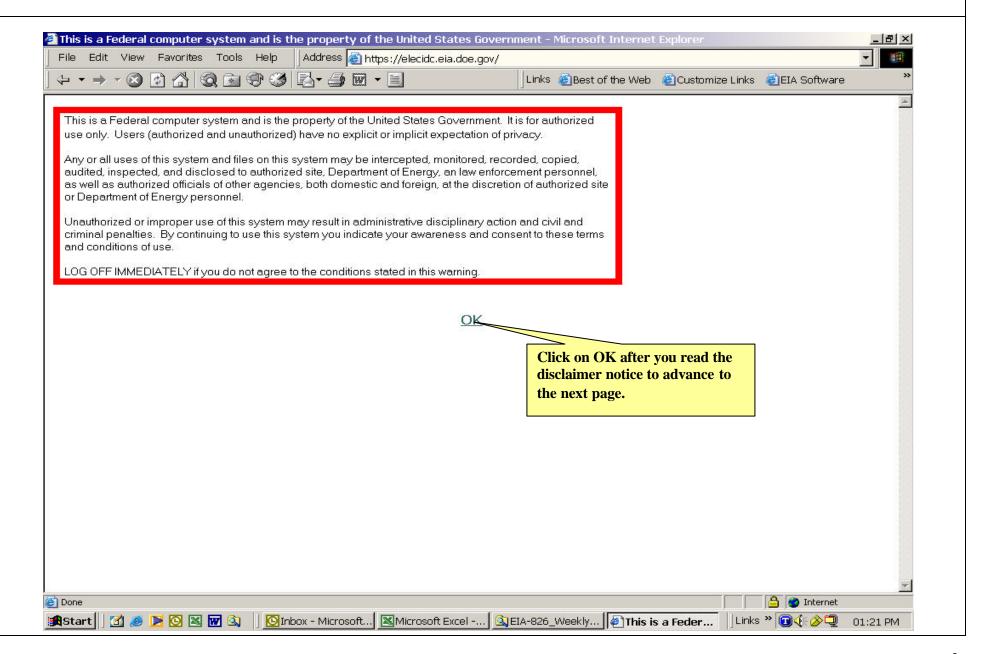**Form EIA-412 Main Access**

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EIA Electric Power Survey Data Collection Menu

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EIA Electric Power Survey Data Collection Menu

· Electric Industry Financial Report -Form EIA-412

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· Cost And Quality Of Fuels For Electric Plants Report -Form EIA-423

· Steam-Electric Plant Operation And Design Report – Form EIA-767

· Monthly Electric Sales and Revenue with State Distributions-Form EIA-826

· Annual Electric Generator Report - Form EIA-860

· Annual Electric Power Industry Report - Form EIA-861

· Power Plant Report - Form EIA-906 Annual

· Power Plant Report - Form EIA-906 Monthly

Confidentiality of Data

Log-On Screen

Enter User ID/Username assigned by EIA

Enter Password assigned by EIA

Click here to connect to EIA Server

Enter/Type ORA7 (not case sensitive)

Form EIA-412 Main Menu

Form EIA-412 Main Access

Instructions for Schedule 1– Demographic Data

Checking this box would automatically populate the Log By/Date box.

Click on this button to go to Schedule 1

Check this box when you are done entering all the information and ready to submit the survey to EIA .

Demographic Data Block

Data in this block should be reviewed. If there is a change in contact name or phone number, etc. please modify accordingly. Please remember that contact information is mandatory.

Click on the appropriate boxes depending on the services furnished by the company during the reporting year.

Information for line 1 and 2 are already populated. If there is a change in address please modify.

Enter the date of report.

