



CLEVELAND FEDERAL EXECUTIVE BOARD

ANNUAL REPORT 2000

VISION

THE CLEVELAND FEDERAL EXECUTIVE BOARD (FEB) WILL BE THE CONDUIT THROUGH WHICH MEMBER AGENCIES PROVIDE COHESIVE, HIGH QUALITY, COORDINATED GOVERNMENT SERVICES AND INFORMATION. THESE WILL BE READILY ACCESSIBLE, CLEARLY UNDERSTOOD, AND APPRECIATED BY OUR CUSTOMERS. WE WILL MAXIMIZE AGENCY RESOURCES TO PROMOTE A SAFE, PRODUCTIVE, AND SATISFYING WORK ENVIRONMENT.

MISSION

THE MISSION OF THE CLEVELAND FEDERAL EXECUTIVE BOARD IS TO PROMOTE A UNITY OF PURPOSE AMONG FEDERAL AGENCIES IN PARTNERSHIP TO BETTER SERVE OUR EMPLOYEES AND THE COMMUNITY.

HISTORY



A 1961 Executive Letter, signed by President John F. Kennedy, established Federal Executive Boards (FEB's). FEB's were established to bring the Federal Government closer to the people we serve, to be more responsive to local issues, and to serve as a conduit of information directly from the Executive Office of the President to Federal entities located outside of Washington, DC, and in the field. The Cleveland FEB was established in 1966.

GOALS

Create Partnerships
Improve Intergovernmental Partnerships
Advance Local and National Initiatives

COMPOSITION

Similar to the President's Cabinet in our Nation's Capital, FEB membership becomes automatic and mandatory by virtue of the incumbent being the senior agency official within the FEB's geographic boundaries. Unlike the Cabinet, membership is not limited to department-level organizations. The "Cleveland Cabinet" consists of the highest-ranking Federal leaders from approximately 85 Federal agencies located in the Cleveland area.

POLICY COMMITTEE



Chair

The FEB is governed by the Policy Committee. Listed below are the year 2000 officers and members of the Policy Committee.

William D. Montague
Director
Louis Stokes Cleveland Department of Veterans Affairs Medical Center

Vice Chair

RADM James D. Hull
Commander
Ninth Coast Guard District

Members

Kathy Ainsworth
District Manager/Lead Executive
United States Postal Service

LTC Gary L. Bliss, USA
Commander
Defense Contract Management





Loretta Brandon
 President, Chapter 37, National Treasury Employees Union
 Internal Revenue Service

Donald J. Campbell
 Director
 John H. Glenn Research Center at Lewis Field

Lee J. Krushinski
 Director
 Defense Finance and Accounting Service

Phillip J. Ross
 Director
 Department of Veterans Affairs Regional Office

Elected Members

Mark B. Hansen
 District Director
 Immigration and Naturalization Service

Lt Col Dennis H. Lange, USAF
 Commanding Officer
 Military Entrance Processing Station

David W. Troutman
 United States Marshal
 United States Marshal Service

Ex-Officio Members

Linda Hunter
 Acting Service Center Director
 United States Office of Personnel Management
 Detroit Area Office

Michael W. Springer
 Director of Northern Ohio Property Management Center
 General Services Administration

STAFF

A two-person staff carries out the day-to-day operations of the Cleveland Federal Executive Board. They report directly to the Policy Committee and provide oversight to the committees of the Board focusing on the goals and objectives of the FEB Strategic Plan. They serve as ambassadors for the Federal community and act as principal liaisons with key Federal, state, local, and community officials for the positive development of effective intergovernmental relations and partnerships.



CREATE PARTNERSHIPS WITHIN OUR COMMUNITIES



The concern of the potential events brought on by the year 2000 became a focus of the Emergency Preparedness Committee. A 1-hour overview program was developed, along with a personal preparedness guide. This guide was provided to all agencies and placed on the FEB's web page. In October of 1999, the committee sponsored a Y2K Awareness Day. This day brought in members of the electric company, gas company, Ameritech, the Federal Reserve, and county offices to answer questions regarding their Y2K preparations. Over 300 people took advantage of this opportunity and were provided an updated pamphlet on Y2K preparedness.

