

ANIMAL INVENTORY SHEET	An “Animal Inventory” sheet must be completed for each inspection report.
Animal Inventory	<p>The Animal Inventory sheet (see page 9.1.2) is used to enter the number of animals inspected into the LARIS database at the Regional Office.</p> <p>Before sending the inspection report to the Regional Office:</p> <ul style="list-style-type: none">• complete the Animal Inventory sheet with:<ul style="list-style-type: none">▶ research facility’s name▶ research facility’s registration number▶ date of inspection▶ total number of animals for each category (see List of Species for the Animal Inventory - page 9.1.3)• attach the sheet to the inspection report <p>NOTE: Do not include facility-generated inventory sheets with your inspection report.</p>
Supplemental Data	<p>The supplemental data at the bottom of the Animal Inventory sheet is used to compile data on the number of animals affected by noncompliant items cited from year to year.</p> <p>This section must be completed for each inspection, including attempted inspections.</p> <p>Note: If a noncompliance does not actually affect any animals, such as a records violation, an IACUC not conducting semi-annual inspections, or an attempted inspection, then the number of animals affected should be “0”.</p>