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U.S. Department of Energy
Energy Information Administration
Form EIA-412 (2001)

ANNUAL ELECTRIC INDUSTRY FINANCIAL REPORT

Form ...d
OMB ...5-0129
Approv... spires 11/30/04

Response Due Date: Please submit accounting data within four months following the end of the financial report... year. All reports for the given calendar year must be submitted by April 30

REPORT FOR: _____   Log By/Date: _____

FINANCIAL REPORTING PERIOD ENDING(MM/DD/YYYY): [ ][ ][ ]   ☐ Log In   ☐ Survey Ready to Submit

Contact Person 1: _____   Title: _____
Telephone: ( ) ___ ___   Ext: ___   Fax: ( ) ___   Email: _____
Contact Person 2: _____   Title: _____
Telephone: ( ) ___ ___   Ext: ___   Fax: ( ) ___   Email: _____   Delete Respondent

SCHEDULE 1. IDENTIFICATION

Survey Extended to Date: _____

LINE NO.		
1	Company Name:	
2	Current Address of Principal Business Office	PO Box / Street Address / City/State/Zip / Attention — IL 62525
3	Classes of Company and Other Services Furnished by Respondent During the Year	☑ Electric ☐ Water and Sewage ☐ Natural Gas ☐ Sanitation ☐ Irrigation ☐ Other (speci... _____
4	Date of Report	_____

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Instructions for Schedule 2- Electric Balance Sheet

Value entered in this line must equal Schedule 4, line 14, column E

Click on this button to view sums.

Click on this button to go to Schedule 2

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U.S. Department of Energy
Energy Information Administration
Form EIA-412 (2001)

ANNUAL ELECTRIC INDUSTRY FINANCIAL REPORT

Form Approved
OMB No. 1905-0129
Approved Expires 12/31/04

REPORT FOR:
FINANCIAL REPORTING PERIOD ENDING: 12 - 31 - 2002   Calculate Totals Click on Calculate Totals button to view sums.

SCHEDULE 2. ELECTRIC BALANCE SHEET

LINE NO	ASSETS and OTHER DEBITS	AMOUNT (Dollars)	LINE NO	LIABILITIES and OTHER CREDITS	AMOUNT (Dollars)
	ELECTRIC PLANT			**PROPRIETARY CAPITAL**	
1	Electric Plant and Adjustments (101-106, 114, 116)	0	29	Investment of Municipality (208)	0
2	Construction Work in Progress (107)	0	30	Miscellaneous Capital (211)	0
3	(Less) Accumulated Provision for Depreciation, Amort.	0	31	Retained Earnings (215, 215.1, 216)	0
4	Net Electric Plant (sum of lines 1-2 less line 3)	0	32	Total Proprietary Capital (sum of lines 29-31)	0
5	Nuclear Fuel (120.1-120.4, 120.6)	0		**LONG-TERM DEBT**	
6	(Less) Accumulated Provision for Amortization of Nuc.	0	33	Bonds (221, 222)	0
7	Net Electric Plant including Nuclear Fuel (sum of lines 4	0	34	Advances From Municipality and Other Long-Term De	0
	OTHER PROPERTY AND INVESTMENTS		35	Unamortized Premium on Long-Term Debt (225)	0
8	Non-electric Plant Property (121)	0	36	(Less) Unamortized Discount on Long-Term Debt (226	0
9	(Less) Accumulated Provision for Depreciation and Am	0	37	Total Long-Term Debt (sum of lines 33-35, less line 3	0
10	Investment in Associated Enterprises (123-123.1)	0		**OTHER NONCURRENT LIABILITIES**	
11	Investments and Special Funds (124-128)	0	38	Accumulated Operating Provisions (228.1-228.4)	0
12	Total Other Property and Investments (sum of lines 8,	0	39	Accumulated Provision for Rate Refunds (229)	0
	CURRENT AND ACCRUED ASSETS		40	Total Other Noncurrent Liabilities (sum of lines 38-	0
13	Cash, Working Funds, and Investments (131-136)	0		**CURRENT AND ACCRUED LIABILITIES**	
14	Notes and Other Receivables (141, 143, 145, 146, 172	0	41	Notes Payable (231)	0
15	Customer Accounts Receivable (142)	0	42	Accounts Payable (232)	0
16	(Less) Accumulated Provision for Uncollectible Accoun	0	43	Notes and Accounts Payable to Associated Enterprises	0
17	Fuel Stock and Expenses Undistributed (151-152)	0	44	Customer Deposits (235)	0
18	Plant Materials and Operating Supplies (154)	0	45	Taxes Accrued (236)	0

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Emission allowances traded under provisions of the Clean Air Act Amendments of 1990 should be reported in Account 186

Refer to the Uniform System of Accounts prescribed for Public Utilities and Licensees for the accounts listed in parentheses.

