

<b>ELECTRONIC COMMUNICATION</b>	Electronic communication systems may be used to conduct some IACUC functions. [2.31(d)(2)]
<b>IACUC Meetings</b>	<p>IACUC meetings must allow members to be in direct communication to consider, deliberate, and vote on areas of their responsibility. This is traditionally done by face-to-face meetings.</p> <p>In exceptional circumstances, the IACUC may conduct its activities using electronic systems which allow all members to be in direct communication, such as:</p> <ul style="list-style-type: none"><li>• conference calls</li><li>• audio-visual conferencing</li><li>• highly interactive on-line computer discussion groups</li></ul> <p>All activities conducted via electronic communication must be documented in writing and original signatures obtained when required.</p> <p>Fax, e-mail or one-on-one communication via telephone is <b>not</b> an acceptable method for conducting IACUC functions which require a convened meeting, such as:</p> <ul style="list-style-type: none"><li>• protocol review</li><li>• approving a protocol</li><li>• review and endorsement of semi-annual program review and facility inspection reports being sent to the Institutional Official</li><li>• suspension of an activity</li></ul>
<b>Distribution of Information</b>	<p>Fax or e-mail is an acceptable method for the receipt or distribution of information by the IACUC, such as:</p> <ul style="list-style-type: none"><li>• protocols from principal investigators</li><li>• proposed changes to approved protocols from principal investigators</li><li>• meeting notifications</li><li>• agendas</li><li>• meeting handouts</li></ul>

- 
- |  |   |
|--|---|
|  | <ul style="list-style-type: none"><li>• protocols/changes to protocols to IACUC members</li><li>• request for a full committee review of a protocol</li><li>• minutes of meetings</li><li>• correspondence</li><li>• reports</li><li>• standard operating procedures (SOPs)</li></ul> |
|--|---|
-