



National Science Foundation

Rotational Vacancy

ANNOUNCEMENT NO: E20050011-Rotator **OPEN:** 10/28/2004 **CLOSE:** 11/30/2004

Individuals wishing to apply for a permanent position see vacancy number E2005012.

POSITION WILL BE FILLED ON A ONE OR TWO YEAR VISITING SCIENTIST APPOINTMENT, INTERGOVERNMENTAL PERSONNEL ACT (IPA) ASSIGNMENT OR FEDERAL TEMPORARY APPOINTMENT.

RELOCATION: Relocation expenses may be paid.

The National Science Foundation is seeking a qualified candidate for the position of Program Director for the ADVANCE Program within the Office of the Assistant Director, Directorate for Social, Behavioral, and Economic Sciences, Arlington, VA.

The Directorate for Social, Behavioral and Economic Sciences (SBE) supports social, behavioral, and economic research that builds fundamental knowledge of human behavior, interaction, and social and economic systems, organizations and institutions.

The purpose of the ADVANCE initiative is to increase the representation and advancement of women in academic science and engineering careers, thereby contributing to the development of a more diverse science and engineering workforce. Through ADVANCE, NSF seeks to support new approaches to improving the climate for women in U.S. academic institutions and to facilitate women's advancement to the highest ranks of academic leadership. This will require significant institutional change and transformation in the nation's colleges and universities, and will demand close cooperation and collaboration between the Foundation and institutions and organizations in the public and not for profit sectors.

This position will be filled on a one or two year Visiting Scientist Appointment, an IPA assignment, or as a Federal Temporary Appointment. Temporary and Visiting Scientist appointments will be made under the Excepted Authority of the NSF Act with a current salary range of \$85,210 - \$132,791, depending on qualifications and experience. For Visiting Scientist appointments, individuals are in a non-pay leave status from the home institution and are appointed to NSF's payroll as a Federal employee. NSF withholds FICA and provides reimbursement for fringe benefits. For Federal temporary appointments of more than one year, the usual civil service benefits (retirement, health and life insurance) are applicable. For IPA assignments, the individual remains an employee on the payroll of his or her home institution and the institution continues to administer pay and benefits. NSF reimburses the institution for NSF's negotiated share of the costs.

Individuals eligible for an IPA assignment include employees of State and local government agencies, institutions of higher education, Indian tribal governments, federally funded research and development centers and qualified nonprofit organizations. For more information regarding Visiting Scientist appointments and IPA assignment, visit our website at www.nsf.gov/jobs.

DUTIES AND RESPONSIBILITIES: Working with another ADVANCE Program Director, the Program Director has responsibility for developing a vision and a general plan, and for advising the AD/SBE and NSF senior management on the agency's new pilot initiative to increase the participation and advancement of women in academic science and engineering, within the framework of agency policies, legislation, and the NSF mission, goals, and resources. Provide leadership in the implementation of the ADVANCE initiative. Conducts outreach to inform the communities and the public about the initiative and its goals. Providing guidance to NSF leadership on the goals and implementation of ADVANCE, Manage the design and implementation of ADVANCE funding mechanisms provide oversight and coordination of \$21M budget to fund awards for institutional transformation, leadership and individual research activities.

QUALIFICATIONS REQUIRED: Applicants must possess a Ph.D. or equivalent experience in one of the following; social, behavioral, physical, biological, geological, computer, or information sciences, economics, science education or engineering plus six or more years of research, research administration, and/or managerial experience pertinent to the program is required.

HOW TO APPLY: Applications may be transmitted electronically to rotator@nsf.gov. Individuals may also submit a resume or any application of your choice to the National Science Foundation, Division of Human Resource Management, 4201 Wilson Blvd., Arlington, VA 22230, Attn: E20050011-Rotator. In addition, you are encouraged to submit a narrative statement that addresses your background and/or experience related to the Program of your interest. You are asked to complete and submit the attached Applicant Survey form. Submission of this form is voluntary and will not affect your application for employment (the information is used for statistical purposes). Inquiries may be referred to Maria Sutton, at (703) 292-4364 or msutton@nsf.gov. For technical information, contact Mr. Frederic J. Wendling, Acting Assistant Director, Directorate for Social, Behavioral, and Economic Sciences, at (703) 292-8700 or fwendlin@nsf.gov. Hearing impaired individuals may call TDD (703) 292-8044.

The National Science Foundation provides reasonable accommodations to applicants with disabilities on a case-by-case basis. If you need a reasonable accommodation for any part of the application and hiring process, please notify the point of contact listed on this vacancy announcement.

