



U.S. PUBLIC HEALTH SERVICE
Pharmacy Professional Advisory Committee
Department of Health and Human Services

Minutes of Meeting
06-FEB-2003
1300H – 1430H

Members Present:

In Rockville

CAPT Craig Hostetler (Chair)
LT Krista M. Scardina

LCDR Gregg Davis (Vice Chair)
LCDR Samuel Wu (Secretary)

Via telephone

CDR James Bresette
LCDR Michael S. Forman
CDR Douglas P. Herold
CAPT Jim Imholte
Marian Kocsis (alt LT Maves)
LCDR Mark N. Strong

LCDR Cindy Dougherty
LCDR Daniel Hasenfang
CDR Paul Huntzinger
LCDR Michael J. Long
CDR Raelene Skerda

Members Absent:

LCDR Michael Lee
LT Elizabeth Yuan (Ex-Officio)

RADM Richard Walling

Guests:

CAPT David Ellison (via telephone)
CAPT William Hess
CAPT Martin Johnston
Ryan Liu (Pharmacy Student)
LT Sheila Ryan
LT Chi-Ann Ruby Wu

LCDR Mark Feltner (via telephone)
LCDR Patty Garvey
LT Monika Johnson
Andrew Potter (Pharmacy Student)
Dr. Puri Subramaniam

CPO Report: RADM Richard Walling (cporx@osophs.dhhs.gov)

- ◆ RADM Walling was on business travel and was not present.

PharmPAC Chair Report: CAPT Craig Hostetler (CHostetler@hrsa.gov)

- ◆ CAPT Hostetler encouraged all PHS pharmacists to attend the PAC meetings. Membership in the PAC is not required.
- ◆ Following are the recipients of the Surgeon General's Certificate of Appreciation for their service in the PAC. (Those marked with an '*' were present to receive the certificate, presented by CAPT Hostetler.)
 - LCDR Postelle Birch
 - CAPT David Ellison*
 - LCDR Mark Feltner*
 - CDR Douglas Herold*

- CDR Paul Huntzinger*
- CAPT Martin Johnston*
- CAPT Cathy Shaffer
- Dr. Puri Subramaniam*
- ◆ CAPT Hostetler thanked the Awards Committee for a job well done in putting together the certificate package.
- ◆ CAPT Hostetler reiterated RADM Walling's vision in the new PAC organizational structure – that is functional vs. organizational. Thus, sections, instead of committees, are being formed to tackle specific issues. This will allow the flexibility for expansion or contraction as the demands change. The issues are now being “lead” vs. “owned” by the sections. This concept is important because there is now a symbiotic relationship existing between all sections.
- ◆ CAPT Hostetler announced LCDR Long (mjlong@bop.gov) as the lead for the Communication Section. Since LCDR Long is in the field, LT Scardina (scardinak@cder.fda.gov) will serve as the co-lead in the Rockville area.

Section Lead Reports (Highlight):

(The detailed draft work plans were distributed to the PAC members prior to this meeting. Below are excerpts from the work plan.)

- ◆ Recruitment Section: Lead – LCDR Bresette (JBresett@HQE.IHS.GOV)
 - The goal is to work with DCP in developing and implementing a PHS-wide pharmacist recruitment program.
 - The following are the proposed approaches:
 1. Associate Recruiter Program – The goal is to increase pharmacist applicants
 2. Student Programs – The goal is to enhance effectiveness and coordination of student programs to increase PHS applications.
 3. Points of Contact Initiative – The goal is to expand loci of PHS knowledge at schools and colleges of pharmacy.
 4. Placement – The goal is to facilitate pharmacists moving from the applicant pool to placement.
 - There will be an active management of the applicant pool database. CAPT Pittman has volunteered to manage it.
- ◆ Communications Section: Lead – LCDR Long and LT Scardina as Co-lead
 - The goal is to promote the interests of the PHS pharmacy category by disseminating information via various media.
 1. Website – The PharmPAC website will be made more accessible.
 2. Listservs – This will be utilized to deliver relevant information and to increase visibility.
 3. Events/Meetings – The goal is to promote participation.
 4. Newsletter – This potential medium would provide a means to update pharmacists on the current events relevant to the profession and the PHS.
 5. PLANT (Pharmacists Learning and Networking Together) – This is a tool that profiles pharmacists. This would be an excellent way to present PHS pharmacists' intellectual and professional growth.
 6. Community Interaction – This will increase awareness of health issues and visibility of PHS pharmacists in the community.
 - CAPT Hostetler asked if the newsletter would be in electronic or paper format. He asked the section lead to explore other media to disseminate the information.
- ◆ Administration Section: Lead – LCDR Davis (davisg@cder.fda.gov)

