

# Advanced Team Physician Course



**INVITATION TO EXHIBIT**

**DECEMBER 2 – 5, 2004**

**RENAISSANCE EDEN ROC RESORT AND SPA  
MIAMI BEACH, FLORIDA**

Jointly Sponsored by:

**A** CSM  
MSSM  
OSSM

**ADVANCED TEAM  
PHYSICIAN COURSE**

American College of Sports Medicine  
American Medical Society for Sports Medicine  
American Orthopaedic Society for Sports Medicine

2004

**ADVANCED TEAM PHYSICIAN COURSE**

**December 2-5, 2004**

*Eden Roc Resort, Miami Beach, Florida*

**To Our Exhibitors**

The American College of Sports Medicine (ACSM), the American Medical Society for Sports Medicine (AMSSM), and the American Orthopaedic Society for Sports Medicine (AOSSM) are pleased to extend an invitation to exhibit at the "Advanced Team Physician Course". The course will be held at the Eden Roc Resort December 2-5, 2004. You can go to our website at [www.sportsmed.org](http://www.sportsmed.org) and download a copy of the preliminary program containing our selected Faculty, meeting agenda, and housing information. Expected attendance is 250-300, sports medicine physicians and allied health professionals.

Also enclosed is the pertinent exhibit information and application. We have a very limited number of spaces so we encourage you to secure your exhibit space as soon as possible. Exhibits will be located in the pre-function area outside of the Ballroom where the General Session will be held.

Exhibitors are permitted four (4) company personnel in each booth. If you require a large staff compliment, additional badges are available at \$100.00 each per added personnel.

If you are interested in exhibiting, please complete and return the enclosed application by **Monday, October 25, 2004.**

We look forward to a successful course and your participation.

Sincerely,

The American College of Sports Medicine (ACSM),  
The American Medical Society for Sports Medicine (AMSSM), and  
The American Orthopaedic Society for Sports Medicine (AOSSM)

## ADVANCED TEAM PHYSICIAN COURSE

December 2-5, 2004

*Eden Roc Resort  
Miami Beach , Florida*

<u>Exhibit Application Deadline:</u>	Monday, October 25, 2004
<u>Booth:</u>	Each company will have a pre-assigned space to include:  1- 8X10 booth (pipe and drape) 1- 7" x 44" identification sign
<u>Price:</u>	\$1000.00
<u>Additional Personnel:</u>	Four (4) individuals per company are permitted per booth space. Additional representatives may be registered at a fee of \$100.00 each. We have a maximum of six personnel, per booth in the exhibit hall at one time.
<u>Installation of Exhibits:</u>	Wednesday, Dec. 1, 2004 - 8:00a.m.- 5:00p.m.
<u>Dismantling of Exhibits:</u>	Sunday, December 5 <sup>th</sup> - 10:30a.m.
<u>Tentative Exhibit Hours:</u>	Thursday, Dec. 2, 2004 7:00a.m.- 3:30p.m. Friday, Dec. 3, 2004 6:15a.m.- 12:30p.m. Saturday, Dec. 4, 2004 6:15a.m.- 12:30p.m. Sunday, Dec. 5, 2004 7:00a.m.-10:30a.m.
<u>Exhibit Services:</u>	Shepard Exposition Services Phone: 407.888.9669
<u>Contact Information:</u>	Michelle Schaffer, AOSSM 6300 N. River Road Suite 500 Rosemont, IL 60018 Phone: 847.292.4900 Fax: 847.292.4905 Email: <a href="mailto:michelle@aossm.org">michelle@aossm.org</a>

## ADVANCED TEAM PHYSICIAN COURSE

### EXHIBIT APPLICATION

You are hereby authorized to reserve space for my/our company at the "Advanced Team Physician Course" to be held at the Eden Roc Resort, December 2-5, 2004 in Miami Beach, Florida

