

COMMENTS & SUGGESTIONS

Follow the directions below to suggest an improvement or identify a problem in the Research Facility Inspection Guide.

1. Copy the page of the Research Facility Inspection Guide.
2. Highlight or circle the problem area that needs improvement.
3. Make your comments on the page or on a supplemental sheet.

Listed below are the most commonly found errors:

- typographical error, word omission, etc.
- printing error such as blank pages, holes punched incorrectly
- confusing format
- unclear or incorrect information
- missing or insufficient information
- inconsistency with regulation, standard, policy, etc.
- key word(s) missing from Index

4. Mail or fax the copy and your comments to:

Joyce Barkley
USDA-APHIS-Animal Care
4700 River Road, Unit 84
Riverdale, MD 20737
FAX: 301-734-4978

If your comments require a response from the Manual Development Team, please include your name and contact number:

Name: _____

Phone Number: _____ Time of day to contact: _____