

**2003 Homeland Security Statewide Grants Program  
Task List for Public Health Responder Capabilities**

Task List For Public Health Responders	Capacity Inventory Question	
	State Version 1.1	Local Version 1.1
Coordinate with response partners, as evidenced by written agreements	3	3
Assess emergency public health legal authorities	7	7
Develop a comprehensive, integrated public health emergency response	10-12	10-13
Integrate public health response within the existing Incident Command System/Unified Command structure	12A	13A
Develop a staffing plan for public health emergency response	12E	13E
Participate with other health care providers in a medical operations center to coordinate medical response and assets	12B	13B
Know how to wear and use appropriate Level of PPE, in accordance with OSHA standards	12B	13B
Develop and implement plans for isolation and quarantine	12B	13B
Provide for alternate care facilities in coordination with EMA	12B	13B
Assure decontamination of exposed victims and environmental surfaces	12B, 12D	13B, 13D
Assure safe disposal of corpses	7, 12D	7, 13D
Determine local maximum bed capacity, infection control rooms, respiratory isolation units, ventilators, and mortuary space	12C	13C
Develop surge capacity plan to accommodate 5-fold increase	12C	13C
Develop system for professional credentialing	12E	13E
Develop plan for dealing with agency personnel injury, illness, or line of duty death	12E	13E

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Monitor air, water, food, and soil quality, and provide for vector control in recovery phase	12F	13F
Maintain directories with emergency contact information of agency personnel and emergency response partners	14	14
Conduct local pharmacy inventory of available medications and medical supplies	19	17
Manage National Pharmaceutical Stockpile according to pre-established plan	19	17
Manage smallpox vaccinations according to pre-established plan	20	18
Develop a mass medication administration plan for the agency personnel (internal)	19	17
Maintain surveillance systems for conditions of public health importance	25	23
Recognize patterns to infer threats of potential WMD terrorism incidents	Focus Areas B, E, & G	Focus Areas B, E, & G
Conduct a coordinated epidemiologic response	12B, 29, 33, 36	13B, 26, 29, 32
Develop a plan in conjunction with hospitals for medical surveillance and long-term evaluation of incident victims	19, 25, 50	17, 23, 51
Integrate epidemiological investigation and monitoring with CDC, WHO, and other US and international agencies	12B, 29, 36	13B, 26, 32
Disseminate pre-prepared medical management information	34	30
Identify laboratories that can rule-out, rule-in, and speciate potential agents	37, 38	33, 36
Collaborate with law enforcement and first responders to triage specimens/samples on which lab analysis is requested	43D	38

Task List for Public Health Responders	Capacity Inventory Question	
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Arrange safe transport of potentially dangerous lab samples/specimens	41	40
Ensure proper packaging, handling, transport, and adherence to chain of custody for all laboratory specimens	38A, 38C, 39, 40, 43	42, 45
Establish 24 hour per day/7 day per week system to transmit and receive health alerts	46	47
Ensure robust and secure electronic and paper information exchange for laboratory and epidemiologic data and information	12B, 51-54	13B, 52-56
Establish redundant communication systems	48, 51, 58E	49, 52, 60E
Maintain a public website for information	56	58
Develop an emergency response/crisis communication plan	58A-G	60A-G
Maintain directories with emergency contact information of media personnel and PIOs	59	61
Communicate health and risk information to the public and response partners	58A, 62-66	60A, 64-68
Communicate with the public about reoccupation and resumption of normal activity	--	--
Conduct a training needs assessment of agency staff	61	63
Provide (or collaborate to provide) training on matters of public health relevance	69	71
Familiarize staff with various response roles through joint training	74, 75	76, 77
Participate in emergency response drills, simulations, and exercises with emergency response partners	16	16