
Medicare

Carriers Manual

Part 3 - Claims Process

Department of Health &
Human Services (DHHS)
Centers for Medicare &
Medicaid Services (CMS)

Transmittal 1812

Date: AUGUST 1, 2003

CHANGE REQUEST 2799

HEADER SECTION NUMBERS **PAGES TO INSERT** **PAGES TO DELETE**

13422.3 (Cont.) - 13424 (Cont.) 13-230.23-13-230.36 (14 pp.) 13-230.23-13-230.36 (14 pp.)

**NEW/REVISED MATERIAL--*EFFECTIVE DATE: REPORTING YEAR OF JANUARY-
DECEMBER 2003 (REPORT DUE FEBRUARY 15,2004)***
IMPLEMENTATION DATE: JANUARY 1, 2004

Section 13422.3 - Definitions of Lines One Through One Hundred Fifteen, Line 9 is changed to "Interventional Pain Management", specialty code 9; Line 32 is changed to "Anesthesiologist Assistants", specialty code 32; Line 43 is changed to "Certified Registered Nurse Anesthetist", specialty code 43; Line 57 is changed to "Physical Therapist in Private Practice", specialty code 65; Line 59 is changed to "Occupational Therapist in Private Practice", specialty code 67; Line 63 is changed to "Registered Dietitian/Nutrition Professional", specialty code 71; Line 65 is changed to "Mass Immunization Roster Biller", specialty code 73; Line 66 is changed to "Radiation Therapy Centers", specialty code 74; Line 67 is changed to "Slide Preparation Facilities", specialty code 75; Line 72 is changed to "Clinical Social Worker", specialty code 80; and Line 80 is changed to "Clinical Nurse Specialist", specialty code 89.

Section 13423 - Checking Reports, provides revised instructions for Lines 90, 91, and 93 to reflect changes to lines used to determine sums for each line.

Section 13424 - Exhibits, revises the Participating Physician/Supplier Report screens to reflect the reporting changes described above.

These instructions should be implemented within your current operating budget.

DISCLAIMER: The revision date and transmittal number only apply to the redlined material. All other material was previously published in the manual and is only being reprinted.

Section 1 - Local Carriers

Line 1--General Practice.--Enter in the appropriate column all physicians with specialty code 01.

Line 2--General Surgery.--Enter in the appropriate column all physicians with specialty code 02.

Line 3--Allergy/Immunology.--Enter in the appropriate column all physicians with specialty code 03.

Line 4--Otolaryngology.--Enter in the appropriate column all physicians with specialty code 04.

Line 5--Anesthesiology.--Enter in the appropriate column all physicians with specialty code 05.

Line 6--Cardiology.--Enter in the appropriate column all physicians with specialty code 06.

Line 7--Dermatology.--Enter in the appropriate column all physicians with specialty code 07.

Line 8--Family Practice.--Enter in the appropriate column all physicians with specialty code 08.

Line 9--Interventional Pain Management (IPM).--Enter in the appropriate column all physicians with specialty code 9.

Line 10--Gastroenterology.--Enter in the appropriate column all physicians with specialty code 10.

Line 11--Internal Medicine.--Enter in the appropriate column all physicians with specialty code 11.

Line 12--Osteopathic Manipulative Therapy.--Enter in the appropriate column all physicians with specialty code 12.

Line 13--Neurology.--Enter in the appropriate column all physicians with specialty code 13.

Line 14--Neurosurgery.--Enter in the appropriate column all physicians with specialty code 14.

Line 15--Reserved for Future Use.--Make no entries for specialty code 15 at this time.

Line 16--Obstetrics/Gynecology.--Enter in the appropriate column all physicians with specialty code 16.

Line 17--Reserved for Future Use.--Make no entries for specialty code 17 at this time.

Line 18--Ophthalmology.--Enter in the appropriate column all physicians with specialty code 18.

Line 19--Oral Surgery (Dentists Only).--Enter in the appropriate column all dentists with specialty code 19.

