

CHAPTER 11 MONTHLY OPERATING REPORT

UNITED STATES BANKRUPTCY COURT
WESTERN DISTRICT OF TENNESSEE

Case name: _____

Case No.: _____
Judge: _____

MONTHLY OPERATING REPORT FOR MONTH ENDING _____, 200__

For the period beginning _____ and ending _____ .

This monthly operating report is due to be filed with the court by the 15th day of the following month and includes the following schedules.

Table with 3 columns: Schedule Name, Page, and (Please check to indicate attached). Rows include Bank Account Balance, Assets and Liabilities/ Balance Sheet, Post Petition Payables, Profit & Loss/ Income Statement, Statement of Cash Flow, Transfer of Property & Insurance coverage, Detailed Listing of Receipts, and Detailed Listing of Disbursements.

I declare under penalty of perjury that this Report and all attachments are true and correct to the best of my knowledge and belief. I also hereby certify that the original Monthly Operating Report was filed with the Bankruptcy Court Clerk.

DEBTOR-IN-POSSESSION

Date: _____

By: _____
(Signature)

Name & Title: _____
(Print or type)

Phone #: _____

Address: _____

Bank Account Balance

For Month Ending: _____

3. Bank Accounts

Account Name	<u>Personal</u>	<u>Operating</u>	<u>Tax</u>	_____	
Bank name	_____	_____	_____	_____	
Account #	_____	_____	_____	_____	
					<u>Grand Total</u>
					<u>All Accounts</u>
Beginning balance	_____ +	_____ +	_____ +	_____ =	_____
Plus: Total Receipts (Attach detailed listing)	_____ +	_____ +	_____ +	_____ =	_____
Less: Total Disbursements (Attach detailed listing)	_____ +	_____ +	_____ +	_____ =	_____
Other: Transfers In (Out)	_____	_____	_____	_____	-----0-----
Ending balance	_____ +	_____ +	_____ +	_____ =	_____

Notes:

Balance Sheet

For Month Ending: _____

\$ AMOUNT

ASSETS

CURRENT ASSETS

Cash (Including all accounts, cash on hand, etc.) _____

Negotiable instruments (i.e.
CD's, Treasury bills, stocks, bonds, etc.) _____

Accounts receivable, net (See OPR-3) _____

Less allowance for doubtful accounts _____

Inventory _____

Other: (List) _____

TOTAL CURRENT ASSETS _____

PROPERTY, PLANT, & EQUIPMENT

Real Property/Real Estate _____

Buildings _____

Equipment _____

Vehicles _____

Less total accumulated depreciation _____

NET PROPERTY, PLANT, & EQUIPMENT _____

OTHER ASSETS

TOTAL ASSETS _____

Balance Sheet (continued)

For Month Ending: _____

\$ AMOUNT

LIABILITIES

TOTAL POST PETITION LIABILITIES (Page 5) _____

PRE PETITION LIABILITIES

Secured debt (petition Schedule D) _____

Priority debt (petition Schedule E) _____

Unsecured debt (petition Schedule F) _____

TOTAL PRE PETITION LIABILITIES _____

TOTAL LIABILITIES _____

SHAREHOLDERS' EQUITY (DEFICIT)

PREFERRED STOCK _____

COMMON STOCK _____

PAID-IN CAPITAL _____

RETAINED EARNINGS
Through filing date _____

Post filing date _____

TOTAL SHAREHOLDERS' EQUITY _____

TOTAL LIABILITIES AND
SHAREHOLDERS' EQUITY _____

Schedule of Post Petition Liabilities/Payables

For Month Ending: _____

	<u>DATE</u> <u>DUE</u>	<u>TOTAL</u> <u>DUE</u>	<u>0-30</u> <u>DAYS</u>	<u>31-60</u> <u>DAYS</u>	<u>OVER</u> <u>60 DAYS</u>
TAXES PAYABLE					
Federal Income Tax	_____	_____	_____	_____	_____
Payroll Tax	_____	_____	_____	_____	_____
Unemployment Tax	_____	_____	_____	_____	_____
Sales Tax	_____	_____	_____	_____	_____
Personal Property Tax	_____	_____	_____	_____	_____
TOTAL TAXES PAYABLE	_____	_____	_____	_____	_____
POST PETITION SECURED DEBT	_____	_____	_____	_____	_____
POST PETITION UNSECURED DEBT	_____	_____	_____	_____	_____
ACCRUED INTEREST PAYABLE	_____	_____	_____	_____	_____
TRADE ACCOUNTS PAYABLE & OTHER: (list separately)					
_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____
TOTALS	_____	_____	_____	_____	_____

NOTE: Total post petition liabilities shown here must agree with the same item as shown on page 4 of this report.

Profit & Loss/ Income Statement

For Month Ending: _____

I. INCOME (LIST SOURCES)

CURRENT MONTH

FILING TO DATE

_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
Total Gross Income	_____	_____

II. COST OF GOODS SOLD

III. GROSS PROFIT (SEC. I LESS SEC. II)

IV. GENERAL EXPENSES

Compensation to Officers,
Partners or Proprietors

Depreciation

Equipment Rental

Insurance

Legal

License fees

Payroll

Payroll Taxes

Property Taxes

Rent

Repair & Maintenance

Supplies

Profit & Loss/ Income Statement (continued)

For Month Ending: _____

CURRENT MONTH

FILING TO DATE

Sales Tax

Telephone

Travel Expense

Utilities

Vehicle Expense

Other Expenses (List)

TOTAL EXPENSES:

**NET INCOME OR LOSS
(SEC. III LESS SEC. IV)**

Statement of Cash Flow

For Month Ending: _____

\$ AMOUNT

Cash Flows From Operating Activities:

Income (Loss) From Operations _____
Adjustments to reconcile net income (loss) from
operations to net cash provided by (used in) operating activities:

Net cash provided by (used in) operating activities _____

Cash Flows From Investing Activities:

Net cash provided by (used in) investing activities _____

Cash Flows From Financing Activities:

Net cash provided by (used in) financing activities _____

Net increase (decrease) in cash and cash equivalents _____

Cash and cash equivalents, beginning of period _____

Cash and cash equivalents, end of period _____

Transfer of Property & Insurance Coverage

For Month Ending: _____

Has any property of the debtor been sold or otherwise transferred other than in the ordinary course of the debtor's business?

___ No

___ Yes If yes, complete the following.

<u>Description of Property</u>	<u>To Whom It Was Transferred To</u>	<u>Date of Transfer</u>	<u>Gross \$value</u>	<u>Net \$s Received</u>
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____

Insurance Is coverage in effect for all tangible assets? ____ Are payments current? ____ If any policy has lapsed, been replaced or renewed, so state in the schedule below. Attach a copy of the new policy's binder or cover page showing property covered and coverage dates or a copy of the current certificate of insurance.

<u>Type</u>	<u>Name of Carrier</u>	<u>Coverage Amount</u>	<u>Policy #</u>	<u>Expiration Date</u>	<u>Premium Amounts</u>	<u>Date Coverage Pd. Thru</u>
Property	_____	_____	_____	_____	_____	_____
Casualty	_____	_____	_____	_____	_____	_____
Liability	_____	_____	_____	_____	_____	_____
Vehicle	_____	_____	_____	_____	_____	_____
Workman's Comprehensive	_____	_____	_____	_____	_____	_____
Homeowners	_____	_____	_____	_____	_____	_____
Other (specify):	_____					

