

# HQ REORGANIZATION 2004



**Nine IHS Headquarters  
Executive Level Positions Are  
Open for Immediate Application**

**Topic**

**Executive Vacancy  
Announcements**

**For**

**All**



# Cover Note

Vacancy announcements for nine executive level positions at IHS headquarters open October 12, 2004. All nine positions are located in Rockville, Maryland.

The recent reorganization of headquarters created a number of senior level vacancies. Filling these positions with highly motivated, capable leaders is a significant step toward achieving the benefits of the revised organizational structure. To promote a large pool of qualified applicants, you are encouraged to broadly distribute notice of these important openings to potential applicants and among Indian tribes and other organizations.

The IHS is committed to achieving full and equal opportunity without discrimination because of race, religion, color, gender, national origin, age, physical or mental disability and sexual orientation. As with all IHS vacancies, the law provides preference to American Indians/Alaska Natives who are enrolled in a federally recognized tribe. All applicants must meet the qualification requirements as stated on the vacancy announcements (5CFR 317.401). In addition, a panel composed of Tribal Leaders and Federal managers will interview applicants for the Deputy Director position and provide recommendations for consideration to the Director.

These announcements open October 12, 2004 and applications will be accepted through November 12, 2004. Announcements will be posted on the IHS jobs website by October 13, 2004. For more details on duties, qualifications, and applications for these important positions, please visit the IHS website at [http://www.ihs.gov/JobCareerDevelop/Job\\_index.asp](http://www.ihs.gov/JobCareerDevelop/Job_index.asp) or call the IHS Division of Human Resources on (301) 443-6520.



## **9 Headquarters executive positions are open for immediate application**

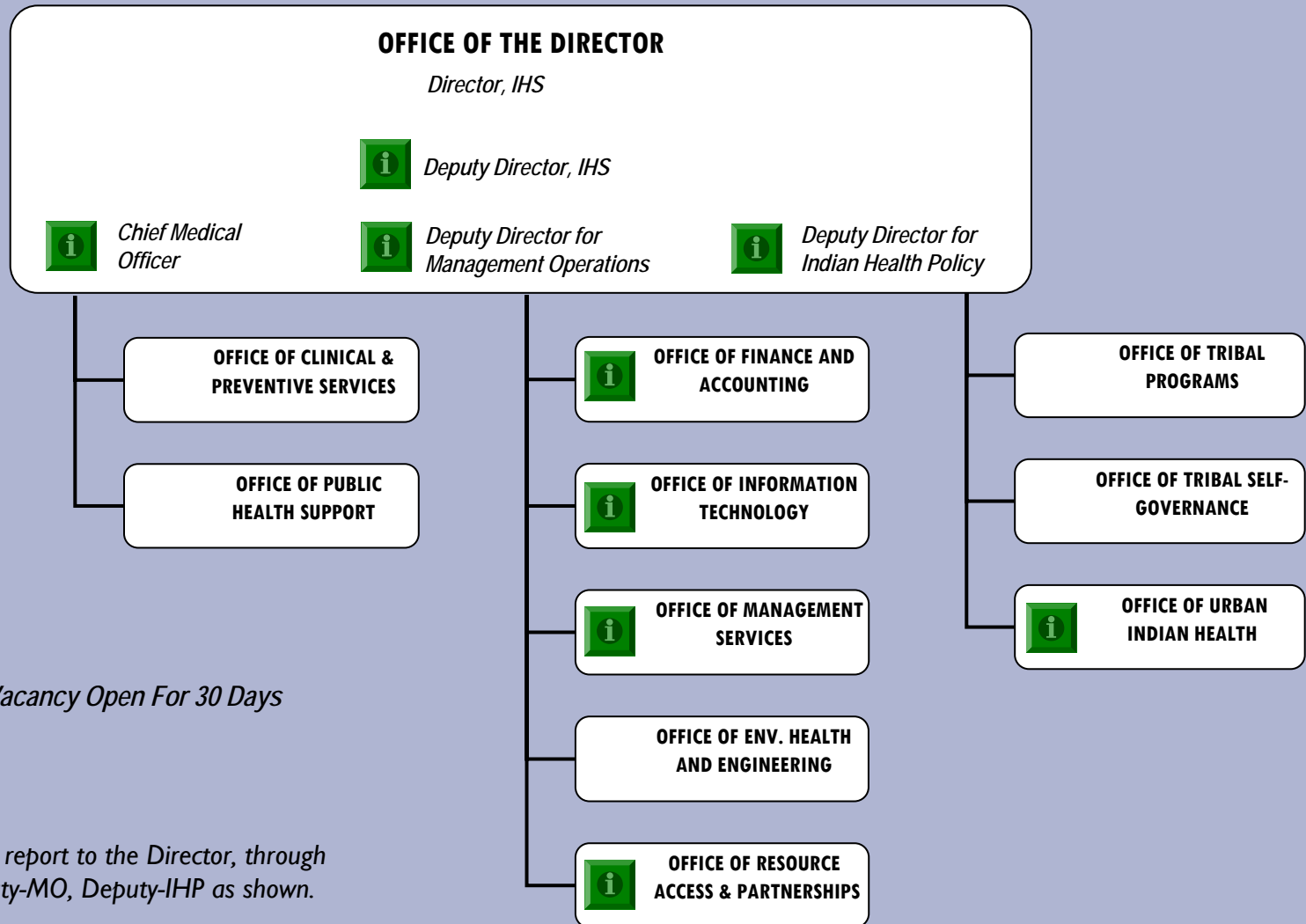
*Filling vacancies created by reorganization of headquarters is a significant milestone. Nine executive level vacancies open on October 12, 2004. Applications will be accepted for 30 days.*