COMPANY NAME \_\_\_\_\_

ADDRESS \_\_\_\_\_

CITY/STATE/ZIP \_\_\_\_\_

TELEPHONE \_\_\_\_\_ FAX \_\_\_\_\_

E-MAIL \_\_\_\_\_

NAME/TITLE \_\_\_\_\_

PAYMENT MADE BY:  CHECK  VISA  MASTERCARD  AMEX  
CARD NUMBER: \_\_\_\_\_ EXP DATE: \_\_\_\_\_

SIGNATURE: \_\_\_\_\_

PRICE     \$1000.00     Each ADDITIONAL Badge @     \$100.00 each    

TOTAL ENCLOSED \$ \_\_\_\_\_

Exhibit fee must accompany this completed application and be returned before  
October 25, 2004.

**Space will be assigned on a first come first serve basis.**

PLEASE ATTACH OR E-MAIL USING ADDRESS BELOW a 25 word write-up of your exhibit that will be included in the final program by September 1, 2004.

Make checks payable to:

**AOSSM**

Sign and return one copy of this application with payment to:

**Michelle Schaffer**

**AOSSM**

**6300 N. River Road Suite 500**

**Rosemont, IL 60018**

**Phone: 847.292.4900**

**Fax: 847.292.4905**

**Email: [michelle@aossm.org](mailto:michelle@aossm.org)**



## **Exhibitor Registration**

A Company may register **four (4) individuals** per 8 x 10 booth at no charge. Additional representatives may be registered at a \$100.00 fee. A maximum of six (6) exhibit personnel, **per booth space**, may be present in the Exhibit Hall at one time, however there is not limit to the number of badges a company can purchase. A registration form, along with detailed registration policies, will be included with the booth confirmation.

Badges are personal and nontransferable. Each representative of an exhibiting company must wear the official badge at all times while in the Exhibit Hall. Supplementing this with business cards or company badges is not permitted. Exhibitor badges may be made out only in the name of the company shown on the exhibit application.

Representatives registering on site will be required to complete an on-site registration form and submit proof of company affiliation (business card).

Badges for representatives who are registered by October 25, 2004 will be mailed by November 15th, 2004 to the contact listed on the exhibitor's application for space. It is the responsibility of the exhibiting company to distribute these badges. Badges may not be returned to the exhibitor registration desk for pick-up.

On-site badges will be printed at a cost of \$100.00 per badge.

## **FDA Regulations**

Exhibitors of products that are not FDA approved are permitted to exhibit only when accompanied by the appropriate signage that indicates the device's FDA clearance status. The following are signs that should be displayed:

- This device is not cleared by the FDA for distribution in the United States
- This device is a Class III device which is limited by federal law for investigational use only
- This device is a Class II device which is cleared for marketing use only

These signs must be placed next to the product display. Exhibitors must also have available at the booth a letter from the FDA, which describes the allowable use status of the product or products.

Exhibitors are reminded of the FDA restriction on the promotion of investigational and preapproved devices.

## **Official Service Contractor**

Shepard Exposition Services will serve as the Official Service Contractor for the Advanced Team Physician Course. Service kits will be sent to you after confirmation of space and sent with your confirmation. Any questions regarding show services should be directed to Shepard Exposition at 407-888-9669.

Exhibitors must notify the show manager at least 60 days in advance of the show if they will be using an outside contractor; supplying name, address and supervisor in attendance.

Outside contractors must supply to the show manager at least 60 days in advance of the show, the names of exhibiting companies from whom they have requests to work, the names of the personnel the outside contractor will employ and appropriate insurance certificates

## **Housing**

A block of rooms have been reserved at the Renaissance Eden Roc Resort and Spa. Please make your reservations by calling **800.327.8337** or call **305.531.0000**. Please identify yourself as an attendee for the Advanced Team Physician Course. Room availability and rates are guaranteed until **October 31, 2004**. Please make your reservations prior to that date. Room rates are \$184.97 for single or double.

