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# CMS Manual System

## Pub. 100-04 Medicare Claims Processing

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Department of Health &  
Human Services (DHHS)  
Centers for Medicare &  
Medicaid Services (CMS)

Transmittal 283

Date: AUGUST 27, 2004

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CHANGE REQUEST 3422

**SUBJECT: 2005 Healthcare Common Procedure Coding System (HCPCS) Annual Update Reminder**

**I. SUMMARY OF CHANGES:** The complete HCPCS file is updated and released annually to the Medicare contractors. The file contains existing, new, revised, and discontinued alpha-numeric and CPT-4 codes for 2005. Contractors must download the file via the CMS mainframe in mid-October.

**NEW/REVISED MATERIAL - EFFECTIVE DATE\*: January 1, 2005**  
**IMPLEMENTATION DATE: January 3, 2005**

*Disclaimer for manual changes only: The revision date and transmittal number apply to the red italicized material only. Any other material was previously published and remains unchanged. However, if this revision contains a table of contents, you will receive the new/revised information only, and not the entire table of contents.*

**II. CHANGES IN MANUAL INSTRUCTIONS: (N/A if manual not updated.)**  
**(R = REVISED, N = NEW, D = DELETED) – (Only One Per Row.)**

<b>R/N/D</b>	<b>CHAPTER/SECTION/SUBSECTION/TITLE</b>
N/A	23/20/2005 Health Care Common Procedure Coding System (HCPCS) Annual Update Reminder

**III. FUNDING:** Medicare contractors shall implement these instructions within their current operating budgets.

**IV. ATTACHMENTS:**

	<b>Business Requirements</b>
	<b>Manual Instruction</b>
	<b>Confidential Requirements</b>
	<b>One-Time Notification</b>
<b>X</b>	<b>Recurring Update Notification</b>

\*Unless otherwise specified, the effective date is the date of service.

## Attachment – Recurring Update Notification

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**SUBJECT: 2005 Healthcare Common Procedure Coding System (HCPCS) Annual Update Reminder**

### I. GENERAL INFORMATION

**A. Background:** Medicare providers submitting claims to Medicare contractors for Part B services use a HCPCS code to indicate the service that was provided. HCPCS consist of Level I codes, which are the American Medical Association’s (AMA’s) Current Physician Terminology Codes (CPT-4) and Level II codes which are alpha-numeric and maintained by CMS. The updated HCPCS file is released annually to Medicare contractors via the CMS’s mainframe telecommunications system.

**B. Policy:** This is our annual reminder that the 2005 HCPCS file and its print file will be made available via the CMS’s mainframe telecommunications system. The file may be retrieved after 8:00p.m., eastern time, on October 13, 2004.

The paper documentation which consists of a cover memorandum, HCPCS tape characteristics and record layout, and transaction list printouts will be sent to you via U,S, Postal Service priority mail. The alpha-numeric index and the table of drugs will be posted to the CMS Web site by October.

The Web site address is <http://www.cms.hhs.gov/providers/pufdownload/default.asp#alphanu>

**C. Provider Education:** None.

### II. BUSINESS REQUIREMENTS

*“Shall” denotes a mandatory requirement*

*“Should” denotes an optional requirement*

Requirement #	Requirements	Responsibility
	Medicare contractors <b>shall</b> download the 2005 annual HCPCS update from the CMS mainframe which will be available after 8:00p.m., eastern time on October 13, 2004.	FI/Carrier/DMERC
	The new 2005 HCPCS update is effective for dates of service on or after January 1, 2005.	FI/Carrier/DMERC

### III. SUPPORTING INFORMATION AND POSSIBLE DESIGN CONSIDERATIONS

#### A. Other Instructions: N/A

X-Ref Requirement #	Instructions

#### B. Design Considerations: N/A

X-Ref Requirement #	Recommendation for Medicare System Requirements

C. **Interfaces:** The January 2005 Outpatient Code Editor (OCE) will contain both the 2004 discontinued codes and the new 2005 codes. The next OCE release in 2005 will contain only the 2005 codes.