Instructions for Schedule 2- Electric Balance Sheet – Cont.

Enter Miscellaneous Deferred Debits such as Miscellaneous Debt, Research and Development Expenses, and Unamortized Losses here (line 26)

Enter the Other Deferred Credits here (line 50)

Report each allowance traded in the footnote on Schedule 12

Instructions for Schedule 3- Electric Income Statement

Enter only revenue from sales to ultimate consumers and sales for resale.

Click on this button to go to Schedule 3

Enter the Operation Expenses, which must be equal Schedule 7, line 14, column b.

Enter the Maintenance Expenses, which must be equal Schedule 7, line 14, column c.

Enter the Taxes and tax Equivalents, which must be equal Schedule 5, line 3.

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U.S. Department of Energy Information Administration

ANNUAL ELECTRIC INDUSTRY FINANCIAL REPORT

OMB 5-0129
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PERIOD ENDING: 12 - 31 - 2002

SCHEDULE 3. ELECTRIC INCOME STATEMENT

LINE NO		AMOUNT (Dollars)
1	Electric Operating Revenues (400)	0
2	Operation Expenses (401)	0
3	Maintenance Expenses (402)	0
4	Depreciation Expenses (403)	0
5	Amortization of Electric Plant, Property Losses and Regulatory Study Cost (404-407)	0
6	Taxes and Tax Equivalents (see Schedule 6) (408.1, 409.1)	0
7	Total Electric Operating Expenses (sum of lines 2-6)	0
8	Net Electric Operating Income (line 1, less line 7)	0
9	Income from Electric Plant Leased to Others (412, 413)	0
10	Electric Operating Income (sum of lines 8, 9)	0
11	Other Electric Income (explain significant amounts in a footnote on Schedule 12) (415, 417, 418, 419 421,421.1)	0
12	Other Electric Deductions (explain significant amounts in a footnote on Schedule 12) (416, 417.1, 421.2)	0
13	Allowance for Other Funds Used During Construction (419.1)	0
14	Taxes Applicable to Other Income and Deductions (see Schedule 6) (408.2, 409.2)	0
15	Electric Income (sum of lines 10, 11, 13, less lines 12, 14)	0
16	Income Deductions from Interest on Long-Term Debt (427)	0
17	Other Income Deductions (explain significant amounts in a footnote on Schedule 12) (428-431)	0
18	Allowance for Borrowed Funds Used During Construction (432)	0
19	Total Income Deductions (sum of lines 16-18)	0
20	Income Before Extraordinary Items (line 15, less line 19)	0
21	Extraordinary Items (434)	0
22	Extraordinary Deductions (435)	0
23	Net Income (sum of lines 20, 21, less line 22)	0

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Refer to the Uniform System of Accounts prescribed for Public Utilities and Licensees for the accounts listed in parentheses.

Instructions for Schedule 4- Electric Plant

For lines 11, 12, and 13, column "a" is Balance Beginning of Year and column "e" is Balance End of Year. These amounts do not have to be equal.

Click on this button to go to Schedule 4

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U.S. Department of Energy
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Form EIA-412 (2001)

ANNUAL ELECTRIC INDUSTRY FINANCIAL REPORT

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REPORT FOR:
FINANCIAL REPORTING PERIOD ENDING: 12 - 31 - 2002   Calculate Totals   Click on Calculate Totals button to view sums.

