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# Program Memorandum Intermediaries/Carriers

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Department of Health &  
Human Services (DHHS)  
Centers for Medicare &  
Medicaid Services (CMS)

Transmittal AB-02-170

Date: NOVEMBER 22, 2002

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CHANGE REQUEST 2454

**SUBJECT: File Descriptions and Instructions for Retrieving the 2003 Ambulatory Surgical Center (ASC) HCPC Code Additions and Deletions**

Attached are file descriptions and instructions that will allow contractors to retrieve the 2003 ASC HCPCS code additions and deletions along with their applicable payment groups. The effective date for these changes is January 1, 2003. Target implementation date will be January 1, 2003 (pending publication of the **Federal Register**).

Actual file name and available dates for download of the ASC code changes will be announced in an e-mail notification which will be issued to the contractors by OIS. This Program Memorandum (PM) provides contractors with our intent to load these ASC changes onto the CMS database, Network Data Mover and provides instructions on how to retrieve this data. Also be advised that we intend to release a revised version of this PM at a later date, which lists all of the ASC code changes when that data becomes final and available for release.

**Special Note to Intermediaries:**

Only those intermediaries that process bills from Indian Health Service hospitals, critical access hospitals, and hospitals located in American Samoa, Guam, and Saipan need to load ASC PRICER software.

**NOTE:** Be advised that when the data becomes available for download it is **confidential and should not be publicized until after release of the ASC final rule as published in CMS 1885 FC.**

*The effective date for this PM is January 1, 2003.*

*The implementation date for this PM is January 1, 2003.*

**These instructions should be implemented within your current operating budget.**

**This PM may be discarded January 1, 2004.**

**Contact Yvette Cousar at (410) 786-2160 for Part B issues and Stuart Barranco for Part A issues.**

Attachment

**INSTRUCTIONS FOR RECEIVING  
2003 AMBULATORY SURGICAL CENTER (ASC) HCPC CODE CHANGES  
VIA CMS' MAINFRAME TELECOMMUNICATIONS SYSTEM**

Listed below are instructions for receiving the 2003 ASC Code HCPC additions and deletions along with their respective payment groups via CMS mainframe telecommunications system. In order not to incur additional transmission cost, transmission must occur during the evening hours, specifically after 8:00 P.M. Eastern Standard Time (EST).

Listed below are the most common problems encountered when carriers/intermediaries receive data via CMS mainframe telecommunications system:

- o Receipt was performed in interactive mode, rather than batch. If transmission is performed interactively, it is impossible for DHPPD to access the CMS mainframe telecommunications system log to verify transmission success/failure.

- o Omission or change of NEWNAME parameter. Omission of this parameter makes it extremely difficult and cumbersome for DHPPD to access CMTS log to verify transmission success/failure. See the following NEWNAME parameters:

***Actual file name and available dates for download of the ASC code changes will be announced in an e-mail notification which will be issued to the contractors by OIS.***

- o Omission or change of STARTT parameter. This parameter establishes the starting time for the batch job. As stated earlier, transmission must occur during the evening hours. Setting the STARTT to 20:00:00 hours assures that transmission will not commence prior to 8:00 PM EST.

The following is the JCL required for setting up a CMTS transmission of the 2003 Part B Pricing Files file from the CMS Data Center.

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```
//UID#DMEP JOB (ACCTNG),'NAME',MSGCLASS=A,CLASS=C,
//  MSGLEVEL=(1,1)
//DMBATCH EXEC PGM=DMBATCH,REGION=512K,PARM=(YYSLYNN)
//DMPUBLIB DD DSN= NDM.PROCESS.LIBRARY,DISP=SHR
//DMMSGFIL DD DSN= NDM.MESSAGE.LIBRARY,DISP=SHR
//DMNETMAP DD DSN= NDM.NETWORK.MAP,DISP=SHR
//DMPRINT DD SYSOUT=*
//NDMCMDS DD SYSOUT=*
//SYSUDUMP DD SYSOUT=*
//SYSPRINT DD SYSOUT=*
//SYSIN DD *
SIGNON USERID=(NDM USERID) -
        NODE= NDM NODE ID -
        NETMAP= NDM NETWORK MAP
SUBMIT DSN= PROCESS LIBRARY MEMBER -
        STARTT=(,20:00:00) -
        NEWNAME=ASC
SIGNOFF
/*
//
```

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Prior to submitting this job, supply the following parameters particular to your job site:

<b><i>UID#</i></b>	= Your system User-ID
<b><i>ACCTNG</i></b>	= Accounting Information, if applicable
<b><i>NAME</i></b>	= Programmer's Name
<b><i>NDM.PROCESS.LIBRARY</i></b>	= NDM Process Library for your system
<b><i>NDM.MESSAGE.LIBRARY</i></b>	= NDM Message Library for your system
<b><i>NDM.NETWORK.MAP</i></b>	= NDM Network Map File for your system
<b><i>NDM USERID</i></b>	= NDM Userid for your system
<b><i>NDM NODE</i></b>	= NDM Node ID for your system
<b><i>PROCESS LIBRARY MEMBER</i></b>	= Member where the code for the NDM COPY (see next page) is stored

The following code should be placed in your process library. This code will be executed from within CMTS to perform the copying of the 2003 ASC Code HCPC additions and deletions from a file at the CMS Data Center to a file at your processing site.

```
*****
DMEPOS PROCESS PNODE= NDM NODE -
                SNODE=NDM.CMS -
                SNODEID=(TWXX, PASSWD) -
                PACCT= 'ACCTNG' -
                &DSN= DATASET NAME

STEP01 COPY -
FROM -
  (DSN=CMS FILE
  DISP=SHR -
  SNODE) -
TO -
  (DSN=&DSN -
  DISP=(,CATLG,DELETE) -
  UNIT= UNIT ID -
  PNODE)
*****
```

Supply the following parameters particular to your job site:

<b><i>NDM NODE</i></b>	= NDM Node ID for your system
<b><i>TWXX</i></b>	= NDM User ID for CMS' system
<b><i>PASSWD</i></b>	= Password to access NDM at CMS
<b><i>ACCTNG</i></b>	= Accounting Information (if required)
<b><i>DATASET NAME</i></b>	= File to receive HCFA data transmission
<b><i>CMS FILE</i></b>	= <b><i>APPROPRIATE DATA SET NAME</i></b>
<b><i>UNIT ID</i></b>	= Unit Identifier for your system

The submission of this JCL will enter this job in the MTS queue. In order not to incur additional transmission line costs, the job must not run before 8:00 P.M. (EST) of the day it is submitted. If you have any questions or problems, call the CMS Service Desk on (410) 786-2580.