Personnel Recovery Program Checklist

PREPARATION (PRE-OPERATIONS):

Yes	No		
		1.	Does the Command have an established, written, and disseminated personnel recovery program incorporating both conventional and unconventional assisted recovery (UAR) capabilities?
		2.	Has the command designated an Executive Agent (EA) or Office of Primary Responsibility (OPR) for its personnel recovery program?
		3.	Has the command identified Joint Search and Rescue Center (JSRC) and Rescue Coordination Center (RCC) personnel?
		3.1	If JSRC or RCC personnel shortages exist, has the command requested augmentees?
		4.	Are facilities and equipment for the command's JSRC and component's RCCs available?
		5.	Has the Joint Force Commander (JFC) authorized the JSRC Commander to task component commands to support joint personnel recovery operations?
		5.1	Has the command established a chain of command for the JSRC?
		5.2	Has the JFC granted launch to the JSRC Commander? Border crossing authority?
		5.3	Has the JFC granted authority to the JSRC Commander to suspend search and rescue efforts for isolated persons?
		5.4	Has the JFC published and disseminated these authorizations to the joint force?
		6.	Has the command delineated the responsibilities and procedures for the its JSRC and the Components' RCCs?
		6.1	Has the command published and disseminated Standing Operating Procedures (SOPs) for these coordination centers?
		7.	Are applicable regulations and references on hand in the JSRC? (See Attachment 1)
		7.1	In the component RCCs?
		8.	Are separate Non-Combatant Evacuation Operation (NEO) plans for countries in the command's Area of Responsibility (AOR) on hand?
		8.1	Has the command analyzed and rehearsed the NEO plans in previous exercises?
		8.2	Has the command analyzed alternate recovery options and identified assets in the event of an abort or NEO mission failure?
		9.	Has the command developed and disseminated standard Search and Rescue (SAR) and Combat Search and Rescue (CSAR) operations and responsibilities checklists [e.g.; Rescue Mission Coordinator (RMC), On Scene Commander (OSC)]?
		10.	Has the command briefed all its components on its personnel recovery planning and operations?
		11.	Have the component RCCs, SAR/CSAR and support units, allies, and coalition partners (when involved) briefed each other on their recovery capabilities and limitations?

PREPARATION (PRE-OPERATIONS):

Yes	No		
		12.	Has the command identified secondary SAR/CSAR forces (also called CSAR-capable)?
		12.1	Has the command informed those secondary forces of their assigned or potential personnel recovery tasking?
		13.	Has the command integrated personnel recovery planning and operations into its training program?
		13.1	Has the command rehearsed personnel recovery procedures in previous training exercises?
		13.2	If so, has there been a significant turnover in personnel recovery trained personnel?
		14.	Has the command issued frequencies, call signs, and communications procedures for personnel recovery operations?
		14.1	Are they published in the Special Instructions (SPINS) and Concept of Operations (CONOPS)?
		14.2	Are they coordinated with the National Security Agency (NSA)?
		15.	Has the command standardized and disseminated the personnel recovery communications network among the components?
		15.1	Can all SAR/CSAR and support units communicate securely?
		16.	Has the command standardized authentication procedures for isolated personnel using military communications networks?
		16.1	Have they disseminated the procedures to subordinate commands?
		17.	Are applicable Mapping, Charting and Geodesy (MC&G) products available in adequate numbers for personnel recovery planning and operations?
		18.	Are all SAR and CSAR coordination centers using maps with identical grid systems and reference points?
		19.	Has the command forwarded intelligence requirements for personnel recovery planning and operations to DIA?
		20.	Has the command periodically reviewed Selected Area For Evasion (SAFE) areas in its area of responsibility (AOR) and contingency personnel recovery plans?
		20.1	Has it disseminated changes to the components and forwarded them to DIA?
		21.	Has the command periodically reviewed contingency personnel recovery plans in its area of responsibility (AOR)?
		21.1	Has it disseminated changes to the components and forwarded them to DIA?
		22.	Has the command requested copies of SAFE Area Studies and Evasion and Recovery (E&R) Country Studies from DIA?
		23.	Has the command submitted a prioritized request to DIA for all-source evaluation of evasion areas where ground reconnaissance is not feasible?
		24.	Has the command requested imagery of potential Designated Areas for Recovery (DARs) and SAFEs?
		25.	Has the command distributed Survival, Evasion, Resistance, and Escape (SERE) Contingency Guides (if produced) to subordinate units?

