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# Medicare

## Carriers Manual

### Part 3 - Claims Process

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Department of Health &  
Human Services (DHHS)  
Centers for Medicare &  
Medicaid Services (CMS)

Transmittal 1755

Date: JUNE 17, 2002

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CHANGE REQUEST 2198

**HEADER SECTION NUMBERS**

4620.3 - 4621

**PAGES TO INSERT**

4-437 - 4-438 (2 pp.)

**PAGES TO DELETE**

4-437 - 4-438 (2 pp.)

**NEW/REVISED MATERIAL--*EFFECTIVE DATE: July 1, 2002***

***IMPLEMENTATION DATE: July 1, 2002***

Section 4620.2, Furnishing Physician Fee Schedule Data for National Codes, is updated to include that the ambulance fee schedule and the zip code file will be provided by CMS. This is not a change. It just manualizes current procedures.

Section 4620.3, Furnishing Fee Schedule (Excluding Physician Fee Schedule), Prevailing Charge and Conversion Factor Data to Palmetto GBA, Fiscal Intermediaries, State Agencies, Indian Health Services and United Mine Workers, is revised with the current addresses for Palmetto GBA and for the Indian Health Service.

**DISCLAIMER:** The revision date and transmittal number only apply to the redlined material. All other material was previously published in the manual and is only being reprinted.

**These instructions should be implemented within your current operating budget.**

**CMS-Pub. 14-3**

Forward the MPFSDB - Local codes file with the record transmittal that was used in submitting previous years' files. Ship the magnetic tape(s) to CMS by mail. However, carriers in close proximity to CMS headquarters may find other delivery service options faster and/or more economical.

4620.2 Furnishing Physician Fee Schedule Data for National Codes.--You must be prepared to release the entire MPFSDB file in the same format as received from CMS, which will include the payment policy indicators, to the State Agencies upon their request. The data will be available on the CMS Home Page and those State Agencies with Internet access capability will be able to download the data directly.

CMS will provide the Medicare physician, ambulance, DMEPOS, and clinical laboratory fee schedules and the zip code file to the intermediaries, Palmetto GBA (Railroad Retirement Board), the Indian Health Services, and the United Mine Workers. CARRIERS DO NOT NEED TO SEND FILES TO THOSE ENTITIES.

To furnish the Medicare physician fee schedule for national codes to the State Agencies you should follow the steps identified below.

1. Create a file to include an extract for status codes A, T and associated RVUs; and carrier and local codes as in §4620.1. NOTE: All fields may not be necessary to the entity receiving the file. The State Agencies should extract only the fields that apply to their particular applications.

2. To release to the State Agencies, contact the regional office to obtain the name and mailing address of the individual to receive the file.

3. Refer to §4620.1 for the physical file specifications and blocking factor.

4. Header Type Specifications

Field No.	Field Name	Size	Picture	Field Specs	Remarks
1	Label	3	X(3)	L	a
2	Filler	7	X(7)	L	
3	Carrier #	5	9(5)	L	
4	Filler	1	X(1)		

a - Use the following label: MPFS - Medicare Physician Fee Schedule

4620.3 Furnishing Fee Schedule (Excluding Physician Fee Schedule), Prevailing Charge and Conversion Factor Data to Palmetto GBA, Fiscal Intermediaries, State Agencies, Indian Health Services and United Mine Workers.--Use the file format in §4621 to furnish fee schedule, prevailing charge, and conversion factor information to Palmetto GBA (RRB), Intermediaries, State Agencies, Indian Health Services, and United Mine Workers.

Furnish statewide (or carrierwide for areas less than an entire State) pricing data for certified registered nurse anesthetist conversion factors. Furnish all fee schedules and conversion factors on tape unless the receiving entity agrees that a paper listing is acceptable.

Clinical Lab pricing files subject to national limitation amounts and DMEPOS pricing files subject to national floor and ceiling limitation amounts will be furnished by CMS to all entities except the State Medicaid Agencies. The Center for Medicaid and State Operations will provide those pricing files to the State Medicaid Agencies.

In addition to the above pricing files, furnish Palmetto GBA (RRB) with a tape file of locality prevailing charges for ambulance services and inflation indexed prevailing charges for non-physician services subject to the IIC.

Send pricing files for the RRB to:

Medicare Systems RRB – AG-430  
Palmetto GBA  
Building One  
2300 Springdale Drive  
Camden, SC 29020

For Indian Health Services, send pricing files to:

IHS Contract Health Services  
12800 Indian School Road North East  
Albuquerque, NM 87112

For releasing non-physician pricing files to State Agencies, contact the RO to obtain the name and mailing address of the individual to whom the file should be addressed.

For the United Mine Workers, send the pricing files to:

Government Programs Manager  
UMWA Health and Retirement Funds  
2121 K Street, NW  
Washington, DC 20037, or

MedPricing@umwafunds.org

You may negotiate agreements with the receiving entity to use an alternate medium (e.g., paper, diskette) or a tape file format other than that specified in §4621. However, such agreements must be in writing and signed by the affected entities (e.g., carrier, intermediary, RRB, etc.). Furnish your RO with a copy of written agreements for using mediums other than tape or tape file formats other than that in §4621.

#### 4621. FILE SPECIFICATIONS

Use the following guidelines in creating the pricing files.

1. Recommended Physical File Specifications-Magnetic Tape.--Tape characteristics-9 track, 8 2" to 10 2" reels with silver mylar reflector (standard reels) with write ring removed.

Parity - Odd  
Recording Density - 6250 bytes per inch  
Recording Code - Extended Binary Coded Decimal

File Label - IBM standard label. The tape must have an end of file mark. The first data record on the file identifies the submitter and the receiver and serves the function of a file label.

Physical Record Length - 60 characters  
Blocking Factor - 100 records per block  
The external label on the reel must appear as:

From  
To