Announcement #	Title
■ IHS-04-56:	Deputy Director
■ IHS-04-49:	Chief Medical Officer
■ IHS-04-50:	Deputy Director for Management Operations
■ IHS-04-51:	Deputy Director for Indian Health Policy
■ IHS-04-61:	Director, Office of Finance & Accounting
■ IHS-04-62:	Director, Office of Information Technology
■ IHS-04-63:	Director, Office of Resource Access & Partnerships
■ IHS-04-64:	Director, Office of Urban Indian Health
■ IHS-04-65:	Director, Office of Management Services

*Organizational placement of these positions in headquarters is shown in the next slide.*



# Organizational placement of executive vacancies



Office Directors report to the Director, through the CMO, Deputy-MO, Deputy-IHP as shown.



# Details on the IHS website

Position descriptions, qualifications, and application details are posted on the IHS website [http://www.ihs.gov/JobCareerDevelop/Job\\_index.asp](http://www.ihs.gov/JobCareerDevelop/Job_index.asp)

The screenshot shows a Microsoft Internet Explorer browser window displaying the IHS website. The address bar shows the URL [http://www.ihs.gov/JobCareerDevelop/Job\\_index.asp](http://www.ihs.gov/JobCareerDevelop/Job_index.asp). The page header includes the IHS logo and the text "U.S. Department of Health and Human Services Indian Health Service The Federal Health Program for American Indians and Alaska Natives". A navigation menu contains links for HOME, ABOUT IHS, SITE MAP, and HELP. The main content area is titled "Jobs and Scholarships" and features several sections:

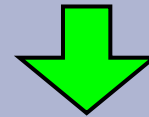
- August 23-27 2004 EHR Technology CONFERENCE** (2004 presentations available online)
- Special Announcements** (New IHS Employee Locator)
- Job Vacancies Database**: A searchable database of jobs available throughout IHS facilities, tribally operated health programs, and urban Indian health programs.
- Jobs@IHS**: Contains valuable applicant information to aid in your job.
- Section Highlights**:
  - Health Professions Support Service Center
  - Northwest Tribal Recruitment Project

The browser's status bar at the bottom indicates "Internet".



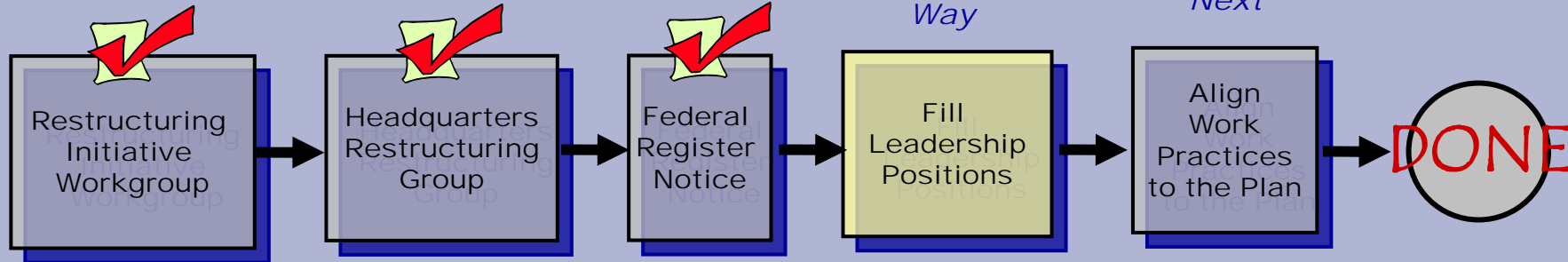
# Where we are in the process

Executive Level Vacancy Announcements  
are a key step in the transition process



*Under  
Way*

*Next*



*Broad Direction,  
Goals, Guidance &  
Consultation*

*Technical  
Plans  
& Vetting*

*Transition  
begins  
August 23,  
2004*

*1<sup>st</sup> half of  
transition*

*August -  
December*

*2<sup>nd</sup> half of  
transition*

*November  
- January*

