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# CMS Manual System

## Pub. 100-20 One-Time Notification

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Department of Health &  
Human Services (DHHS)  
Centers for Medicare &  
Medicaid Services (CMS)

Transmittal 89

Date: JUNE 25, 2004

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CHANGE REQUEST 3305

**I. SUMMARY OF CHANGES:** This transmittal provides updated information regarding the hours reserved for the October 2004 release. Hours are reserved for each shared system maintainer to rectify and/or analyze identified problems associated with the extract file between PECOS and the shared systems. Allow testing to be expanded, if necessary. The CMS Maintenance Lead for each shared system will, working with the PECOS GTL, coordinate prioritization of current and future problems for correction by that shared system.

**NEW/REVISED MATERIAL - EFFECTIVE DATE: October 1, 2004**

**\*IMPLEMENTATION DATE: October 4, 2004**

*Disclaimer for manual changes only: The revision date and transmittal number apply to the red italicized material only. Any other material was previously published and remains unchanged. However, if this revision contains a table of contents, you will receive the new/revised information only, and not the entire table of contents.*

### **II. CHANGES IN MANUAL INSTRUCTIONS:**

**(R = REVISED, N = NEW, D = DELETED)**

R/N/D	CHAPTER/SECTION/SUBSECTION/TITLE
N/A	

### **\*III. FUNDING:**

These instructions shall be implemented within your current operating budget.

### **IV. ATTACHMENTS:**

	<b>Business Requirements</b>
	<b>Manual Instruction</b>
	<b>Confidential Requirements</b>
<b>X</b>	<b>One-Time Notification</b>
	<b>Recurring Update Notification</b>

**\*Medicare contractors only**

# One-Time Notification

Pub. 100-20	Transmittal: 89	Date: June 25, 2004	Change Request 3305
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**SUBJECT: Shared System Maintainer Hours for Resolution of Problems Detected As A Result of Implementation of CR 2525 and CR 2527**

## I. GENERAL INFORMATION

**A. Background:** Hours need to be reserved in the October 2004 release of each shared system maintainer for the analysis and/or correction of issues identified concerning the transfer and use of provider enrollment information in the shared systems.

**B. Policy:** Provider enrollment information must flow and process correctly through the shared systems from PECOS. If errors are detected, error resolution must occur in a timely manner.

**C. Provider Education:** None

## II. BUSINESS REQUIREMENTS

*"Shall" denotes a mandatory requirement  
"Should" denotes an optional requirement*

Requirement #	Requirements	Responsibility
3305.1	Reserve hours in the October 2004 release for Shared System analysis and /or correction of identified problems as logged by the CMS Maintenance Lead.	Shared System Maintainers

## III. SUPPORTING INFORMATION & POSSIBLE DESIGN CONSIDERATIONS

**A. Other Instructions:** None

X-Ref Requirement #	Instructions

**B. Design Considerations:** None

X-Ref Requirement #	Recommendation for Medicare System Requirements

**C. Interfaces:** None

**D. Contractor Financial Reporting /Workload Impact:** None

**E. Dependencies: None**

**F. Testing Considerations: None**

**IV. SCHEDULE, CONTACTS, AND FUNDING**

<p><b>Effective Date: October 1, 2004</b></p> <p><b>Implementation Date: October 4, 2004</b></p> <p><b>Pre-Implementation Contact(s):</b> Michael Collett, <a href="mailto:mcolllett@cms.hhs.gov">mcolllett@cms.hhs.gov</a> 410-786-6121</p> <p><b>Post-Implementation Contact(s):</b> Michael Collett, <a href="mailto:mcolllett@cms.hhs.gov">mcolllett@cms.hhs.gov</a> 410-786-6121</p>	<p><b>These instructions should be implemented within your current operating budget.</b></p>
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