

I. REQUIREMENTS		II. BUILDING SURVEYED	
1. DELINEATED AREA	2. BOMA USABLE SQUARE FEET REQUIRED	6. BUILDING NAME AND LOCATION	
3. CLIENT AGENCY		7. OWNER OR AGENT NAME AND ADDRESS	
		8. TELEPHONE NO. OF OWNER/AGENT: ()	
4. SPECIAL REQUIREMENTS <i>(If any)</i>		9. SPACE AVAILABLE	
		A. FLOOR(S)	B. AMOUNT (Rentable Sq. Ft.)
5. SELECTION FACTORS OTHER THAN PRICE <i>(If applicable)</i>		10. NEIGHBORHOOD DESCRIPTION	

III. ASKING PRICE AND TERMS			
11. RENT	A. PER ANNUM \$	B. PER RENTABLE SQ. FT. \$	C. MEASUREMENT USED FOR QUOTE
12. SERVICES INCLUDED IN RENT	<input type="checkbox"/> FULL <input type="checkbox"/> PARTIAL <i>(State below what is excluded.)</i>		
13. TENANT IMPROVEMENTS INCLUDED IN RENT			
14. COMMENTS			
Place PHOTOGRAPH Here			

IV. DECISION TO CONSIDER FOR NEGOTIATION

15. WILL CONSIDER THIS BUILDING FOR NEGOTIATION. IT MEETS OR CAN MEET THE REQUIREMENTS OF THE CLIENT AGENCY.

16. WILL NOT CONSIDER THIS BUILDING FOR NEGOTIATION. IT DOES NOT MEET OR CANNOT MEET THE REQUIREMENTS OF THE CLIENT AGENCY FOR THE FOLLOWING REASONS:

17. THE CLIENT AGENCY REPRESENTATIVE PRESENT ON THE MARKET SURVEY

AGREES WITH THE ABOVE DECISION. DOES NOT AGREE WITH THE DECISION BECAUSE:

18A. SIGNATURE OF AGENCY REPRESENTATIVE	18B. TITLE OF AGENCY REPRESENTATIVE	18C. DATE
19A. SIGNATURE OF GSA REPRESENTATIVE	19B. TITLE OF GSA REPRESENTATIVE	19C. DATE

V. BUILDING DESCRIPTION

ITEM	CONDITION	YES	NO
20. GENERAL	<input type="checkbox"/> A. NEW <input type="checkbox"/> B. OLDER, WELL MAINTAINED <input type="checkbox"/> C. OLDER, POORLY MAINTAINED		
21. TRANSPORTATION ACCESS	A. PARKING AVAILABLE ON SITE		
	B. PUBLIC PARKING IN VICINITY		
	C. SERVED BY PUBLIC TRANSPORTATION		
22. INTERIOR WALLS	A. TYPE <input type="checkbox"/> DRYWALL <input type="checkbox"/> OTHER (<i>Specify</i>) <input type="checkbox"/> PLASTER		
	B. ACCEPTABLE COVERING IN OFFERED AREA		
23. LIGHTING	A. ADEQUATE IN PUBLIC AREAS		
	B. ADEQUATE IN WORK AREAS		
24. CEILINGS	A. UNIFORM HEIGHT (<i>8' to 11'</i>)		
	B. SUSPENDED		
	C. FINISH <input type="checkbox"/> ACOUSTICAL <input type="checkbox"/> OTHER (<i>Specify</i>) <input type="checkbox"/> PLASTER <input type="checkbox"/> TILE		
25. WINDOWS	A. IN SPACE <input type="checkbox"/> FIXED <input type="checkbox"/> CAN OPEN B. COVERING <input type="checkbox"/> BLINDS <input type="checkbox"/> OTHER (<i>Specify</i>) <input type="checkbox"/> DRAPES		
	A. TYPE <input type="checkbox"/> CARPET <input type="checkbox"/> OTHER (<i>Specify</i>) <input type="checkbox"/> VINYL		
26. FLOOR COVERING	B. EXISTING ACCEPTABLE FOR OCCUPANCY		
27. RESTROOMS	A. SEPARATE FACILITIES FOR WOMEN AND MEN ON FLOOR(S) OFFERED		
	B. EXISTING ACCEPTABLE		
28. DRINKING FOUNTAINS	EXISTING ACCEPTABLE		
29. ELEVATORS	A. TYPE <input type="checkbox"/> PASSENGER <input type="checkbox"/> FREIGHT		
	B. CURRENT CERTIFICATE OF INSPECTION		
30. HEATING	A. TYPE <input type="checkbox"/> CENTRAL <input type="checkbox"/> INDIVIDUAL UNITS		
	B. FUEL <input type="checkbox"/> OIL <input type="checkbox"/> GAS <input type="checkbox"/> ELECTRIC <input type="checkbox"/> OTHER (<i>Specify</i>)		
31. AIR CONDITIONING	TYPE <input type="checkbox"/> CENTRAL <input type="checkbox"/> INDIVIDUAL WINDOW UNITS		
32. ACCESSIBLE TO HANDICAPPED	A. ROUTE TO AND WITHIN THE BUILDING		
	B. ENTRANCE AND ELEVATORS		
	C. DRINKING FOUNTAINS AND RESTROOMS		
33. COMMENTS			