

Form RD 1924-18
(Rev. 6-97)

UNITED STATES DEPARTMENT OF AGRICULTURE
RURAL DEVELOPMENT
FARM SERVICE AGENCY

PARTIAL PAYMENT ESTIMATE

CONTRACT NO. _____

PARTIAL PAYMENT ESTIMATE NO. _____

PAGE _____

OWNER: _____

CONTRACTOR: _____

PERIOD OF ESTIMATE

FROM _____ TO _____

CONTRACT CHANGE ORDER SUMMARY

ESTIMATE

No.	Agency Approval Date	Amount		
		Additions	Deductions	
				1. Original Contract
				2. Change Orders
				3. Revised Contract (1 + 2)
				4. Work Completed*
				5. Stored Materials*
				6. Subtotal (4 + 5)
				7. Retainage*
				8. Previous Payments
				9. Amount Due (6-7-8)
TOTALS				* Detailed breakdown attached
NET CHANGE				

CONTRACT TIME

Original (days) _____
Revised _____
Remaining _____

On Schedule

Yes

No

Starting Date _____

Projected Completion _____

CONTRACTOR'S CERTIFICATION:

The undersigned Contractor certifies that to the best of their knowledge, information and belief the work covered by this payment estimate has been completed in accordance with the contract documents, that all amounts have been paid by the contractor for work for which previous payment estimates was issued and payments received from the owner, and that current payment shown herein is now due.

Contractor _____

By _____

Date _____

APPROVED BY OWNER:

Owner _____

By _____

Date _____

ARCHITECT OR ENGINEER'S CERTIFICATION:

The undersigned certifies that the work has been carefully inspected and to the best of their knowledge and belief, the quantities shown in this estimate are correct and the work has been performed in accordance with the contract documents.

Architect or Engineer _____

By _____

Date _____

ACCEPTED BY AGENCY:

The review and acceptance of this estimate does not attest to the correctness of the quantities shown or that the work has been performed in accordance with the contract documents.

By _____

Title _____

Date _____

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TYPICAL UNIT PRICE BREAKDOWN *

ITEM	DESCRIPTION	CONTRACT (revised)			THIS PERIOD		TOTAL TO DATE		% COM- PLETE
		QUANTITY	UNIT PRICE	AMOUNT	QUANTITY	AMOUNT	QUANTITY	AMOUNT	
			\$		\$		\$		
	TOTALS								

TYPICAL LUMP SUM PRICE BREAKDOWN *

ITEM	DESCRIPTION	SCHEDULED VALUE	WORK COMPLETED		% COM- PLETE	TYPICAL STORED MATERIALS AND RETAINAGE BREAKDOWN *		
			THIS PERIOD	TO DATE		DESCRIPTION	QUANTITY	UNIT VALUE
		\$	\$	\$			\$	
	TOTALS							

RETAINAGE			
THIS ESTIMATE	PERCENT	RETAINED	
\$	%	\$	
WORK COMPLETED:			
STORED MATERIALS:			
OTHER (explain)			
TOTAL			

* As a minimum, detailed breakdowns should contain this information.

Used by Contractor to request partial payment on construction work completed. Submitted to loan approval official for disbursement.

(see reverse)

- PROCEDURE FOR PREPARATION : RD Instruction 1924-A.
- PREPARED BY : Contractor.
- NUMBER OF COPIES : Original and three, plus additional copies as appropriate.
- SIGNATURES REQUIRED : Original and all copies will be signed by: Contractor; Architect/Engineer; Borrower representative; Agency representative; other funding agency representative as appropriate.
- DISTRIBUTION OF COPIES : Original to Borrower; copy to District and County Office file; copy to Architect/Engineer; copy to Contractor; copies to State Office and other funding agencies as appropriate.