LAT83 44/07/36.77 LONG83 068/52/52.80 GPQUALITY High | | | | |
| LATDEC 44.126880555556 LONDEC 68.88133333333 GPSOURCE Direct | | | | |
| History HISTORY NM43/59-65 FOOT TUG MICHAEL DAVID REPORTED SUNK IN APPROX. POS. LAT. 44-07-36N, LONG. 68-52-56W. NM48/59-CDE ADVISED TUG MICHAEL DAVID HAS A CONTROLLING DEPTH OF 30 FEET OVER WRECK. H10178/85-OPR-A166-PE-85; SIDE SCAN SONAR LOCATED WRECK LAT 44-07-36.42N, LONG. 68-52-54.50W, FATHOMETER LD 22 FT. LOCAL RESIDENT BARNEY HOLLOWEL (PHONE 867-2219) STATES WRECK WAS A TUGBOAT. | | | | |
| REFERENCE: YEARSUNK SYSTEMNUM 2742 | | | | |
| | ▼ | | | |
| Form View | | | | |