PREPARATION (PRE-OPERATIONS):

Yes	No		
		26.	Has the command established and forwarded Unconventional Assisted Recovery Mechanism (UARM) requirements to the JFC?
		27.	Have non-DoD agencies briefed their regional capabilities to assist in personnel recovery operations?
		27.1	Department of State's Regional Liaison Group?
		27.2	Command's DCI representative?
		27.3	Chiefs of Station from Command's AOR?
		28.	Has the command addressed potential involvement of combined forces in the personnel recovery program?
		29.	Has the command briefed allied forces on personnel recovery operations?
		29.1	Has the command solicited any assets allies or coalition partners may be able to contribute?
		30.	Has the command integrated personnel recovery issues into Psychological Operations (PSYOPS), Civil Affairs (CA), and Covert Action programs being conducted in the AOR?
		31.	Has the command determined Forward Operating Location (FOL) requirements for SAR and CSAR forces?
		32.	Has the Command developed and issued guidance regarding public affairs and relations briefings?
		33.	Does the command have a published standard designating which personnel are required to receive Level A, B, and C SERE training?
		34.	Have personnel at high risk of capture or isolation received training on Geneva Convention issues, the Code of Conduct, and SERE techniques?
		35.	Has the command briefed personnel at high risk of capture or isolation on specific regional aspects that will assist them in their SERE efforts?
		36.	Has the command identified and issued E&R equipment and devices (Blood Chits, Evasion Charts (EVCs), Pointee-Talkees, etc.) to potential isolated personnel?
		36.1	Are there additional items in stock to replace used, lost or destroyed equipment?
		36.2	Has the command submitted "Blood Chit" accountability records to Joint Services SERE Agency (JSSA)?
		37.	Has the command trained personnel at high risk of capture or isolation on use of their E&R equipment?
		38.	Have personnel at high risk of capture or isolation received training on recovery equipment and techniques of other components (e.g. a Naval Aviator trained on Air Force recovery equipment/methods)?
		39.	Has the command coordinated and determined the legal status of potential isolated personnel well in advance of hostilities?
		39.1	Has the command disseminated the legal status and specific resistance information to all personnel?
		39.2	Has the command incorporated the legal status and specific resistance information into the SPINS and CONOPS?

DURING OPERATIONS:

Yes	No		
		1.	Has the command transmitted the JSRC activation message?
		2.	Are the JSRC and RCCs updated with enemy order of battle (OB) and situation for personnel recovery planning and operations?
		3.	Are the JSRC and RCCs informed of all current and future operations in the area of operations?
		3.1	Are they provided with map overlays and graphics?
		4.	Are the JSRC and RCCs included in weather and astronomical data distribution?
		5.	Is the JSRC on daily distribution for the Air Tasking Order (ATO)?
		6.	Are Isolated Personnel Reports (ISOPREPs) (DD Form 1833) prepared at the unit level?
		6.1	Do units forward ISOPREPs to the JSRC and RCCs when required?
		7.	Have the JSRC and RCCs conducted pre-incident coordination for submitting ISOPREP data and EPAs to NSA/(P31)?
		8.	Does the command monitor the current status of SAR, CSAR, and support assets to track the personnel recovery capabilities?
		9.	Does the JSRC monitor ongoing SAR and CSAR operations controlled by the component RCCs to avoid conflicts or needless complication?
		10.	Has the command established, coordinated, and published Recovery Activation Signals (RAS) in the SPINS?
		11.	Is the command monitoring the locations and status of supplies at FOLs to account for personnel and resources at those sites and ensure timely and efficient resupply operations if required?
		12.	Are component RCCs reporting to the JSRC in a timely manner when they are incapable of conducting or unsuccessful in their personnel recovery efforts?
		13.	Does the command change communication frequencies, authentication procedures, and RAS in the event of compromise?
		14.	Does the command keep secondary SAR and CSAR units informed of current operations and employed when possible?
		15.	Does the command integrate allied SAR, CSAR, and support assets into the planning and execution of personnel recovery operations?
		15.1	Has the command clearly identified and coordinated host nation and allied forces responsibilities with the appropriate authorities?
		16.	Is the JSRC passing information to J1/J3 regarding personnel it cannot recover with command assets due to logistical, operational, or political constraints?
		17.	Are units requesting additional or new E&R assistance devices when they learn of their utility?
		18.	Does the command train its JSRC and RCC personnel during periods when SAR and CSAR missions are not being conducted?
		19.	Are personnel at high risk of capture or isolation trained on E&R tasks when not engaged in operations?

