

REQUEST FOR SPECIFICATION AND/OR PURCHASE DESCRIPTION ACTION		1. REQUEST NUMBER
		2. DATE OF REQUEST
3. REQUESTING ACTIVITY	4. NAME OF PERSON TO CONTACT (For further information)	
5. TELEPHONE NO. (Code and ext.)		
6a. NATIONAL STOCK NO. (If available)	6b. ITEM NAME	7. BUYING PROGRAM
		<input type="checkbox"/> STORES STOCK <input type="checkbox"/> FSS <input type="checkbox"/> NSP <input type="checkbox"/> OTHER (Specify)
8. METHOD OF PURCHASE		
9. ACTION REQUIRED		10. INVITATION DRAFTING DATE
a. SPECIFICATION AND/OR PURCHASE DESCRIPTION: <input type="checkbox"/> (1) FURNISH <input type="checkbox"/> (2) REVISE b. <input type="checkbox"/> PROGRAM ITEM DISCONTINUED c. <input type="checkbox"/> OTHER (Specify)		11. NUMBER OF LAST IFB (FS Schedule only)
		12. ESTIMATED ANNUAL DOLLAR VOLUME

13. RECOMMENDATION AND BACKGROUND INFORMATION

ESSENTIAL SUGGESTED

14. SIGNATURE (Requestion Officer)	15. TITLE	16. DATE
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ACTION BY TECHNICAL SUPPORT OFFICE

17. TYPE OF ACTION TAKEN

NUMBER ASSIGNED, COPY ATTACHED

PURCHASE DESCRIPTION _____

SPECIFICATION _____

CONCUR IN RECOMMENDED CHANGE. REVISED PURCHASE DESCRIPTION AND/OR SPECIFICATION

DO NOT CONCUR IN RECOMMENDED CHANGE (Explain)

18. SIGNATURE (Technical Support Officer)	19. TITLE	20. PRIORITY	21. DATE
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