

EQUIPMENT & SUPPLIES	The inspector must have the proper equipment and supplies either with him/her or in the government vehicle to conduct a thorough inspection of a research facility.
EQUIPMENT	<p>The following equipment is highly recommended:</p> <ul style="list-style-type: none">• laptop computer/printer• extra printer cartridge• paper• blank inspection forms (in case of computer/printer failure)• reference material, such as:<ul style="list-style-type: none">▶ Subpart A-Animal Welfare▶ Animal Care Resource Guide▶ Animal Care Policies▶ reference texts• official badge and identification• business cards• note pad• pen/pencil• tape measure• thermometer• flashlight and extra batteries• camera• film and extra batteries• rubber boots and/or disposable boots• soap• disinfectant• pail and scrub brush for rubber boots• ear plugs• First-Aid Kit <p>The following equipment is optional:</p> <ul style="list-style-type: none">• calculator• copy machine• binoculars• hand counter• checklist• coveralls• towels/paper towels

<p>Special Equipment</p>	<p>Nonhuman Primates The following equipment is recommended for inspecting facilities with macaques, if within 5 feet of the macaques:</p> <ul style="list-style-type: none"> • respirator - Level N95 or better • coveralls - preferably disposable • full face shield and eye protection, such as safety glasses or goggles • disposable gloves • biological waste bag • disinfectant • exposure kit <p>The following equipment is recommended for inspecting facilities with other nonhuman primates:</p> <ul style="list-style-type: none"> • respirator - Level N95 or better <p>Other Animals The following equipment is recommended for inspecting elephants:</p> <ul style="list-style-type: none"> • respirator - Level N95 or better
<p>SUPPLIES</p>	<p>The following forms and information should be available for distribution to the research facility/general public by the inspector:</p> <ul style="list-style-type: none"> • The Animal Welfare Act • AWA Regulations & Standards • Licensing and Registration Under the Animal Welfare Act - Program Aid 1117 (gray booklet) • Policy Manual • APHIS Fact Sheets • prelicense packets and information • registration packets and information (if your Region has one) • APHIS Forms for record keeping : <ul style="list-style-type: none"> ▶ 7005 - Record of Dogs & Cats on Hand ▶ 7006 - Record of Disposition of Dogs & Cats ▶ 7006A - Continuation Sheet for Record of Disposition of Dogs & Cats

	<ul style="list-style-type: none"> ▶ 7019 - Record of Animals on Hand (other than Dogs & Cats) ▶ 7020 - Record of Disposition (other than Dogs & Cats) ▶ 7020A - Continuation Sheet for Record of Disposition of Animals (other than Dogs & Cats) • Animal Welfare Order Sheet for APHIS record keeping forms • Application for License-New License (APHIS Form 7003-A) • Application for Registration (APHIS Form 7011) • Exercise Plan for Dogs sheets and instructions • Letter to applicant about handling requirements for dangerous animals • List of Commercial Tag Manufacturers • Procedure for Obtaining a Tattoo Code • Program of Veterinary Care - APHIS Form 7002 • Request to Add/Delete Sites • Request to Use Microchipping as a Method of Identification • Taxpayer Identification Number reporting form • Voluntary Cancellation of License/Registration
Reference Texts	<p>The following reference texts have been provided to the inspector by the Regional Office or Headquarters and may be ordered by you, if you do not have any of them: (see pages 5.3.5 & 5.3.6 for ordering information)</p> <ul style="list-style-type: none"> • Cat Owner's Home Veterinary Handbook • Don't Shoot the Dog! The New Art of Teaching and Training • Encyclopedia of Mammals • Guide for the Care and Use of Agricultural Animals in Agricultural Research and Teaching - "Ag Guide" • Guide for the Care and Use of Laboratory Animals - "ILAR Guide" • Information Resources for Adjuvants and Antibody Production • Live Animal Regulations (International Air Transport Association)