#### D. Contractor Financial Reporting /Workload Impact: N/A

#### E. Dependencies: N/A

#### F. Testing Considerations: N/A

### IV. SCHEDULE, CONTACTS, AND FUNDING

<b>Effective Date:</b> January 1, 2005 <b>Implementation Date:</b> January 3, 2005 <b>Pre-Implementation Contact(s):</b> Vera A. Dillard (410) 786-6149 <b>Post-Implementation Contact(s):</b> Appropriate regional office	<b>These instructions shall be implemented within your current operating budget.</b>
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Attachment

ATTACHMENT

*Instructions for the Retrieval of the 2005 HCPCS  
via CMS's Mainframe Telecommunications System  
(Formerly Network Data Mover)*

Listed below are the most common problems encountered when carriers/ intermediaries receive data via the mainframe telecommunications system:

- o Receipt was performed in interactive mode, rather than in batch. If transmission is performed interactively, it is impossible for the Division of Data Systems (DDS) to access the log to verify the transmission success/failure.
- o Omission or change of NEWNAME parameter. Omission of this parameter makes it extremely difficult and cumbersome for DDS to access the log to verify transmission success/failure. Make sure that the NEWNAME parameter equals HCPCS.
- o Omission or change of START parameter. This parameter establishes the starting time for the batch job. As stated earlier, transmission must occur during the evening hours. Setting the START to 20:00:00 hours assures that transmission will not commence prior to 8:00 p.m. eastern standard time.

**NOTE:** In order not to incur additional transmission line cost, transmission must occur during the evening hours, specifically after 8:00 p.m., eastern standard time.

The following is the JCL required for setting up a mainframe telecommunications system transmission of the 2005 HCPCS file from the CMS's Data Center.

```
*****
//UID#HCPC JOB (ACCTNG),'NAME',MSGCLASS=A,CLASS=C,
//  MSGLEVEL=(1,1)
//DMBATCH EXEC PGM=DMBATCH,REGION=512K,PARM=(YYSLYNN)
//DMPUBLIB DD DSN= NDM.PROCESS.LIBRARY,DISP=SHR
//DMMSGFIL DD DSN= NDM.MESSAGE.LIBRARY,DISP=SHR
//DMNETMAP DD DSN= NDM.NETWORK.MAP,DISP=SHR
//DMPRINT DD SYSOUT=*
//NDMCMDS DD SYSOUT=*
//SYSUDUMP DD SYSOUT=*
//SYSPRINT DD SYSOUT=*
//SYSIN DD *
  SIGNON USERID=(NDM USERID) -
    NODE= NDM NODE ID -
    NETMAP= NDM NETWORK MAP
  SUBMIT DSN= PROCESS LIBRARY MEMBER -
    STARTT=(,20:00:00) -
    NEWNAME=HCPCS
SIGNOFF
/*
//
*****
```

Prior to submitting this job, please supply the following parameters particular to your job site:

<b>UID#</b>	= Your system User ID
<b>ACCTNG</b>	= Accounting Information, if applicable
<b>NAME</b>	= Programmer's Name
<b>NDM.PROCESS.LIBRARY</b>	= NDM Process Library for your system
<b>NDM.MESSAGE.LIBRARY</b>	= NDM Message Library for your system
<b>NDM.NETWORK.MAP</b>	= NDM Network Map File for your system
<b>NDM USERID</b>	= NDM User ID for your system
<b>NDM NODE</b>	= NDM Node ID for your system
<b>PROCESS LIBRARY MEMBER</b>	= Member where the code for the NDM COPY (see below) is stored

Place the following code in your process library. This code will be executed from within the mainframe telecommunications system to perform the copying of the 2005 HCPCS data from a file at the CMS's Data Center to a file at your processing site.

\*\*\*\*\*

```
HCPCS PROCESS  PNODE= NDM NODE -  
                SNODE=NDM.HCFA -  
                SNODEID=(TWXX, PASSWD) -  
                PACCT= 'ACCTNG' -  
                &DSN= DATASET NAME
```

```
STEP01 COPY -  
  FROM -  
    (DSN=CMS FILE  
     DISP=SHR -  
     SNODE) -  
  TO -  
    (DSN=&DSN -  
     DISP=(,CATLG,DELETE) -  
     UNIT= UNIT ID -  
     PNODE)
```

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Supply the following parameters particular to your job site:

<b>NDM NODE</b>	= NDM Node ID for your system
<b>TWXX</b>	= NDM User ID for CMS's system
<b>PASSWD</b>	= Password to access NDM at CMS
<b>ACCTNG</b>	= Accounting Information (if required)
<b>DATASET NAME</b>	= File to receive CMS data transmission
<b>CMS FILE</b>	= <b>P@HCP.@AAA2360.HCPC2005.CONTR</b> (This is the 2005 HCPCS file comprised of procedure and modifier codes.) = <b>P@HCP.@AAA2360.HCPC2005.PRINT</b> (This is the Print file of the 2005 HCPCS; a utility may be used to produce a printed copy of the HCPCS.)
<b>UNIT ID</b>	= Unit Identifier for your system