

National Aeronautics and
Space Administration

Lyndon B. Johnson Space Center
2101 NASA Road 1
Houston, Texas 77058-3696



April 12, 2004

Reply to Attn of : BJ4-2004-041

To: All Prospective Offerors
From: Contracting Officer, Calibration and Metrology (CAMS)
Subject: Request for Proposal NNJ04050170R

The National Aeronautics and Space Administration (NASA), Lyndon B. Johnson Space Center (JSC), is hereby soliciting offers for the Calibration and Metrology Services (CAMS) contract. This replaces the draft RFP (9-BJ4-V50-04-01P) issued on February 24, 2004, in its entirety.

Contract Structure

This procurement is a small business set aside competitive procurement. The North American Industry Classification System (NAICS) code for this acquisition is 541380. It will be a Cost-Plus-Fixed-Fee (CPFF), performance-based contract. The period of performance includes a 2-year basic and three 1-year options.

Proposal Submission

Proposals submitted in response to this solicitation shall include the Offeror's name and complete address, including street, city, county, state and zip code. In addition, include telephone and fax numbers and an email address where the person responsible for the proposal can be contacted.

Offerors are required to have a Cage Code that matches the corporate address submitted with its proposal. Offerors are directed to Section L, Provision L2 entitled, "Instructions for Proposal Preparation and Delivery," and Provision L1.2.1 entitled, "Instruction to Offerors – Competitive Acquisition." Offerors must submit proposals in accordance with the specific instructions in Section L. As stated in Section L2.3, proposals are due no later than 2:00 p.m., Central time **May 17, 2004**, with the exception of L2.1, Volume II: Past Performance Proposal and Past Performance Questionnaires, which are due no later than 2:00 p.m. local time, **May 3, 2004**. (NOTE: After 2:30 p.m., JSC Security cannot screen incoming packages until the following business day.)

In accordance with the proposal instruction in Section L, the proposals are to be submitted in hard copy and CD ROM. In addition, Offerors are requested to provide a copy of their cost proposal to the cognizant Defense Contract Audit Agency (DCAA) office at the time proposals are submitted in order to expedite proposal evaluations.

Proposals that arrive after the prescribed time for receipt of proposals will be considered late and treated in accordance with FAR 52.215-1, "Instructions to Offerors-Competitive Acquisitions."

Communications Regarding the Request for Proposal

Any questions or concerns that may arise should be referred to the Contract Specialist, Ann E. Bronson, at the following address:

NASA Johnson Space Center
Attn: Ann E. Bronson
Mail Code: SEB269
2101 NASA Parkway
Houston, TX 77058

Phone number: 281-483-9442
Fax number: 281-483-8529
Email address: camssec@ems.jsc.nasa.gov

Changes to the RFP

It is the Offeror's responsibility to monitor the NAIS website at the following address for any changes to the schedule or posting of amendments to this RFP:

<http://procurement.nasa.gov/cgi-bin/EPS/bizops.cgi?acqid>

The Offerors are encouraged to ensure that they have submitted the required documentation and their company is listed on the on-line database for the following:

Central Contract Registry	http://www.ccr.com
EEO National Pre-Award Registry	http://www.dol-esa.gov/preaward
VETS 100	http://vets100.cudenver.edu

This solicitation neither commits the Government to pay any cost incurred in the submission of the offer or in making necessary studies or designs for preparing the offer, nor the contract for services or supplies. Any cost incurred in anticipation of a contract shall be at the Offeror's own risk.

Original Signed By

Craig Burrige
Contracting Officer