POST OPERATIONS:

Yes	No		
		1.	Have SAR, CSAR, and support units accounted for all personnel and equipment?
		2.	Does the command repatriate recovered personnel (treated and debriefed) IAW CJCSI 3270.01 (S) and JP3-50.3 Appendix A?
		3.	Has the command forwarded all information on personnel it could not locate and recover to the Defense POW/Missing Personnel Office and JSSA?
		4.	Has the command completed after action reports (AARs) for all personnel recovery missions and operations it conducted?
		4.1	Has the command forwarded AARs to JSSA?
		5.	Have units collected evasion, recovery equipment, and unused blood chits?
		5.1	Has the command forwarded unused blood chits to JSSA?
		5.2	Has the command accounted for all used blood chits?
		5.3	Has the command forwarded debriefings on personnel who used blood chits to JSSA/DO?
		6.	Has the command completed intelligence reports regarding allied personnel recovery capabilities and operations?
		7.	Has the command documented and safeguarded all UAR Mechanisms?
		8.	Have the command's JSRC and components' RCCs completed personnel recovery operations AARs?
		8.1	Has it identified areas that needing improvement?

Attachment 1

RECOMMENDED PUBLICATIONS FOR THE JSRC

Department of Defense (DoD) Directive 2310.2, "Personnel Recovery (personnel recovery)"

Department of Defense (DoD) Instruction 2310.3, "Personnel Recovery Response Cell Procedures", June 6, 1997

MCM 136-91(S), ""Delineation of Responsibilities for Evasion and Escape Within the Department of Defense", August 8, 1991

MCM 187-91(S), "Delineation of Responsibilities for Escape and Evasion" (SECRET/NOFORN)

DJSM 1103-92, "DoD US POW/MIA Program"

Joint Pub 3-50 (COMTDINST M16120.5 (Series)), "National Search and Rescue Manual, Volume I, National Search and Rescue System"

Joint Pub 3-50.1 (COMTDINST M16120.6), "National Search and Rescue Manual, Volume II, National Search and Rescue System"

Joint Pub 3-50.2, "Doctrine for Joint Combat Search and Rescue"

Joint Pub 3-50.21, "Joint Tactics, Techniques, and Procedures for Combat Search and Rescue"

Joint Pub 3-50.3, "Joint Doctrine and Joint Tactics, Techniques, and Procedures for Evasion and Recovery"

FM 90-18/FMFRP 2-70/MACP 64-3/ACCP50-51/COMDTINST M16120.8/USAFEP 50-51/PACAFP 50-52, "Multi-Service (Army, Marine Corps, Navy, Tactical Air Forces, AMC, Coast Guard) Procedures for Combat Search and Rescue (CSAR)"

Memorandum of Agreement (MOA) between DoD and the CIA, "Concerning DoD-CIA Mutual Support in Policy, Research and Development, Training, Planning, and Operations for Personnel Recovery (U)", (S) October 23, 1995 and December 8, 1995.

Memorandum of Understanding (MOU) between DoD and DoS, "Protection and Evacuation of U.S. Citizens and Designated Aliens Abroad", September 28 and 29, 1994.

Chairman of the Joint Chiefs of Staff Instruction (CJCSI) 3270.01(S), "Personnel Recovery within the Department of Defense", July 1, 1998

Copies of diplomatic agreements/procedures for SAR/CSAR which exist with host and friendly nation's in the command's AOR.

Copies of SOPs or instructions for component RCC operations.

Copies of country studies, SERE publications for countries/regions in the command's AOR.

Attachment 2

RECOMMENDED POINTS OF CONTACT

SERE Training Videos

USAVIC/VISDA
ATTN: ASQV-JVIA-T
BLDG 3, BAY 3
11 Hap Arnold Road
Tobyhanna, PA 18466-5102
(717) 895-7439, DSN 795-7439
FAX (717) 895-6106, DSN 795-6106

JSSA Mobile Training
Teams (MTTs)

JSSA/DOTS
10244 Burbeck Road
Ft. Belvoir, VA 22060-5805
(703) 806-6419/20, DSN 656-6419/20
JSSATN@XOO. HQ.AF.MIL

JSSA Sponsored Courses

JSSA/DOTS
10244 Burbeck Road
Ft. Belvoir, VA 22060-5805
(703) 806-6573/89, DSN 656-6573/89
JSSADO@XOO. HQ.AF.MIL

DIA Produced Publications
(SAFE Area Studies, Evasion
and Recovery (E&R) Country
Studies)

DIA
ATTN: SV-5
Washington, D.C. 20340-5100
(202) 231-4944/45, DSN 428-4944/45