Line 20--Orthopedic Surgery.--Enter in the appropriate column all physicians with specialty code 20.

Line 21--Reserved for Future Use.--Make no entries for specialty code 21 at this time.

Line 22--Pathology.--Enter in the appropriate column all physicians with specialty code 22.

Line 23--Reserved for Future Use.--Make no entries for specialty code 23 at this time.

Line 24--Plastic and Reconstructive Therapy.--Enter in the appropriate column all physicians with specialty code 24.

Line 25--Physical Medicine and Rehabilitation.--Enter in the appropriate column all physicians with specialty code 25.

Line 26--Psychiatry.--Enter in the appropriate column all physicians with specialty code 26.

Line 27--Reserved for Future Use.--Make no entries for specialty code 27 at this time.

Line 28--Colorectal Surgery (Formerly Proctology).--Enter in the appropriate column all physicians with specialty code 28.

Line 29--Pulmonary Disease.--Enter in the appropriate column all physicians with specialty code 29.

Line 30--Diagnostic Radiology.--Enter in the appropriate column all physicians with specialty code 30.

Line 31--Reserved for Future Use.--Make no entries for specialty code 31 at this time.

Line 32--Anesthesiologist Assistants (AAs).--Enter in the appropriate column all practitioners with specialty code 32.

Line 33--Thoracic Surgery.--Enter in the appropriate column all physicians with specialty code 33.

Line 34--Urology.--Enter in the appropriate column all physicians with specialty code 34.

Line 35--Chiropractic.--Enter in the appropriate column all physicians with specialty code 35.

Line 36--Nuclear Medicine.--Enter in the appropriate column all physicians with specialty code 36.

Line 37--Pediatric Medicine.--Enter in the appropriate column all physicians with specialty code 37.

Line 38--Geriatric Medicine.--Enter in the appropriate column all physicians with specialty code 38.

Line 39--Nephrology.--Enter in the appropriate column all physicians with specialty code 39.

Line 40--Hand Surgery.--Enter in the appropriate column all physicians with specialty code 40.

Line 41--Optometry.--Enter in the appropriate column all physicians with specialty code 41.

Line 42--Certified Nurse Midwife.--Enter in the appropriate column all practitioners with specialty code 42.

Line 43--Certified Registered Nurse Anesthetist.--Enter in the appropriate column all practitioners with specialty code 43.

Line 44--Infectious Disease.--Enter in the appropriate column all physicians with specialty code 44.

Line 45--Mammography Screening Center.--Enter in the appropriate column all suppliers with specialty code 45.

Line 46--Endocrinology.--Enter in the appropriate column all physicians with specialty code 46.

Line 47--Independent Diagnostic Testing Facility.--Enter in the appropriate column all suppliers with specialty code 47.

Line 48--Podiatry.--Enter in the appropriate column all physicians with specialty code 48.

Line 49--Ambulatory Surgical Center.--Enter in the appropriate column all suppliers with specialty code 49.

Line 50--Nurse Practitioner.--Enter in the appropriate column all practitioners with specialty code 50.

Line 51--Ambulance Service Supplier.--Enter in the appropriate column all suppliers with specialty code 59.

Line 52--Public Health/Welfare Agency.--Enter in the appropriate column all suppliers with specialty code 60.

Line 53--Voluntary Health/Charitable Agency.--Enter in the appropriate column all suppliers with specialty code 61.

Line 54--Psychologist (Independent).--Enter in the appropriate column all practitioners with specialty code 62.

Line 55--Portable X-Ray Supplier.--Enter in the appropriate column all suppliers with specialty code 63.

Line 56--Audiologist (Independent).--Enter in the appropriate column all practitioners with specialty code 64.

Line 57--Physical Therapist in Private Practice.--Enter in the appropriate column all practitioners with specialty code 65.

Line 58--Rheumatology.--Enter in the appropriate column all physicians with specialty code 66.

Line 59--Occupational Therapist in Private Practice.--Enter in the appropriate column all practitioners with specialty code 67.

