

NEW OWNER INFORMATION SHEET

1. Attached a copy of the recorded DEED transferring title.

In the event of a change in ownership due to death of owner, please submit a copy of the Will or letters of administration.

2. If a partnership, list all partners, general partners, limited partners and addresses. Provide copy of partnership documents.

If a Corporation, list all corporation officials, titles and addresses (attach a copy or corporate resolution authorizing ownership and designating who may act or sign on behalf of the Corporation). Provide copy of incorporation documents.

---

---

---

Phone number of New Owner: \_\_\_\_\_

3. (IRS) Taxpayer Identification NO. (TIN) \_\_\_\_\_

Contractor Establishment Code NO. (CEC) \_\_\_\_\_

4. Name of Payee and address for rental payments:

---

---

5. Manager or day-to-day contact person:

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone NO \_\_\_\_\_

Authorized Signature Owner) \_\_\_\_\_

Date of Signature \_\_\_\_\_