Continued to provide the National Partnership for Reinventing Government information on local Conversations with America activities.

Graduated the fourth class of the Cleveland Federal Community Leadership Institute (CFCLI), which consisted of 17 individuals representing 6 agencies. The program provides local, low-cost intergovernmental training and mentoring for Federal employees identified by their agency as having leadership potential. The mission of the CFCLI is to identify and develop leaders committed to advancing greater cooperation among Federal agencies and to strengthening community partnerships. Their goals are

- ❖ To assist Federal agencies in the professional development of leaders
- ❖ To understand and develop community partnerships
- ❖ To enhance individual leadership skills

Partnered with Business Volunteerism Council (BVC) to make a presentation to the fourth annual CFCLI. Yearly, BVC assists our CFCLI in developing and implementing strategy for community involvement to benefit the Federal Government, CFCLI participants, and the community. The 17 CFCLI participants were invited to participate in the BVC's board training and referral program, the Volunteer Trustee Institute. Through the program, CFCLI participants will serve on various boards.

Hosted the FEB's Year 2000 Distinguished Federal Service Recognition Awards Program during Public Service Recognition Week held the first week of May. Approximately 520 people attended the awards luncheon to honor 59 Federal workers from 17 agencies. The host agency was the Defense Finance and Accounting Service (DFAS), led by Lee Krushinski, Director, and Elizabeth Harris, DFAS, served as Project Manager. Posters were used to promote the recipients and were distributed throughout the entire Federal community.

Sponsored two video viewings:

"Affordable, Quality Child Care: An Employer Issue" and

"The ABC's of Child Support "Overview for Federal Agencies"



Joined the import/export, transportation, travel, and tourism industries, as well as the citizenry of Cleveland, in honoring the United States Customs Service as the Service celebrated its bicentennial year in Cleveland. An honor guard consisted of U.S. Customs Service, U.S. Coast Guard, U.S. Immigration and Naturalization Service personnel, and a member of the "Ohio Commodores." The dedication of a monument honoring the U.S. Customs Service for 200 years of dedicated service to the United States in general and the residents of the Service Area followed the "Hammer Award" presentation. The U.S. Customs

Service, Service Port of Cleveland, was chosen to receive the prestigious ‘Hammer Award’ this year. The Cleveland Federal Executive Board was proud to support the nomination.

Published and distributed Cleveland 2000 Directory of Federal Agencies and Departments—Federal agency contacts in the Cleveland area including addresses, phone numbers, mission statements, and Internet addresses. The directory was provided to Federal agencies as well as the general public.

IMPROVE INTERGOVERNMENTAL PARTNERSHIPS



Worked with the Department of Treasury Savings Bond Marketing Office to increase awareness of the annual Savings Bond Campaign. Attended the kickoff luncheon.

Worked with the agencies HUD, EPA, and VAMC to explore the possibility of creating a Brownfields “One Stop Shop” Task Force of Cleveland Federal Agencies to assist Northeast Ohio in brownfield redevelopment. Communities have asked for more interaction among all levels of Federal Government. The Brownfields “One Stop Shop” Task Force would empower Cleveland Federal agencies in economic redevelopment to work together with the community to assess, clean up, and sustainably reuse brownfields. (Brownfields are abandoned, idled, or underused industrial and commercial properties where expansion or redevelopment is complicated by real or perceived environmental concerns.) The Federal agencies participating in the Brownfields “One Stop Shop” Task Force will offer special technical and financial assistance to communities in Northeast Ohio—that will become models for demonstrating the benefits of focused, coordinated attention on brownfields.

Assisted Census Office in identifying opportunities to promote Census 2000 and to promote the ability of Federal employees to work as census takers.

During open season, in partnership with GSA and VAMC, the FEB sponsored a Health Benefits Fair at the Anthony J. Celebrezze Federal Building. This fair was open to all local Federal employees and retirees. Various health insurance providers were on hand to discuss their services. The Veterans Administration Medical Center provided health screening to veterans.