SCHEDULE 4. ELECTRIC PLANT

LINE NO.		BALANCE BEGINNING OF YEAR (a) (Dollars)	ADDITIONS DURING THE YEAR (b) (Dollars)	RETIREMENTS DURING THE YEAR (c) (Dollars)	TRANSFERS AND ADJUSTMENTS (d) (Dollars)	BALANCE END OF YEAR 2001 (e) (Dollars)
1	Intangible Plant (301-303)	0	0	0	0	0
2	Steam Production (310-316)	0	0	0	0	0
3	Nuclear Production (320-325)	0	0	0	0	0
4	Hydraulic Production (330-336)	0	0	0	0	0
5	Other Production (340-346) Specify:	0	0	0	0	0
6	Total Production Plant (sum of lines 2-5)	0	0	0	0	0
7	Transmission Plant (350-359)	0	0	0	0	0
8	Distribution Plant (360-373)	0	0	0	0	0
9	General Plant (389-399)	0	0	0	0	0
10	Total Electric Plant in Service (sum of lines 1, 6-9)	0	0	0	0	0
11	Electric Plant Leased to Others (104)	0				0
12	Electric Plant Held for Future Use (105)	0				0
13	Electric Plant Miscellaneous (102, 103, 106, 114, 116)	0				0
14	Electric Plant and Adjustments (sum of lines 10-13)	0				0
15	Construction Work in Progress-Electric (107)	0	0	0	0	0
16	Total Electric Plant and Adjustments (sum lines 14, 15)	0				0

For line 5 of Schedule 4, ?Other Production (340-346) Specify:?

Enter the sum of line 2 through 5.

Enter the sum of line 1, 6 through 9.

Enter the sum of line 10 through 13.

Enter the sum of line 14 and 15.

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Refer to the Uniform System of Accounts prescribed for Public Utilities and Licensees for the accounts listed in parentheses.

Instructions for Schedule 5 - Taxes, Tax Equivalents, Contributions, and Services During Year

Click on this button to go to Schedule 5

Information entered as "Taxes" refers to the Uniform System of Accounts number 408.1, 408.2, 409.1, and 409.2 and includes social security and unemployment compensation. However, if your company allocates these taxes as operating expenses to the electric department, do not include these taxes on this schedule and indicate amounts in a footnote on Schedule 12.

Enter the information called for on contributions and services to the municipality or other government units by the electric company and, conversely, by those bodies to the electric company. Do not include (a) loans and advances which are subject to repayment or which bear interest, (b) payment in retirement of loans or advances previously made, or (c) contributions by the municipality of funds or property, which are of the nature of investment in the electric company department.

Enter as "Taxes" the amounts due on the operations of the electric department. Exclude gasoline and other sales taxes, which are included in the transportation and materials

Instructions for Schedule 6 - Sales of Electricity for Resale (Account 447)

Click on this button to go to Schedule 6

Enter the total of any other types of charges, including out-of-period adjustments.

Enter the name of the purchaser. Do not abbreviate or use any acronyms. Explain in a footnote any ownership interest or affiliation the respondent has with the purchaser.

Enter the MWH shown on bills submitted to the purchaser.

Enter the total charges shown on the bill to the purchaser. This is the sum of column e and f.

Enter demand charges in dollars.

Enter any of the following codes:
1. **FP - firm power supplied for system requirements of the purchaser**
2. **NF - non-firm power supplied without capacity**
3. **OT - other capacity and/or energy provided, including need to satisfy operating reserve obligations.**

Enter MW. If shown in megavoltamperes, please write in footnote on Schedule 12

Enter all sales for resale (i.e., sales to purchasers other than ultimate consumers) transacted on a settlement basis other than power exchanges during the year. Do not enter exchanges of electricity (i.e., transactions involving a balancing of debits and credits for energy, capacity, etc.) or any settlements for imbalanced exchanges on this schedule. Power exchanges and imbalanced exchanges should be reported on Schedule 9.

Instructions for Schedule 7 - Electric Operation and Maintenance Expenses

Click on this button to go to Schedule 7

Value entered for line 1 – 4, must be greater than or equal to the sum of Schedule 9, lines 1-27, for all plants reported.

Value entered for line 1 – 4, must be greater than or equal to the sum of Schedule 9, lines 28-32, for all plants reported.