	<ul style="list-style-type: none"> • Pictorial Guide to the Living Primates • Psychological Well-Being of Nonhuman Primates (National Research Council) • Recognition and Alleviation of Pain and Distress in Laboratory Animals (National Research Council) • Simon & Schuster's Guide to Cats • Simon & Schuster's Guide to Dogs • Simon & Schuster's Guide to Mammals • Veterinary Notes for Dog Breeders • Wild Mammals in Captivity • Zoo and Wild Animal Medicine <p><i>Optional Reference Texts</i> Any of the following reference texts may be ordered by you (the inspector): (see pages 5.3.5 & 5.3.6 for ordering information)</p> <ul style="list-style-type: none"> • Biosafety in Microbiological and Biomedical Laboratories • Handbook of Veterinary Drugs, 2nd edition • Merck Veterinary Manual, 8th edition <p>NOTE: If you are unable to find any of these texts, contact your Regional Office.</p>
Miscellaneous	<p>The following miscellaneous forms and information are recommended for the inspector to have:</p> <ul style="list-style-type: none"> • APHIS published lists of: <ul style="list-style-type: none"> ▸ Licensed Dealers ▸ Licensed and Registered Exhibitors ▸ Registered Research Facilities ▸ Registered Carriers and Intermediate Handlers • Checklist for Animal Care Inspection sheets • Complaint/Search sheets • Inspection Report blanks • Itinerary for Traveling Facilities sheets • photograph labels • State & Territory Identification Codes

ORDERING INFORMATION FOR REFERENCE TEXTS

TITLE	AUTHOR(S)	PUBLISHER	ISBN
Biosafety in Microbiological & Biomedical Laboratories	Jonathon Richmond & Robert McKinney (editors)		1999 edition
Cat Owner's Home Veterinary Handbook	D.G. Carlson & J.M. Griffin	Howell Book House New York, NY	0-87605-796-2
Don't Shoot the Dog!	Karen Pryor	Bantam Books New York, NY	0-553-25388-3
Encyclopedia of Mammals (The)	David Macdonald (editor)	Facts on File, Inc New York, NY	0-87196-871-1
Guide for the Care & Use of Agricultural Animals in Ag Research & Teaching	Federation of Animal Science Societies	Federation of Animal Science Societies 1111 N. Dunlap Ave. Savoy, IL 61874	No ISBN 1999 edition
Guide for the Care & Use of Laboratory Animals	Institute of Laboratory Animal Resources	National Academy Press Washington, DC	0-309-05377-3
Handbook of Veterinary Drugs, 2nd edition			0-397-58435-0
Information Resources for Adjuvants & Antibody Production	Cynthia Smith (editor)	National Ag Library 10301 Baltimore Ave Beltsville, MD	No ISBN AWIC Resource Series no. 3
Live Animal Regulations - 25th Edition	International Air Transport Association (IATA)	IATA 800 Place Victoria Montreal, Quebec Canada H4Z 1M1	92-9171-077-6
Merck Veterinary Manual (The), 8th edition	Susan Aiello, et al	Merck & Company Rahway, N.J.	0911910298

TITLE	AUTHOR(S)	PUBLISHER	ISBN
Pictorial Guide to the Living Primates (The)	Noel Rowe	Pogonias Press East Hampton, NY	0-9648825-1-5
Psychological Well-Being of Nonhuman Primates (The)	National Research Council	National Academy Press Washington, DC	0-309-05233-5
Recognition and Alleviation of Pain and Distress in Laboratory Animals	National Research Council	National Academy Press Washington, DC	0-309-04275-5
Simon & Schuster's Guide to Cats	Mordecai Siegal (editor)	Simon & Schuster, Inc New York, NY	0-671-49170-9
Simon & Schuster's Guide to Dogs	Elizabeth Meriwether Schuler (editor)	Simon & Schuster, Inc New York, NY	0-671-25527-4
Simon & Schuster's Guide to Cats	Sydney Anderson (editor)	Simon & Schuster, Inc New York, NY	0-671-42805-5
Veterinary Notes for Dog Breeders	Annette Carricato	Howell Book House New York, NY	0-87605-805-5
Wild Mammals in Captivity - Principles & Techniques	Devra Kleimann (editor)	University of Chicago Press Chicago, IL	0-226-44003-6
Zoo & Wild Animal Medicine - Current Therapy 3	Murray Fowler (editor)	W.B. Saunders Co. Philadelphia, PA	0-7216-3667-5 (3rd edition preferred)