Partnered with the Federal Employee Education and Assistance Fund to support education scholarships for Cleveland area Federal employees and/or family members.

Sponsored a Financial Planning and Retirement Seminar, which was held by the NASA Glenn Research Center. There were 122 Federal employees from various agencies in attendance.

Sponsored a Blue Pages presentation, which was held by the Federal Technology Service, General Service Administration. There were 28 Federal employees in attendance.

Sponsored a Community Partnerships presentation, which was presented by Andrew A. Venable, Jr., Director of the Cleveland Public Library. There were 31 Federal employees in attendance.

Sponsored a presentation by Mittie Olion Chandler, Ph.D., College of Urban Affairs, Cleveland State University. Her topic was “In Sync With The Community—Partnerships, Collaborations, Alliances.” There were 37 Federal employees in attendance.

ADVANCE LOCAL AND NATIONAL INITIATIVES



Partnered with the Martin Luther King, Jr. Law and Public Service High School (MLK). This school is located in the Hough neighborhood, which is severely socioeconomically disadvantaged, and in an Empowerment Zone. Our participation includes the annual fair, which is designed to accomplish at least two things. First, it exposes the students to the world of career possibilities they have available to them as they seek employment and second, it allows prospective employers—representing local Federal Government agencies—to meet and to become aware of the qualified students at MLK. Representatives from 15 Federal Government agencies participated.

Conducted a survey of local Federal agencies to identify the availability of Federal resources to offer to the Garrett Morgan Middle School of Science.

Partnered with local colleges and universities to sponsor a Federal employee college fair. Counselors from 15 leading area colleges and universities were available to meet with individuals interested in earning undergraduate and graduate degrees.

Four Hammer Awards were endorsed:

Hoax Task Force (D9HTF)
Ninth Coast Guard District

Cuyahoga River Safety Task Force
United States Coast Guard
Marine Safety Office
Cleveland, Ohio

Economic Development and Minority Enterprise Development Divisions
Small Business Administration

NASA Glenn Numerical Propulsion System Simulation (NPSS)
NASA Glenn Research Center

In FY 2000, the name of the campaign was changed from the Greater Cleveland Combined Federal Campaign (CFC) to the Northeast Ohio Combined Federal Campaign. We have expanded our geographical area to allow Federal employees who both work and reside in Cuyahoga, Lake, Lorain, Geauga, Medina, Summit, and Portage counties to participate. Now, more Federal employees have an opportunity to participate and have their local communities benefit from our annual fund-raising efforts. Last year, Federal employees contributed \$1,738,304 to the campaign. The theme for the campaign was “Make it Happen the Time is Now.”

Benefited homeless individuals in Cleveland by collecting various individual personal hygiene items such as soap, shampoo, conditioner, lotion, etc., from hotel and motels. Approximately 500 persons utilized items.

Coordinated the annual Harvest for the Hunger Food Drive. This year 27 agencies participated. They succeeded in raising 20,368 pounds of food. Each 2 pounds of food provided two meals to hungry persons in the Cleveland Community.

Arranged for five blood drives. Cleveland Federal workers donated 1,111 pints of blood. This helped to save over 3,300 lives. The Federal Government continued to be in the top three organizations in Northeast Ohio for blood donors.

SUMMARY OF SIGNIFICANT ACCOMPLISHMENTS DURING FY 2000

A new class of 17 students representing 6 agencies was enrolled in the FEB's Cleveland Federal Community Leadership Institute for FY 2000.

The FEB began working with the agencies HUD, EPA, and VAMC to create Brownfields "One Stop Shop" Task Force of Cleveland Federal Agencies to assist Northeast Ohio in brownfield redevelopment.

During FY 2000 the FEB successfully expanded the Greater Cleveland Combined Federal Campaign to the Northeast Ohio Combined Federal Campaign. Our new geographical area allows Federal employees who both work and reside in Cuyahoga, Lake, Lorain, Geauga, Medina, Summit, and Portage counties to participate.

