

**THIS REQUEST TO RESCHEDULE IS ONLY FOR THE
EASTERN DISTRICT OF LOUISIANA**

**PROCEDURE FOR REQUESTING THE UNITED STATES TRUSTEE TO
RESCHEDULE §341 (a) MEETINGS OF CREDITORS IN CHAPTER 7 AND 11 CASES**

In furtherance of the duties imposed on the United States Trustee under the Bankruptcy Code ("Code") (11 U.S.C. §101 *et. seq.*) and 28 U.S.C. §586, the United States Trustee, Region V, herein promulgates the following procedures for requesting the rescheduling of §341(a) meetings of creditors in Chapter 7 and 11 cases (hereinafter referred to as "the request").

The request must be made in writing to the Office of the United States Trustee, 400 Poydras Street, Suite 2110, New Orleans, LA 70130 and should be submitted at least ten (10) days prior to the date of the scheduled meeting. The request must set forth specific reasons supporting the need to reschedule the meeting and should have attached any supporting documentation, including notes from the debtor's physician, notices of any previously scheduled court hearing, etc. Included below is the form to be submitted along with a **self addressed stamped envelope**.

In situations of an emergency nature, the request to reschedule may be granted if received by the UST within five (5) business days after the date scheduled for the creditors' meeting. Requests to reschedule presented between ten days before the meeting and five business days after the creditors' meeting should include evidence that demonstrates that the request could not have been filed sooner. If the request is approved, in addition to the procedures outlined in the above paragraphs, the requestor must also give telephonic notice to all creditors, the case trustee and all other parties in interest that the meeting will be rescheduled and written notice will be sent advising the new date. The affidavit required to be filed must include a statement verifying that telephonic notice was given. ***No Request to Reschedule will be granted if received more than five (5) business days after the date of the §341 meeting.***

Please note that the request contains a consent to the automatic extension of the time period for filing complaints objecting to discharge, an extension of time for filing motions to dismiss for substantial abuse and extension of time for filing objections to exemptions. Upon approval, the requesting party shall notice all parties previously noticed of the originally scheduled §341(a) date, as well as parties subsequently added to the mailing matrix. An affidavit of service of the notice must be filed into the court record with a copy served on the UST.

The attached form entitled "REQUEST TO RESCHEDULE § 341 MEETING OF CREDITORS" should be used and can be copied locally.

Only an original need be submitted to the Office of the U.S. Trustee. HOWEVER, A SELF ADDRESSED STAMPED ENVELOPE SHOULD ALSO BE PROVIDED.

DO NOT SUBMIT THIS FORM TO THE CLERK'S OFFICE