
REVIEW MANAGEMENT

**Flexible Workplace Arrangements Program
for the Office of Drug Evaluation III (ODE III)**

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PURPOSE This MAPP describes ODE III policies and procedures governing the flexible Workplace Arrangements Program (FWAP).

REFERENCES

- MAPP 4657., “Flexible Workplace Arrangements Program” [CDER]
 - MAPP 6002.1, “Flexible Workplace Arrangements Program” [ORM]
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POLICY ODE III will follow the Office of Review Management (ORM) FWAP plan (MAPP 6002.2) with the following additional policies:

- All Flexible Workplace Arrangements must be reviewed on a quarterly basis.
 - Flexible Workplace arrangement for an employee should be consistently the same day(s) of the week.
 - Supervisor approval for ad hoc switch of the flex day shall only be granted for special situations.
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EFFECTIVE DATE

This MAPP is effective upon date of publication.
