
Program Memorandum Intermediaries/Carriers

Department of Health &
Human Services (DHHS)
Centers for Medicare &
Medicaid Services (CMS)

Transmittal AB-02-013

Date: FEBRUARY 1, 2002

CHANGE REQUEST 2023

SUBJECT: Improve the Out-of-Service-Area (OSA) Claims Process in the Common Working File (CWF)

This change modifies the CWF method for processing OSA claims to gain greater maintenance efficiencies and faster turnaround time. The CWF modules for OSA processing will be modified to determine the beneficiary's assigned host site upon receipt of the claim from the satellite. All consistency edits for OSA will occur at the assigned host rather than the non-designated host as currently happens. The claim will be sent to the assigned host, if known, the same evening it is received. This change eliminates the execution and maintenance of transaction "HB00" for the hosts and the CWF maintainer. The assigned host will process all OSA transactions as another "HISC" satellite cycle.

Satellites will generally receive CWF responses in that satellites' next cycle, rather than the current 2-5 day period. The hosts and satellites will be required to augment their controls and procedures for tracking incoming and outgoing claims on a daily basis. This modification makes the OSA claim format similar to the in-service-area claim format which may in turn eliminate the need to hold the OSA claims because of record layout changes during a software release.

The copybook layouts will be available in CWF, CR#0359 in INFOMAN and will be sent directly to each standard system maintainer as they become available. This change is a critical part of the CWF baseline system improvement initiative.

The *effective date* for this Program Memorandum (PM) is July 1, 2002.

The *implementation date* for this PM is July 1, 2002.

These instructions should be implemented within your current operating budget.

This PM may be discarded after July 1, 2003.

If you have any questions, contact Ashley Corbin at (410) 786-5775.