## **Travel**

United Airlines flights qualify for a meeting discount. Call United at 800.521.4041 or your travel agent and mention Meeting ID#514IB. Take an additional 5% off if you purchase your ticket at least 60 days in advance.

## **Scientific Program Information**

The preliminary program will be available online. Visit [www.sportsmed.org](http://www.sportsmed.org) to download the program as needed. The Preliminary program will be mailed to all exhibitors in August.

## **Security and Liability**

Independent watchmen will be engaged to provide protection for the overall area, but not for any particular exhibit. The American Orthopaedic Society for Sports Medicine (AOSSM), or the Eden Roc Resort, any of their officers, agents or employees, SHALL NOT BE LIABLE FOR ANY ACT OR OMISSION OF SUCH WATCHMEN; or for any damage or injury caused to an exhibitor of its property occasioned by the condition of the premises or its mechanical systems; loss by theft, mysterious disappearance or damage by fire, accident, or any other act or omission of the Society, or the Eden Rock Resort, or its officers, agents and employees; or any damage or injury arising from any act, omission or negligence of said AOSSM, or the Eden Roc Resort, or their officers, agents or employees. Should a contingency prevent the holding of AOSSM's Advanced Team Physician Course, AOSSM will not be held liable for any expenses incurred by the exhibiting corporation.

## **Insurance**

It shall be the responsibility of each exhibitor to maintain such insurance against injury to person or damage or loss of property in such amounts as the exhibitors shall deem

adequate. Insurance protection will not be afforded to the exhibitor either by the AOSSM or the Eden Roc Resort.

### **Conducting Exhibits**

All exhibits must conform to the fire laws, health regulations, electrical codes and other ordinances of the Eden Roc Resort. Exhibitor agrees to comply with all regulations and policies of AOSSM in effect from time to time.

### **Additional Rules**

Exhibit personnel shall not congregate at the entrance to the exhibit hall. Exhibit personnel shall conduct their business so as to minimize any obstruction or interference with the flow of traffic in the exhibit hall aisles. No sales meetings shall be conducted in the exhibit hall. Exhibitors may not let or sublet or transfer the exhibit space without consent of the AOSSM.

AOSSM reserves the right to determine categories of permitted exhibitors. If AOSSM determines that an exhibitor no longer meets AOSSM's criteria of permitted exhibitors, AOSSM may cancel this agreement and will return to the exhibitor all deposits or fees paid by the exhibitor.

In the event of AOSSM's failure or inability to fulfill this contract, for reasons beyond its control, AOSSM agrees to return to the exhibitor all deposits made and this agreement shall be deemed canceled by mutual consent.

The exhibitor hereby agrees to indemnify, defend and save and hold the Society, the Eden Roc Resort and their employees, representatives, agents, successors and assigns forever harmless from any and all damages, claims, judgments, losses, costs and expenses, including but not limited to attorney's fees that may hereinafter at any time be incurred, suffered, sustained or imposed upon AOSSM or the Eden Roc Resort or their employees, legal representatives, agents or assigns or be made a party to or be required to pay, do or perform by reason of, arising out of, or by virtue of, or incident to, the performance of any contract or agreement which may result in acceptance of this application or the providing of exhibit space as herein contemplated, including, but not limited to, any such claims, damages, losses or expenses attributable to bodily injury, sickness, disease or death, or injury to or destruction of tangible property including the loss of use resulting therefrom.

Electrical and other mechanical apparatus must be muffled so that noise does not disturb other exhibitors. 8mm and 16mm films may be shown provided that screens are placed in the rear of the booth to eliminate congestion in the aisles and the sound is held at a low level. Earphones must be supplied with tape players/recorders.