- The goal of this section is to ensure the proper and smooth functioning of the day-to-day activities of the PAC.
- LCDR Davis identified seven prospective activities:
 1. Awards – A variety of awards will be offered to recognize individuals for their achievements.
 2. Charter – The current charter and PAC standard operating procedures (SOPs) will be reviewed annually. Also, a more user-friendly version of the charter and SOPs will be developed in the future.
 3. Membership – This activity is to ensure the makeup of the PAC is consistent with the requirements set forth in the Charter and SOPs.
 4. Data Analysis and Information – The role of this activity is to provide *ad hoc* analytical support to the PAC for the processing and evaluation of data for a variety of potential projects.
 5. History – In addition to following up with the previous History subcommittee chair to determine the status of the drafting of the article entitled “Hallmark of the Commissioned Corps: Adjusting to Change, The Reduction in Strength (RIS) of 1981,” this activity will also explore the role of PHS pharmacy in the nation’s response to terrorism.
 6. Legislation – This activity is to monitor the congressional press and other publications for legislation impacting the pharmacy category.
 7. External Pharmacy Affairs – The role includes activities such as monitoring organizational websites for potential awards for PHS pharmacists and promoting PHS, in conjunction with the Communications Section, outside of HHS.
- ◆ Career Development Section: Lead – CAPT Imholte (JImholte@OSOPHS.DHHS.GOV)
 - Due to poor cellular connection, CAPT Imholte was not able to provide a synopsis of his work plan.
- ◆ Special Projects
 - This is an optional section that is utilized on an *ad hoc* basis.
 - One of the potential issues is to explore the feasibility of enlisting pharmacy technicians and those with associate degree (individuals who are not commissionable) as Warrant Officers in the PHS.

Other Business/Announcement:

- ◆ Please see Attachment 1 for a Continuing Education opportunity in the upcoming COA meeting in Scottsdale, AZ.
- ◆ It was recommended that SDB be the uniform for the future PAC meetings.

Next Meeting Dates:

**March 6, 2003 @ 1400H EDT in SG Conference Room, 18-57, Parklawn Building
 (After the March meeting, we will possibly resume our bimonthly schedule. Please note that all meetings start promptly at 1300H ET in the Surgeon General’s Conference Room, Room 18-57, Parklawn Building, unless otherwise specified.)**

Agenda and Call-In Information will be distributed prior to the meeting.

Useful Links and Contact Info:

- ◆ E-mails: PharmPAC@list.nih.gov
PHS-Pharmacists@list.nih.gov

Rx-Vacancies@list.nih.gov
Rx-Students@list.nih.gov

- ◆ Listservs: PHS Pharmacists <http://list.nih.gov/archives/phs-pharmacists.html>
 - PHS Rx Student <http://list.nih.gov/archives/phs-rx-students.html>
 - CCRF Pharmacists <http://list.nih.gov/archives/ccrf-pharm.html>
 - RPh Jobs/Vacancies <http://list.nih.gov/archives/phs-rx-jobs.html>

 - ◆ Websites: PharmPAC <http://www.hhs.gov/pharmacy/>
 - DCP <http://dcp.psc.gov/>
 - USPHS CC <http://www.usphs.gov/>
 - CCRF <http://oep.osophs.dhhs.gov/ccrf/>
 - PHS-1 DMAT <http://oep.osophs.dhhs.gov/dmat/>
-

--Respectfully Submitted,

_____/_____
LCDR Samuel Wu, Executive Secretary Date

_____/_____
CAPT Craig Hostetler, Chair Date

_____/_____
RADM Richard Walling, CPO Date

Attachment 1

From: Stein, Edward [Edward.Stein@MAIL.IHS.GOV]
Sent: Wednesday, February 05, 2003 3:44 PM
To: Hostetler, Craig; Wu, Samuel Y
Cc: Walling, Richard S; Church, Richard M.; Pittman, Robert E.; Tim O'Neill (E-mail)
Subject: PharmPAC Announcement

CAPT Hostetler:

Please announce this at the PharmPAC meeting tomorrow and add it to the minutes:

The planning committee for the 2003 Indian Health Service Southwest Regional Pharmacy Continuing Education Seminar (The Quad) is pleased to announce that all pharmacy registrants for the 2003 COA Annual meeting in Scottsdale, Arizona may register for The Quad under the collaborative agreement between the Indian Health Service Clinical Support Center and the COA.

Translation: if you are registered for the COA (regardless of OP/DIV), you may register and attend the Quad without a charge.

Background:

The IHS Southwest Regional Pharmacy Continuing Education Seminar (the Quad) is the largest annual meeting of Public Health Service pharmacists, technicians, and pharmacists from tribally operated programs; this seminar provides up to 15 hours of ACPE approved pharmacy continuing education credit. Hosted by the IHS Portland, Phoenix, Navajo, Tucson, Albuquerque, California Areas and the California Rural Indian Health Board, the target audience is made up of pharmacists and technicians working in Indian health system pharmacies.

Registration:

Registration for this meeting will be available on-line once the agenda has been finalized. The Quad runs from Friday, June 13th at 1300 until Sunday June 15th at 1230, just in time to get to the COA meeting. It will be held at The Chaparral Suites Hotel in Scottsdale a short distance for the COA meeting location. The COA planners have verified that the Westin Kierland Resort will honor the COA Meeting room rates during the period of the Quad. COA registrants may also chose to stay at the Chaparral Suites Hotel.

Run it Back the Other Way:

As part of this agreement, for those registered for the Quad that would like to stay on and attend the COA meeting, the COA has offered a discounted rate of \$350.

Thanks,
Ed

Edward J. Stein, PharmD
Lieutenant Commander, U.S. Public Health Service
Director, IHS Pharmacy Practice Training Program

Indian Health Service Clinical Support Center
Two Renaissance Square
40 N. Central Avenue, Suite 780
Phoenix, AZ 85004
602.364.7777
602.3647788 (fax)