

MDUFMA Fee Payment Instructions

For Submissions Made on or after April 1, 2003

Do not send any payment with your application. Your payment must be made through one of these procedures.

Normal Payment Procedures	Courier /Delivery Service Procedures	Wire Transfer Procedures
<p>You should follow the Normal Payment procedures unless you have a business reason to use an alternative procedure.</p> <p>1. Complete a Medical Device User Fee Cover Sheet. Full instructions are provided at — www.fda.gov/oc/mdufma/coversheet.html</p> <p>You will receive a unique Payment Identification Number for each User Fee Cover Sheet you prepare.</p> <p>2. Prepare your payment. You must pay the full amount of your fee in U.S. dollars. You may pay by check, bank draft, or U.S. postal money order. Make your payment payable to “Food and Drug Administration.” Write your Payment Identification Number in the memo field of your payment.</p> <p>3. Fax a copy of your printed User Fee Cover Sheet to FDA’s Office of Financial Management at — 301-827-9213</p> <p>4. Mail your payment and your completed Medical Device User Fee Cover Sheet to —</p> <p style="text-align: center;">Food and Drug Administration P.O. Box 956733 St. Louis, MO 63195-6733</p> <p><i>Important note:</i> FDA will <i>not</i> provide you any confirmation when we receive your payment. We do not have systems in place to provide this service. You must rely on your bank or other financial institution for this information.</p>	<p>You should follow the Courier / Delivery Service procedures <i>only</i> if you will use a courier or delivery service such as Airborne Express, DHL, FedEx, UPS, or U.S. Postal Service Express Mail.</p> <p>1. Complete a Medical Device User Fee Cover Sheet. Full instructions are provided at — www.fda.gov/oc/mdufma/coversheet.html</p> <p>You will receive a unique Payment Identification Number for each User Fee Cover Sheet you prepare.</p> <p>2. Prepare your payment. You must pay the full amount of your fee in U.S. dollars. You may pay by check, bank draft, or U.S. postal money order. Make your payment payable to “Food and Drug Administration.” Write your Payment Identification Number in the memo field of your payment.</p> <p>3. Fax a copy of your printed User Fee Cover Sheet to FDA’s Office of Financial Management at — 301-827-9213</p> <p>4. Send your payment and a completed Medical Device User Fee Cover Sheet to —</p> <p style="text-align: center;">US Bank Attn: Government Lockbox 956733 1005 Convention Plaza St. Louis, MO 63101</p> <p><i>This address is for courier delivery only.</i></p> <p>Contact US Bank at 314-418-4821 if you have a question about how to send payment by courier or delivery service.</p>	<p>A wire transfer is appropriate if you cannot use the Normal Payment or Courier / Delivery Service procedures.</p> <p><i>Important note:</i> FDA has found that wire transfers can <i>delay</i> proper crediting of your payment and may delay the start of your review.</p> <p>1. Complete a Medical Device User Fee Cover Sheet. Full instructions are provided at — www.fda.gov/oc/mdufma/coversheet.html</p> <p>You will receive a unique Payment Identification Number for each User Fee Cover Sheet you prepare.</p> <p>2. Send your payment to:</p> <p style="text-align: center;">Account Name: Food and Drug Administration Account Number: 152302010631 Routing Number: 081000210</p> <p>Also include your Payment Identification Number from your Fee Payment Cover Sheet when you send payment by wire transfer.</p> <p>3. Fax a copy of your printed User Fee Cover Sheet to FDA’s Office of Financial Management at — 301-827-9213</p> <p>Contact US Bank at 314-418-4821 if you have a question about how to send payment by wire transfer.</p> <p><i>Important note:</i> Your bank or financial institution may assess a fee for sending a wire transfer. You are responsible for paying all wire transfer fees.</p>

- You must qualify as a Small Business *before* you submit your application if you want to pay a reduced or waived fee. If you do not qualify as a Small Business *before* you submit an application, you must pay the full amount of any fee that applies.
- For most efficient processing, please make your payment at least one day before you submit your application to FDA.
- Always include a copy of your Fee Payment Cover Sheet as the *first page* of your application.
- If your accounting department needs it, FDA’s tax identification number is 53-0196965.
- If you do not follow these instructions, there may be a delay in crediting your payment and your review may be delayed.
- *Your review will not begin* until you have paid the *full* amount due for your application.