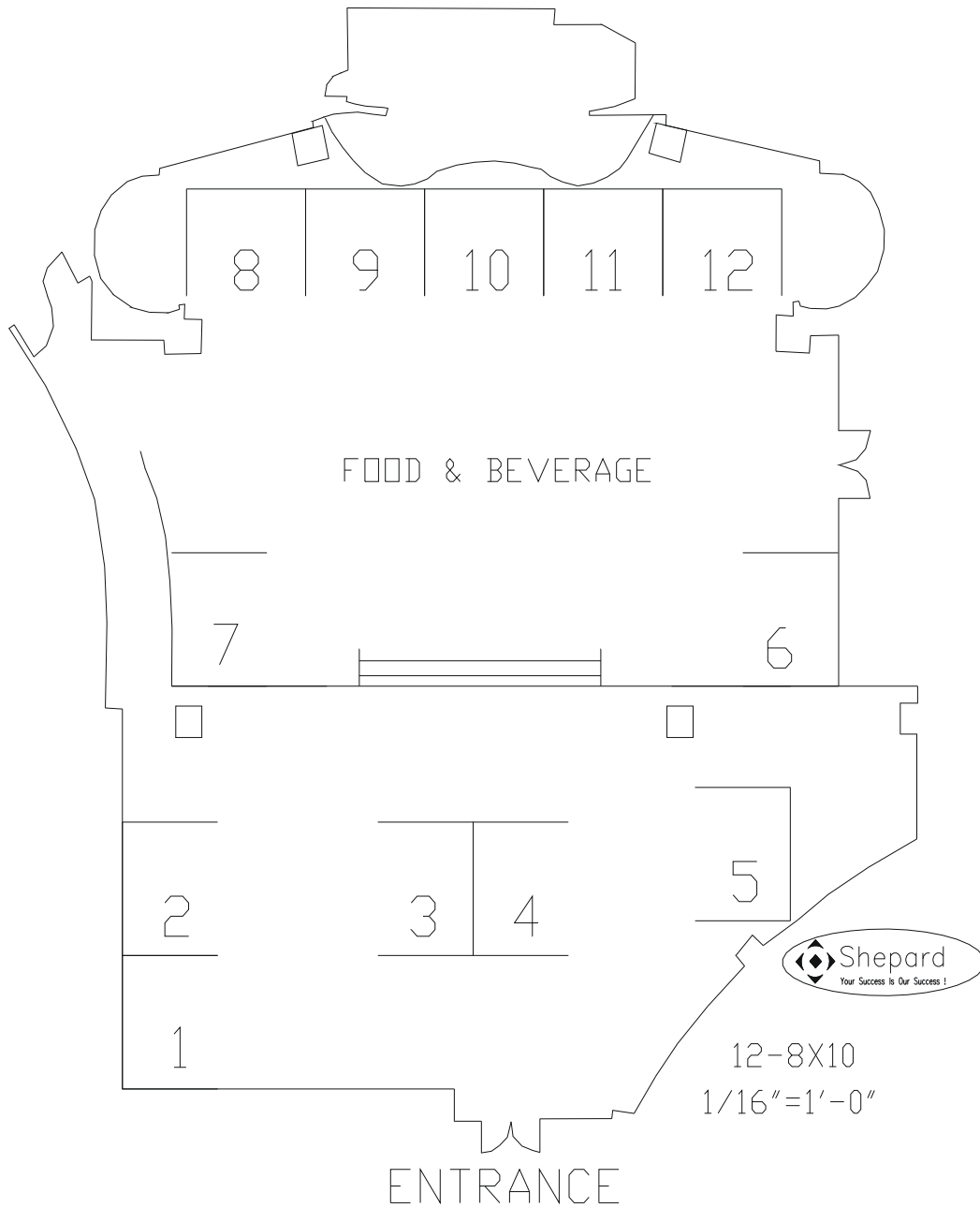
Requests for the Annual Meeting pre-registration list can be made to [michelle@aossm.org](mailto:michelle@aossm.org) after September 15, 2004.



# AOSSM

## ADVANCE TEAM PHYSICIANS COURSE

DECEMBER 2-5, 2004



MONA LISA ROOM  
EDEN ROC