

GENERAL INFORMATION	<p>The inspector must complete an official inspection report at the end of the inspection. The inspection report should follow the format of the Inspection Report Template in the laptop computer.</p>
	<p>The inspection report must contain the following general information:</p> <ul style="list-style-type: none">• research facility's name as listed on Application For Registration (APHIS Form 7011)• business name, if applicable• mailing address as listed on Application For Registration (APHIS Form 7011)• site number as assigned by LARIS• site name, if applicable• site address - NOTE: a PO Box is not acceptable• USDA registration number• date of inspection• time of inspection• type of inspection (see below) <p><i>Types of Inspections:</i></p> <ul style="list-style-type: none">• <i>Routine</i> - normal periodic, unannounced inspection including:<ul style="list-style-type: none">▶ partial or focused inspection▶ re-inspection for direct noncompliant items▶ complaint inspection▶ search inspection• <i>Attempted</i> - situation where an authorized person was not available to accompany the inspector. No inspection was conducted.