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**REVIEW MANAGEMENT**

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**ALTERNATE WORK SCHEDULES FOR  
THE OFFICE OF DRUG EVALUATION V**

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**PURPOSE** This MAPP describes policies and procedures governing the Alternate Work Schedules (AWS) program for the Office of Drug Evaluation V (ODE V).

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**REFERENCES**

- CDER MAPP 4657.1, *Alternate Work Schedules* [CDER], November 7, 1995.
  - CDER MAPP 6002.1, *Alternative Work Schedules (AWS) for the Office of Review Management*, April 2, 1996.
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**POLICY** In addition to the Office of Review Management's (ORM) plan for AWS, ODE V employees are subject to the following:

- Employees must have prior supervisors' approval to earn more than two hours of credit on Monday through Friday not to exceed the four hours permitted by ORM.
  - Employees must have prior approval from their supervisor to earn credit hours on Saturdays, Sundays, and holidays.
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**EFFECTIVE DATE**

This MAPP is effective upon date of publication.