Line 60--Clinical Psychologist.--Enter in the appropriate column all practitioners with specialty code 68.

Line 61--Clinical Laboratory (Independent).--Enter in the appropriate column all suppliers with specialty code 69.

Line 62--Multi-Specialty Clinic/Group.--Enter in the appropriate column all physicians with specialty code 70 or the appropriate specialty code.

Line 63--Registered Dietitian/Nutrition Professional.--Enter in the appropriate column all practitioners with specialty code 71.

Line 64--Pain Management.--Enter in the appropriate column all physicians with specialty code 72.

Line 65--Mass Immunization Roster Billers.--Enter in the appropriate column all suppliers with specialty code 73.

Line 66--Radiation Therapy Centers.--Enter in the appropriate column all suppliers with specialty code 74.

Line 67--Slide Preparation Facilities.--Enter in the appropriate column all suppliers with specialty code 75.

Line 68--Peripheral Vascular Disease.--Enter in the appropriate column all physicians with specialty code 76.

Line 69--Vascular Surgery.--Enter in the appropriate column all physicians with specialty code 77.

Line 70--Cardiac Surgery.--Enter in the appropriate column all physicians with specialty code 78.

Line 71--Addiction Medicine.--Enter in the appropriate column all physicians with specialty code 79.

Line 72--Clinical Social Worker.--Enter in the appropriate column all practitioners with specialty code 80.

Line 73--Critical Care (Intensivist).--Enter in the appropriate column all physicians with specialty code 81.

Line 74--Hematology.--Enter in the appropriate column all physicians with specialty code 82.

Line 75--Hematology/Oncology.--Enter in the appropriate column all physicians with specialty code 83.

Line 76--Preventative Medicine.--Enter in the appropriate column all physicians with specialty code 84.

Line 77--Maxillofacial Surgery.--Enter in the appropriate column all physicians with specialty code 85.

Line 78--Neuropsychiatry.--Enter in the appropriate column all physicians with specialty code 86.

Line 79--Unknown Supplier/Provider.--Enter in the appropriate column all suppliers with specialty code 88.

Line 80--Clinical Nurse Specialist.--Enter in the appropriate column all practitioners with specialty code 89.

Line 81--Medical Oncology.--Enter in the appropriate column all physicians with specialty code 90.

Line 82--Surgical Oncology.--Enter in the appropriate column all physicians with specialty code 91.

Line 83--Radiation Oncology.--Enter in the appropriate column all physicians with specialty code 92.

Line 84--Emergency Medicine.--Enter in the appropriate column all physicians with specialty code 93.

Line 85--Interventional Radiology.--Enter in the appropriate column all physicians with specialty code 94.

Line 86--Reserved for Future Use.--Make no entries for specialty code 95 at this time.

Line 87--Physician Assistant.--Enter in the appropriate column all practitioners with specialty code 97.

Line 88--Gynecological Oncology.--Enter in the appropriate column all physicians with specialty code 98.

Line 89--Unknown Physician Specialty.--Enter in the appropriate column all physicians with specialty code 99.

Line 90--Total Physicians.--Enter in the appropriate column the total of all specialty codes applicable to physicians from lines 1-89.

Line 91--Total LLPs.--Enter in the appropriate column the total of all specialty codes applicable to LLPs from lines 1-89.

Line 92--Total Physicians/LLPs.--Enter in the appropriate column the sum of lines 90 and 91.

Line 93--Total Local Carrier Suppliers.--Enter in the appropriate column the total of all specialty codes applicable to suppliers from lines 1-89.

Section 2 - DMERC Suppliers Reported by NSC

Line 94--Medical Supply Company with Certified Orthotist.--Enter in the appropriate column all suppliers with specialty code 51.

Line 95--Medical Supply Company with Certified Prosthetist.--Enter in the appropriate column all suppliers with specialty code 52.

Line 96--Medical Supply Company with Certified Orthotist-Prosthetist.--Enter in the appropriate column all suppliers with specialty code 53.

Line 97--Medical Supply Company - Other.--Enter in the appropriate column all suppliers with specialty code 54.