CLEVELAND FEDERAL EXECUTIVE BOARD MEMBER AGENCIES

CABINET LEVEL DEPARTMENTS

Agriculture

Fresh Fruit and Vegetable Inspection
Food and Consumer Service
Inspector General, Office of
Milk Market Administrator, Office of the

Commerce

Export Assistance Center
National Weather Service

Defense

Army

Aviation Systems Command
c/o 319th Quartermaster Battalion
Corps of Engineers
HQ 2nd PSYOP Group
Ohio National Guard
Recruiting Battalion—Cleveland
ROTC Instructor Group
Automated Printing Service
Contract Management—Cleveland
Contract Audit Agency
Criminal Investigative Service
Finance and Accounting Service—Cleveland Center
Financial Systems Activity
Marine Corps
Recruiting Station
Reserve Center
Military Entrance Processing Station





Navy
Branch Medical Clinic
Officers Program
Permanent Change of Station Variance Component

Education
Office for Civil Rights

Health and Human Services
Food and Drug Administration

Housing and Urban Development

Interior
National Park Service

Justice
Antitrust Division
Attorney, Office of
Drug Enforcement Administration
Federal Bureau of Investigation
Immigration and Naturalization Service
Marshal Service
Trustee, Office of

Labor
Apprenticeship and Training, Bureau of
Federal Contract Compliance Programs, Office of
Inspector General, Office of
Labor-Management Standards, Office of
Labor Statistics, Bureau of
Occupational Safety and Health Administration
Solicitor, Office of the
Wage and Hour Division
Workers Compensation Programs, Office of

Transportation
Federal Aviation Administration
Federal Railroad Administration
Ninth Coast Guard District

Treasury
Alcohol, Tobacco, and Firearms, Bureau of
Criminal Enforcement
Regulatory Enforcement
Comptroller of the Currency, Office of
Customs Service
Port Director, Office of
Investigations, Office of
Internal Revenue Service
Appeals Office
District Counsel
District Director's Representative, Office of
Regional Inspector, Office of
Savings Bond Marketing Office
Secret Service

Veterans Affairs
Medical Center
Regional Counsel
Regional Office



INDEPENDENT AGENCIES
Environmental Protection



Equal Employment Opportunity Commission
Federal Labor Relations Authority
Federal Mediation and Conciliation Service
Federal Trade Commission
General Services Administration
 Federal Protective Service
 Property Management Center
 Telecommunications
National Aeronautics and Space Administration, Glenn Research Center
National Labor Relations Board
Postal Service
Railroad Retirement Board
Small Business Administration
Social Security Administration
 District Offices
 Hearing and Appeals, Office of
 Inspector General, Office of

JUDICIAL AND LEGISLATIVE BRANCH

Bankruptcy Court
District Court
Northern District of Ohio
 Pretrial Service
 Probation Office
Government Printing Office Bookstore

OTHER SERVICES PROVIDED BY CLEVELAND FEB OFFICE

COMMUNICATION RESOURCES

- ❖ E-mail
- ❖ FAX, Broadcast FAX capability
- ❖ Mailing Labels
- ❖ Mailing Service—Hard copy mailing
- ❖ Customer Service, i.e., Phone requests, request by letter, etc.
- ❖ Speaker Information
- ❖ Website—Provide links to other websites

SELECTED PROGRAM PROMOTIONS

- ❖ Federal Help Desk Forum
- ❖ Stroke Awareness Workshop
- ❖ 2000 Per Diem Rate Setting Process Survey—GSA
- ❖ Ohio Region 8 School to Work Event Survey
- ❖ Federal Employee Education and Assistance Newsletters
- ❖ Regional Transit Authority Commute Advantage Program
- ❖ Drug Interdiction and Intervention Conference
- ❖ K.I.D.S in a Drug Free Society, Luncheon
- ❖ Vacancy Announcements
- ❖ American Diabetes Association Flyer
- ❖ NASA Student Involvement Program
- ❖ Records Management Issues Training
- ❖ U.S. Securities and Exchange Town Meeting
- ❖ Social Security 65th Celebration Program





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747 Anthony J. Celebrezze Federal Bldg.
1240 East 9th St.
Cleveland, OH 44199
216-433-9460

<http://www.grc.nasa.gov/WWW/FEB>