Line1 – The cost must be greater than or equal to the sum of Schedule 9, line 16, for all steam plants reported.

Value entered for line 1 – 4, must be greater than or equal to the sum of Schedule 9, lines 33, for all plants reported.

Line4 – The cost must be greater than or equal to the sum of Schedule 9, line 16, for all other plants reported

Line2 - The cost must be greater than or equal to the sum of Schedule 9, line 16, for all nuclear plants reported.

Enter the data on all electric company employees for the payroll period ending nearest October 31, or any payroll period ending 60 days before or after October 31.

Enter any special construction personnel, and show the number of such employees in a footnote on Schedule 12.

Refer to the Uniform System of Accounts prescribed for Public Utilities and Licensees for the accounts listed in parentheses.

Instructions for Schedule 8 - Purchased Power (Account 555) and Power Exchanges

Enter the name of the seller or other party in an exchange transaction. Do not abbreviate or or use any acronyms. Explain in a footnote on Schedule 12 any ownership interest or affiliation the respondent has with the seller.

Click on this button to go to Schedule 8

Enter the total of any other types of charges in dollars, including out-of-period adjustments.

Enter the MWH shown on bills submitted to the respondent.

Enter the total charges in dollars shown on the bill to the respondent. This is the sum of columns e and f.

Enter any of the following codes:
1. FP - firm power supplied for system requirements of the purchaser
2. NF - non-firm power supplied without capacity
3. OT - other capacity and/or energy provided, including need to satisfy operating reserve obligations.
4. EX - exchange of electricity for transactions involving a balancing of debits and credits for energy, capacity, etc.

Enter MW. Make a note in footnote on Schedule 12 if shown in megavoltamperes

Enter demand charges in dollars.

Enter all power purchases made during the year. Also, report exchanges of electricity (i.e., transactions involving a balancing of debits and credits for energy, capacity, etc.) and any settlements for imbalanced exchanges.

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Instructions for Schedule 9 - Electric Generating Plant Statistics

Instructions for Schedule 9 - Electric Generating Plant Statistics – Cont.

6	Plant Hours Connected to Load		0
7	Average Number of Employees		0
8	Net Generation, Exclusive of Plant Use in kilowatthours (kWh)		0
	COST OF PLANT (DOLLARS)		
9	Land and Land Rights (310, 320, 330)		
10	Structures and Improvements (311, 321 ,331 ,332, 336)		
11	Equipment Cost (312-316, 322-325, 333-335)		
12	Total Cost (sum of lines 9-11)		
13	Cost per Kilowatthour of Nameplate Capacity (divide line 12 by line 4)		
14	Gross Annual Capital Expenditures		0
	PRODUCTION EXPENSES (DOLLARS)		
15	Operation, Supervision and Engineering (500, 517, 535)		0
16	Fuel Cost (501, 518)		0
17	Coolants and Water (Nuclear Plants Only) (519)		0
18	Steam Expenses (502, 520, 536, 537)		0
19	Steam from Other Sources (503, 521)		0
20	Steam Transferred (Credit) (504, 522)		0
21	Electric Expenses (505, 523)		0
22	Miscellaneous Steam/NuclearPower Generation Expenses (506, 524)		0
23	Water for Power (536)		0
24	Hydraulic Expenses (537)		0
25	Electric Expenses for Hydraulic (538)		0
26	Miscellaneous Hydraulic Power Generation Expenses (539)		0
27	Rents (507, 525, 540)		0
28	Maintenance, Supervision and Engineering (510, 528, 541)		0
29	Maintenance of Structures (511, 529, 542, 543)		0
30	Maintenance of Boiler (Reactor) Plant (Steam only (512, 530)		0
31	Maintenance of Electric Plant (513, 531, 544)		0
32	Maintenance of Misc. Plant (514, 532, 545)		0
33	Total Production Expenses (sum of lines 15-32)		0
34	Expenses per Net Kilowatthours (dollars to 3 decimal places)		000

If rent entered due to a sale-lease back arrangement, it should be noted on the footnote on Schedule 12 - the capacity (megawatts) sold and the asset (dollars) value removed from the plant accounts.

