

REPORTS TO THE INSTITUTIONAL OFFICIAL	The IACUC must prepare and submit reports of its program review and facility inspection to the Institutional Official. [2.31]
Program Review Report	<p>The Program Review Report must: [2.31(c)(3)]</p> <ul style="list-style-type: none">• describe how and to what extent the research facility meets the AWA regulations and standards (title 9, chapter I, subchapter A - Animal Welfare)• describe in detail any deficiency (deviation) from the AWA regulations and standards and include:<ul style="list-style-type: none">▸ the reason for the deficiency▸ a reasonable and specific plan for correcting the deficiency▸ a schedule with dates for correcting the deficiency▸ a classification of the deficiency as significant or minor. Note: A significant deficiency is one which is or may be a threat to the health or safety of the animal.• describe any recommendations to the Institutional Official regarding any aspect of the research facility's:<ul style="list-style-type: none">▸ animal program▸ personnel• include any minority views• be reviewed and signed by a majority of the IACUC members <p>An updated Program Review Report must be submitted to the Institutional Official at least once every 6 months. [2.31(c)(3)] NOTE: This report may be submitted separately or in combination with the Facility Inspection Report.</p>
Facility Inspection Report	<p>The Facility Inspection Report must: [2.31(c)(3)]</p> <ul style="list-style-type: none">• describe how and to what extent the research facility meets the AWA regulations and standards (title 9, chapter I, subchapter A - Animal Welfare)• describe in detail any deviation (deficiency) from the

	<p>AWA regulations and standards and include:</p> <ul style="list-style-type: none"> ▶ the reason for the deficiency ▶ a reasonable and specific plan for correcting the deficiency ▶ a schedule with dates for correcting the deficiency ▶ a classification of the deficiency as significant or minor. Note: A significant deficiency is one which is or may be a threat to the health or safety of the animal. <ul style="list-style-type: none"> • describe any recommendations to the Institutional Official regarding the animal facilities • include any minority views • be reviewed and signed by a majority of the IACUC members <p>An updated Facility Inspection Report must be submitted to the Institutional Official at least once every 6 months. [2.31(c)(3)] NOTE: This report may be submitted separately or in combination with the Program Review Report.</p>
Uncorrected Significant Deficiency	<p>If a significant deficiency remains uncorrected due to failure to adhere to the correction plan or date, the IACUC, through the Institution Official, must: [2.31(c)(3)]</p> <ul style="list-style-type: none"> • prepare a written report describing: <ul style="list-style-type: none"> ▶ the uncorrected deficiency ▶ the reason why the deficiency was not corrected ▶ the research facility's plan of action • send the written report: <ul style="list-style-type: none"> ▶ within 15 business days of the correction date ▶ to the appropriate Animal Care Regional Office and any Federal agencies funding this activity