

**NATIONAL SCIENCE FOUNDATION  
4201 Wilson Boulevard  
Arlington, VA 22230**

**Directorate for Geosciences  
Division of Earth Sciences**

16 July, 2004

Dear Colleague;

The Division of Earth Sciences (EAR) announces an extension of our nationwide search to fill the position of Head, Research Grants Section. The new deadline for applications is September 1, 2004.

We are in the process of reorganizing the Division of Earth Sciences. EAR will now be structured in two Sections: Surface Earth Processes Section and Deep Earth Processes Section. The Surface Earth Processes Section will support research on processes occurring at or near the Earth's surface and that are entrained in the stratigraphic record, and the crosscutting studies on education and human interactions with the geosphere. The Deep Earth Processes Section will support research on the Earth's crust, mantle, and core, the crosscutting program for support of Earth Science instrumentation and facilities, and the EarthScope facility and associated science activities. We anticipate that the effective date for the new EAR organizational structure will be August 1, 2004.

The position of Head, Research Grants Section will be superseded by the Head, Surface Earth Processes Section.

The position of Head, Special Projects Section will be superseded by the Head, Deep Earth Processes Section.

Our search for Head of the Research Grants Section will now be renewed as a search for the Head of the Surface Earth Processes Section. This position is responsible for supervising and carrying out the day-to-day operations and management of the Surface Earth Processes Section. The Section Head is responsible for the overall planning, management and commitment of budgeted funds for the Surface Earth Processes Section, which includes programs in Geobiology and Environmental Geochemistry, Geomorphology and Land Use Dynamics, Sedimentary Geology and Paleobiology, Hydrologic Sciences, and Education and Human Resources. The Section supports both disciplinary and multidisciplinary programs in surface earth processes with an overall budget of approximately \$50M/year.

The successful applicant will guide the Surface Earth Processes Section in formulating and implementing its research objectives and manages its administrative, fiscal and personnel aspects. The responsibilities of the Section Head include the coordination of activities with other relevant organizations within the Foundation, other Federal agencies, community organizations and international partners. The Section Head must demonstrate an ability to serve as the senior spokesperson for a major organization involved in the support of science and education development initiatives, and to foster partnerships throughout the geosciences community and across disciplinary boundaries.

Section Heads in the Division of Earth Sciences come to their positions with an established record of scientific research and demonstrated leadership experience. Knowledge of grant and contract administration, fiscal management, and budget preparation with experience in scientific research support will be helpful. Section Heads

must work well with people, be effective communicators and act as mentors to continuously develop the diversity of talents and skills of their colleagues.

You may access the position announcement, including information on application procedures, at the GEO website: <http://www.geo.nsf.gov/vacancy.htm>

The position may be filled as a career appointment in the Federal Senior Executive Service (S20040087-C). The position is also announced on a two-to-three year limited term appointment basis in S20040087-LTD and on an Intergovernmental Personnel Act assignment basis in S20040087-IPA.

General inquiries should be directed to:

Dr. Herman Zimmerman, Dr. James Whitcomb, or Dr. Walter Snyder  
Division of Earth Sciences; Tel: (703) 292-8550.

Applications may be transmitted electronically to [execrch@nsf.gov](mailto:execrch@nsf.gov) or mailed to:

National Science Foundation  
Executive & Visiting Personnel Branch  
Division of Human Resource Management  
4201 Wilson Boulevard, Room 315  
Arlington, VA 22230

The Executive and Visiting Personnel Branch may be reached by telephone at (703) 292-8755.

I look forward to any help that you may be able to offer in this search for outstanding candidates and encourage you to consider your interest in this position. The deadline for receipt of applications is September 1, 2004.

Sincerely,

Herman B. Zimmerman  
Director,  
Division of Earth Sciences