Enter expenses in dollars (to 3 decimal places). Divide product of line 33 line 8.

Instructions for Schedule 10 - Existing Transmission Lines

In this Schedule, enter information on lines of 132kV or greater existing prior to the reporting year.

Click on this button to go to Schedule 10

Enter the beginning terminal point of the line.

Enter the ending terminal point of the line.

If the transmission line is jointly owned, enter the percentage owned by your company.

Enter miles between beginning and ending terminal points of the line

Enter the voltage (in kV) at which the line is normally operated.

Enter the voltage (in kV) at which the line was designed to operate.

Line 9 Enter the size of the line conductor in thousands of circular mils (MCM).

Line 10 Enter the line conductor material type as aluminum, aluminum conductor steel reinforced (ACSR), copper, or other.

Line 11 Enter the bundling arrangement/configuration of the line conductors as single, double, triple, quadruple, or other.

Line 12 Enter the current number of three-phase circuits on the structures of the line.

Line 13 Enter the ultimate number of three-phase circuits the structures of the line are designed for.

Line 14 Enter the predominant pole/tower material for the line as wood, concrete, steel, combination, composite material, or other. Also include the type of structure as single pole, H-frame structure, tower, underground, or other.

Line 15 Enter the thermal load carrying capacity of the line in MVA.

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Instructions for Schedule 11 - Transmission Lines Added Within Last Year

Click on this button to go to Schedule 11

In this Schedule, enter information on lines of 132kV or greater that were added last year.

Enter the beginning terminal point of the line.

Enter the ending terminal point of the line.

If the transmission line is jointly owned, enter the percentage owned by your company.

Enter miles between beginning and ending terminal points of the line.

Enter the voltage (in kV) at which the line is normally operated.

Enter the voltage (in kV) at which the line was designed to operate.

Enter the sum of Lines 16 through 19 here.

Line 9 Enter the size of the line conductor in thousands of circular mils (MCM).

Line 10 Enter the line conductor material type as aluminum, aluminum conductor steel reinforced (ACSR), copper, or other.

Line 11 Enter the bundling arrangement/configuration of the line conductors as single, double, triple, quadruple, or other.

Instructions for Schedule 11 - Transmission Lines Added Within Last Year – Cont.

Line 12 Enter the current number of three-phase circuits on the structures of the line.

Line 13 Enter the ultimate number of three-phase circuits the structures of the line are designed for.

Line 14 Enter the predominant pole/tower material for the line as wood, concrete, steel, combination, composite material, or other. Also include the type of structure as single pole, H-frame structure, tower, underground, or other.

Line 18 Enter the accounting cost for all above -ground components to which the conductor is attached for the new line.

Line 19 Enter the accounting cost for clearing right-of-way, construction, and other costs not identified in other cost categories for the new line.

Line 20 Enter the sum of Lines 16 through 19 here.

Line 21 Enter the date the line began flowing electricity under the control of the system operator in month/year format.

Line 15 Enter the thermal load carrying capacity of the line in MVA.

Line 16 Enter the accounting costs for the land and right-of-way acquisitions for the new line.

Line 17 Enter the accounting cost for all above -ground components to which the conductor is attached for the new line.

Instructions for Schedule 12 - Footnotes

Click on this button to go to Schedule 12

Add your comments here.

Enter footnotes by Schedule Number, Part, Line Number, and Column. Attach additional sheets if necessary.

Instructions for Schedule 12 – Error Log

Click on this button to go to Error Log

Click on this tab to run the edits

Click on this button to save the information.

After clicking "Run EIA-412 Edit." Click "OK" in subsequent pop-up boxes. This will show a list of errors in data, if there are any. Click the appropriate Schedule tab at the top to go back to the form in order to make relevant corrections. After the discrepancies are resolved, and the data are re-saved and another Edit is run, the information on the error form will disappear.

This screen will appear once "Error log" box is clicked. The messages will indicate if there were any data error arising from typographical miscues, or any other type of logical error.