US Postal Service

# Second-Class Certification for Multiple Issues *(On the Same Day)*

1. Submit this form with Form 3510, *Application for Additional Entry, Reentry, or Special Rate Request for Second-Class Publication,* when the frequency of a second-class publication is being changed to include more than one "issue" on any day.

2. Also, submit this form to each office of mailing with all Forms 3541 for each "issue" of the same publication that is published on the same day.

3. Submit this form with Form 3501, *Application for Second-Class Mail Privileges,* or Form 3511, *Application for Second-Class (Requester) Mail Privileges,* as appropriate, if the frequency of the publication will include more than one "issue" on the same day.

4. Use the data on this form to determine under DMM E211.7.4 whether an issue is a separate publication that may not be mailed at second-class rates under the authorization granted to the publication named below.

## A - Completed by Publisher or Agent

| Title of Publication | | USPS Number | Date of Issue |
|---|---|---|---|
| | | | |

| ISSUE Number 1 | 1a. Total number of copies of issue distributed by all means | |
|---|---|---|
| *(The issue distributed to the smallest number of nonsubscribers/ nonrequesters)* | 1b. Total number of copies of issue distributed to nonsubscribers/nonrequesters *(See DMM E212.1.2 or E212.4.2, as applicable)* | |
| | 1c. Proportion of copies distributed to nonsubscribers/nonrequesters (decimal format) *(1b divided by 1a)* | |
| Volume/Issue Number | 1d. Convert 1c. to percent format *(1c x 100)* *(e.g., .17 x 100 = 17%)* | |

| ISSUE Number 2 | 2a. Total number of copies of issue distributed by all means | |
|---|---|---|
| *(The other issue published on the same day as Issue 1)* | 2b. Total number of copies of issue distributed to nonsubscribers/nonrequesters *(See DMM E212.1.2 or E212.4.2, as applicable)* | |
| | 2c. Proportion of copies distributed to nonsubscribers/nonrequesters (decimal format) *(2b divided by 2a)* | |
| Volume/Issue Number | 2d. Convert 2c to percent format *(2c x 100)* *(e.g., .17 x 100 = 17%)* | |

I certify that the information furnished on this form is correct *(Signature of Publisher/Agent)* ▶

## B - Completed by Entry Post Office *(Use Figures Provided Above by Publisher)*

3. Line 1b x 2 =

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Post Office and State of Mailing

**Determining eligibility to mail at second-class rates:**

If line 2d is more than 10% AND line 2b is more than line 3, consult DMM E211.7.4 and determine whether issue 2 must separately qualify for second-class mail privileges.

PS Form **3541-C,** July 1995