

Related Change Request (CR) #: 3138
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Implementation Date: May 24, 2004

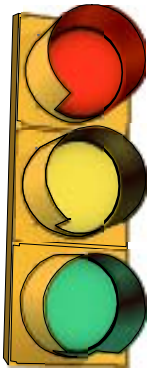
Medlearn Matters Number: MM3138

Incident-to-Services

Provider Types Affected

Physicians, suppliers, and providers.

Provider Action Needed



STOP – Impact to You

This instruction clarifies and standardizes the method of indicating the ordering and supervising professionals on the Centers for Medicare & Medicaid Services Health Insurance Claim Form (CMS-1500). Note that the CMS-1500 is the paper form, however, and is superceded now by the electronic form.

CAUTION – What You Need to Know

This instruction and the CMS Claims Processing Manual update clarifies where physician's Provider Information Numbers and names should be reported when both an ordering provider and a supervising provider are involved in a service.

GO – What You Need to Do

Please refer to the *Background* and *Additional Information* sections of this instruction for further details.

Background

The Centers for Medicare & Medicaid Services (CMS) Health Insurance Claim Form (CMS-1500) is the basic form prescribed by CMS for the submission of claims from physicians and suppliers for the Medicare program. It is used by non-institutional providers and suppliers to bill Medicare Part B covered services and it is also used for billing some Medicaid covered services. It answers the needs of many health insurers and is the basic form prescribed by CMS for the submission of claims on behalf of Medicare patients. (However, please note that the CMS-1500 paper form is superceded by HIPAA electronic formats.)

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Because of the multiple requests in Open Door Forums and correspondence, CMS is issuing this instruction to **clarify and standardize the method of indicating the ordering and supervising professionals on the CMS-1500.**

The Preamble of the Proposed Rule for the Medicare Physician Fee Schedule on November 1, 2001 (66 Fed Reg. 55267) stated **"the billing number of the ordering physician (or other practitioner) should not be used if that person did not directly supervise the auxiliary personnel."** This instruction incorporates the rule into the *CMS Claims Processing Manual*.

The update to the *Medicare Claims Processing Manual (Pub 100-4)* (referred to in the Web link below) further clarifies where physician's Provider Information Numbers and names should be reported when both an **ordering provider** and a **supervising provider** are involved in a service.

Implementation

The implementation date is May 24, 2004.

Additional Information

The CMS Manuals Index can be found at the following CMS Web site:

<http://www.cms.hhs.gov/manuals/cmsindex.asp>

Also, the *Medicare Claims Processing Manual (Pub 100-4)* which was revised can be found at:

http://www.cms.hhs.gov/manuals/104_claims/clm104index.asp.

The official instruction issued to your carrier regarding this change may be found by going to:

http://www.cms.hhs.gov/manuals/transmittals/comm_date_dsc.asp

From that Web page, look for CR3138 in the CR NUM column on the right, and click on the file for that CR.

If you have any questions, please contact your carrier/intermediary at their toll-free number, which may be found at:

<http://www.cms.hhs.gov/medlearn/tollnums.asp>

If you need to contact your Medicaid State Agency for more details, a list of toll-free telephone numbers exists for each Medicaid State Agency at:

<http://www.cms.hhs.gov/medicaid/tollfree.pdf>

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