Line 98--Independent Certified Orthotist.--Enter in the appropriate column all suppliers with specialty code 55.

Line 99--Independent Certified Prosthetist.--Enter in the appropriate column all suppliers with specialty code 56.

Line 100--Independent Certified Orthotist-Prosthetist.--Enter in the appropriate column all suppliers with specialty code 57.

Line 101--Medical Supply Company with Registered Pharmacist.--Enter in the appropriate column all suppliers with specialty code 58.

Line 102--All Other Suppliers (Drug Store).--Enter in the appropriate column all suppliers with specialty code 87.

Line 103--Unknown Supplier/Provider.--Enter in the appropriate column all suppliers with specialty code 88.

Line 104--Optician.--Enter in the appropriate column all suppliers with specialty code 96.

Line 105--Hospital.--Enter in the appropriate column all suppliers with specialty code A0.

Line 106--Skilled Nursing Facility.--Enter in the appropriate column all suppliers with specialty code A1.

Line 107--Intermediate Care Facility.--Enter in the appropriate column all suppliers with specialty code A2.

Line 108--Nursing Facility - Other.--Enter in the appropriate column all suppliers with specialty code A3.

Line 109--Home Health Agency.--Enter in the appropriate column all suppliers with specialty code A4.

Line 110--Pharmacy.--Enter in the appropriate column all suppliers with specialty code A5.

Line 111--Medical Supply Company with Respiratory Therapist.--Enter in the appropriate column all suppliers with specialty code A6.

Line 112--Department Store.--Enter in the appropriate column all suppliers with specialty code A7.

Line 113--Grocery Store.--Enter in the appropriate column all suppliers with specialty code A8.

Line 114--Total DMERC Suppliers.--Enter in the appropriate column the total of all suppliers on lines 94-113.

Line 115--Unduplicated NSC Supplier Count.--Enter in the appropriated column an unduplicated count of individual suppliers included on lines 94-113; i.e., count each supplier only once regardless of how many specialty codes it might have.

13423. CHECKING REPORTS

Before you submit Form F, check for completeness and arithmetical accuracy. Use the following checklist:

- o Column 3 must be = to or < column 1
- o Column 3 must be = to or < column 2
- o Column 6 = column 1 - column 3
- o Column 7 = column 2 - column 3
- o Line 90 = sum of lines 1-14, 16, 18-20, 22, 24-26, 28-30, 33-41, 44, 46, 48, 58, 62, 64, 68-71, 73-78, 81-85, 88, and 89 for all columns.
- o Line 91 = sum of lines 32, 42, 43, 50, 54, 56, 57, 59, 60, 63, 72, 80, and 87 for all columns.
- o Line 93 = sum of lines 45, 47, 49, 51-53, 55, 61, 65-67, and 79 for all columns.
- o Line 114 = sum of lines 94-113 for all columns.
- o Line 115 must be less than or equal to line 114 for all columns.

13424. EXHIBITS

Exhibit 1

SCREEN 1

PARTICIPATING PHYSICIAN/SUPPLIER REPORT - LOCAL CARRIERS

EXPLANATION OF SPECIALTY CODES:

- 01 General Practice**
- 02 General Surgery**
- 03 Allergy/Immunology**
- 04 Otolaryngology**
- 05 Anesthesiology**
- 06 Cardiology**
- 07 Dermatology**
- 08 Family Practice**
- 09 Interventional Pain Management**
- 10 Gastroenterology**
- 11 Internal Medicine**

LINE NO. AND SPECIALTY CODE/GROUP	Partici pants			Non- Partic- ipants		Par Drop-out Current (6)	Non-Par Sign-Up Current (7)	Par Dis- Enrolls (8)
	Prior (1)	Current (2)	Conting. (3)	Prior (4)	Current (5)			
Section 1								
Local Carr.								
01 01-PHY								
02 02-PHY								
03 03-PHY								
04 04-PHY								
05 05-PHY								
06 06-PHY								
07 07-PHY								
08 08-PHY								
09 09-PHY								
10 10-PHY								
11 11-PHY								

For further definition of line categories, see §13422.3.

