

## **EMAIL 1 – FEGLI 2004 OPEN SEASON BEGINS NEXT WEEK**

**SEND THIS EMAIL: During the Week of August 23 – 27, 2004**

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**To: [Agency Name] Employees**

**Subject: The FEGLI 2004 Open Season Begins Next Week!**

For the first time in five years, the Federal Employees' Group Life Insurance (FEGLI) Program is having an Open Season. It starts next week, on Wednesday, September 1<sup>st</sup>, and ends on September 30<sup>th</sup>, 2004. This Open Season gives employees in FEGLI eligible positions the opportunity to enroll in the Program (if they don't have Basic now) or change or increase their current FEGLI coverage.

The Director of the U.S. Office of Personnel Management, Kay Coles James, stresses the importance of this Open Season:

*“Like many things, life insurance needs change over time. That is why I want to make sure you have every opportunity to elect FEGLI coverage without having a physical examination or answering any medical questions.”*

Please visit [www.fegli2004.opm.gov](http://www.fegli2004.opm.gov) on September 1 to read all about the FEGLI Open Season!