



**Outline of Procedures for Filling a Prescription for THIOLA**

1. Patient has a prescription on file or brings a new prescription to Pharmacy.
2. Pharmacist (or Physician, if patient is in doctor's office), should telephone Mission Pharmacal Company at Customer Service 1 800-531-3333 to request copies of Physician Acknowledgement Form and Patient Acknowledge Form.
3. Mission will fax forms directly to requestor, either the Pharmacist or the Physician.
4. If the request comes from the Pharmacy, the Pharmacy will need to fax the Physician Acknowledgement form to the Physician to complete, sign and return to the Pharmacy.
5. Pharmacy will then have the patient or authorized representative read and sign the Patient Acknowledgement form.
6. Pharmacy will fax completed forms to Mission (1 800-681-4050) and Mission will ship order with amount of drug prescribed.
7. Mission will maintain records of distribution, both as hard copy at our Corporate Office and a duplicate copy at alternate site as back up.