**NSF IS AN EQUAL OPPORTUNITY EMPLOYER COMMITTED TO EMPLOYING A
HIGHLY QUALIFIED STAFF THAT REFLECTS THE DIVERSITY OF OUR NATION**

NATIONAL SCIENCE FOUNDATION
APPLICANT SURVEY

OMB No. 3145-0096
Expiration: 7/31/2005

Vacancy Ann. #: _____ Position Status (temporary/permanent): _____

Position Title/Series/Grade: _____

INSTRUCTIONS

Your completion of this form will be appreciated. Submission of this Information is voluntary and it will have no effect on the processing of your application. The data collected will be used only for statistical purposes to ensure that agency personnel practices meet the requirements of Federal law. Pursuant to 5 CFR 1320.5(b), an agency may not conduct or sponsor, and a person is not required to respond to an information collection unless it displays a valid OMB control number. The OMB control number for this collection is 3145-0096. NSF estimates that each respondent should take about 3 minutes to complete this survey, including time to read the instructions. You may have comments regarding this burden estimate or any other aspect of this survey, including suggestions for reducing this burden. If so, please send them to NSF Reports Clearance Officer, Division of Administrative Services, NSF, 4201 Wilson Blvd., Arlington, VA. 22230.

PRIVACY ACT INFORMATION

GENERAL - This information is provided pursuant to Public Law 93-579 (Privacy Act of 1974), December 31, 1974, for individuals completing Federal records and forms that solicit personal information.

AUTHORITY - Section 7201 of title 5 of the U.S. Code and Section 2000e-16 of title 42 of the U.S. Code.

PURPOSE AND ROUTINE USES

The information is used for research and for a Federal Equal Opportunity Recruitment Program (FEORP) to help insure that agency personnel practices meet the requirements of Federal law. Address questions concerning this form and its uses to the Privacy Act Officer, National Science Foundation, Arlington, VA 22230.

1. Today's Date: _____ 2. Year of Birth: _____

3. How did you learn about the particular position for which you are applying? (Circle appropriate number.)

- 01 - Newspaper (specify) _____
- 02 - Contact with NSF Personnel Office (Agency Bulletin Board or other Announcement)
- 03 - NSF-initiated personal contact
- 04 - Science Magazine, or other professional journal or magazine (specify) _____
- 05 - Affirmative Action Register
- 06 - Attendance at conference, meeting or job fair (specify) _____
- 07 - NSF recruitment at school or college
- 08 - Colleague referral
- 09 - NSF Bulletin
- 10 - Federal, State or local job information center
- 11 - State vocational rehabilitation agency or Veterans Administration
- 12 - State employment office
- 13 - School or college counselor or other official
- 14 - Private job Information service
- 15 - Private employment service
- 16 - Friend or relative working at NSF
- 17 - Friend or relative not working at NSF
- 18 - NSF website
- 19 - Internet or other website
- 20 - Other (specify) _____

4. Select the ethnic category with which you most closely identify:

- A. **Hispanic or Latino.** A person of Cuban, Mexican, Puerto Rican, South or Central American, or other Spanish culture or origin, regardless of race.
- B. **Not Hispanic or Latino.**

5. Select one or more racial category with which you most closely identify:

- A. **American Indian or Alaska Native.** A person having origins in any of the original peoples of North and South America (including Central America), and who maintains tribal affiliation or community attachment.
- B. **Asian.** A person having origins in any of the original peoples of the Far East, Southeast Asia, or the Indian subcontinent including, for example, Cambodia, China, India, Japan, Korea, Malaysia, Pakistan, the Philippine Islands, Thailand, and Vietnam.
- C. **Black or African American.** A person having origins in any of the black racial groups of Africa.
- D. **Native Hawaiian or Other Pacific Islander.** A person having origins in any of the original peoples of Hawaii, Guam, Samoa, or other Pacific Islands.
- E. **White.** A person having origins in any of the original peoples of Europe, the Middle East, or North Africa.

6. Sex (Circle the appropriate letter.) F - Female M - Male

7. Please provide information on your disability status by circling the appropriate category below:

- 1. I do not have a disability; 2. Hearing impairment; 3. Vision impairment; 4. Missing extremities; 5. Partial paralysis;
- 6. Complete paralysis; 7. Convulsive disorder; 8. Mental retardation; 9. Mental or emotional illness; 10. Severe distortion of limbs and/or spine; 11. I have a disability but it is not listed.

FOR AGENCY USE

Agency Code: _____

AN EQUAL EMPLOYMENT OPPORTUNITY EMPLOYER