SCREEN 2

PARTICIPATING PHYSICIAN/SUPPLIER REPORT - LOCAL CARRIERS

EXPLANATION OF SPECIALTY CODES:

- | | |
|---------------------------------|-------------------------------------|
| 12 Osteopathic Therapy | 21 Reserved |
| 13 Neurology | 22 Pathology |
| 14 Neurosurgery | 23 Reserved |
| 15 Reserved | 24 Plastic/Reconstr. Surgery |
| 16 Obstetrics/Gynecology | |
| 17 Reserved | |
| 18 Ophthalmology | |
| 19 Oral Surgery | |
| 20 Orthopedic Surgery | |

LINE NO. AND SPECIALTY CODE/ GROUP	Parti cipants			Non- Particip ants		Par Drop-out Current (6)	Non-Par Sign-Up Current (7)	Par Dis-enrolls (8)
	Prior (1)	Current (2)	Conting (3)	Prior (4)	Current (5)			
12 12-PHY								
13 13-PHY								
14 14-PHY								
15 15-RES								
16 16-PHY								
17 17-RES								
18 18-PHY								
19 19-PHY								
20 20-PHY								
21 21-RES								
22 22-PHY								
23 23-RES								
24 24-PHY								

For further definition of line categories, see §13422.3.

Exhibit 3

SCREEN 3

PARTICIPATING PHYSICIAN/SUPPLIER REPORT - LOCAL CARRIERS

EXPLANATION OF SPECIALTY CODES:

25 Physical Med/Rehab

26 Psychiatry

27 Reserved

28 Colorectal Surgery

29 Pulmonary Disease

30 Diagnostic Radiology

31 Reserved

32 Anesthesiologist Assistants

33 Thoracic Surgery

34 Urology

35 Chiropractic

36 Nuclear Medicine

37 Pediatric Medicine

LINE NO. AND SPECIALTY CODE/ GROUP	Parti cipants			Non- Participa nts		Par Drop-out Current (6)	Non-Par Sign-Up Current (7)	Par Dis- enrolls (8)
	Prior (1)	Current (2)	Conting. (3)	Prior (4)	Current (5)			
25 25-PHY								
26 26-PHY								
27 27-RES								
28 28-RES								
29 29-PHY								
30 30-RES								
31 31-RES								
32 32-LLP								
33 33-PHY								
34 34-PHY								
35 35-PHY								
36 36-PHY								
37 37-PHY								

For further definition of line categories, see §3422.3.

SCREEN 4

PARTICIPATING PHYSICIAN/SUPPLIER REPORT - LOCAL CARRIERS

EXPLANATION OF SPECIALTY CODES:

- | | |
|--|---|
| 38 Geriatric Medicine | 47 Independent Diagnostic Testing Facility |
| 39 Nephrology | 48 Podiatry |
| 40 Hand Surgery | 49 Ambulatory Surgical Center |
| 41 Optometry | 50 Nurse Practitioner |
| 42 Cert. Nurse Midwife | |
| 43 Certified Registered Nurse Anesthetist | |
| 44 Infectious Disease | |
| 45 Mammography Screening Center | |
| 46 Endocrinology | |

LINE NO. AND SPECIALTY CODE/GROUP	Participants			Non-Participants		Par Drop-out Current (6)	Non-Par Sign-Up Current (7)	Par Dis- enrolls (8)
	Prior (1)	Current (2)	Contin g. (3)	Prior (4)	Current (5)			
38 38-PHY								
39 39-PHY								
40 40-PHY								
41 41-PHY								
42 42-LLP								
43 43-LLP								
44 44-PHY								
45 45-SUP								
46 46-PHY								
47 47-SUP								
48 48-PHY								
49 49-SUP								
50 50-LLP								

For further definition of line categories, see §13422.3.

Exhibit 5

SCREEN 5

PARTICIPATING PHYSICIAN/SUPPLIER REPORT - LOCAL CARRIERS

EXPLANATION OF SPECIALTY CODES:

- 59 Ambulance Service Supplier**
- 60 Public Health/Welfare Agency**
- 61 Volunteer Health/Charitable Agency**
- 62 Psychologist (Ind.)**
- 63 Portable X-Ray Supplier**
- 64 Audiologist (Ind.)**
- 65 Physical Therapist in Private Practice**
- 66 Rheumatology**
- 67 Occupational Therapist in Private Practice**
- 68 Clinical Psychologist**
- 69 Clinical Laboratory (Ind.)**
- 70 Multi-Specialty Clinic/Group**
- 71 Reg. Dietitian/Nutrition Pro.**

LINE NO. AND SPECIALTY CODE/ GROUP	Parti cipants			Non- Participa nts		Par Drop-out Current (6)	Non-Par Sign-Up Current (7)	Par Dis- enrolls (8)
	Prior (1)	Current (2)	Conting. (3)	Prior (4)	Current (5)			
51 59-SUP								
52 60-SUP								
53 61-SUP								
54 62-LLP								
55 63-SUP								
56 64-LLP								
57 65-LLP								
58 66-PHY								
59 67-LLP								
60 68-LLP								
61 69-SUP								
62 70-PHY								
63 71-LLP								

For further definition of line categories, see §13422.3.

SCREEN 6

PARTICIPATING PHYSICIAN/SUPPLIER REPORT - LOCAL CARRIERS

EXPLANATION OF SPECIALTY CODES:

- | | |
|--|---------------------------------------|
| 72 Pain Management | 81 Critical Care (Intensivist) |
| 73 Mass Immun. Roster Billers | 82 Hematology |
| 74 Radiation Therapy Centers | 83 Hematology/Oncology |
| 75 Slide Preparation Facilities | 84 Preventative Medicine |
| 76 Peripheral Vascular Disease | |
| 77 Vascular Surgery | |
| 78 Cardiac Surgery | |
| 79 Addiction Medicine | |
| 80 Clinical Social Worker | |

LINE NO. AND SPECIALTY CODE/ GROUP	Participants			Non-Participants		Par Drop-out Current (6)	Non-Par Sign-Up Current (7)	Par Dis- enrolls (8)
	Prior (1)	Current (2)	Conting. (3)	Prior (4)	Current (5)			
64 72-PHY								
65 73-SUP								
66 74-SUP								
67 75-SUP								
68 76-PHY								
69 77-PHY								
70 78-PHY								
71 78-PHY								
72 80-LLP								
73 81-PHY								
74 82-PHY								
75 83-PHY								
76 84-PHY								

For further definition of line categories, see §13422.3.

SCREEN 7

PARTICIPATING PHYSICIAN/SUPPLIER REPORT - LOCAL CARRIERS

EXPLANATION OF SPECIALTY CODES:

- | | |
|-------------------------------------|---------------------------------------|
| 85 Maxillofacial Surgery | 93 Emergency Medicine |
| 86 Neuropsychiatry | 94 Interventional Radiology |
| 88 Unknown Supplier/Provider | 95 Reserved |
| 89 Clinical Nurse Specialist | 97 Physician Assistant |
| 90 Medical Oncology | 98 Gynecological Oncology |
| 91 Surgical Oncology | 99 Unknown Physician Specialty |
| 92 Radiation Oncology | |

LINE NO. AND SPECIALTY CODE/ GROUP	Participants			Non Participants		Par Drop-out Current (6)	Non-Par Sign-Up Current (7)	Par Dis- enrolls (8)
	Prior (1)	Current (2)	Conting. (3)	Prior (4)	Current (5)			
77 85-PHY								
78 86-PHY								
79 88-SUP								
80 89-LLP								
81 90-PHY								
82 91-PHY								
83 92-PHY								
84 93-PHY								
85 94-PHY								
86 95-RES								
87 97-LLP								
88 98-PHY								
89 99-PHY								

For further definition of line categories, see §13422.3.