U.S. OFFICE OF PERSONNEL MANAGEMENT PRESIDENTIAL MANAGEMENT INTERN APPLICATION – OPM FORM 1300

INSTRUCTIONS:

The Presidential Management Intern (PMI) Application (OPM Form 1300) is a scan form to be used by applicants when applying for the PMI Program. This cover sheet provides the instructions for completing the OPM Form 1300, and information on the Privacy Act and Public Burden Statements. The instructions will be repeated in case this cover sheet becomes separated. This scan form is made up of 5 pages total. When submitting the completed OPM Form 1300, *do not* include this cover page. **NOTE:** It is highly recommended that applicants review the PMI application booklet and/or the "How to Apply" page at the PMI web site (http://www.pmi.opm.gov).

- For optimum accuracy, it is recommended that characters be written in block style.
- Do not write on or outside the boxes. Do not staple this form.
- Do not use special characters.
- PRINT your responses in the boxes, lines, and/or blacken in the appropriate ovals.
- Use black ink fine felt tip recommended. Do not use pencil or colored ink.
- You may obtain an electronic copy of this form on http://www.opm.gov/forms.
- Items marked with " * " are required for final submission.

PRIVACY ACT STATEMENT

Executive Order 12364, Presidential Management Intern Program, authorizes solicitation of this information, which will be used primarily to select Finalists for participation in the Program. The information may also be used to publicize your selection for and participation in the Program, and may also be furnished to the agency wherein employed in hard copy and electronic formats. Names and home addresses may be released in hard copy and electronic formats to other PMI Program participants such as Federal agencies and alumni to foster interaction and communications.

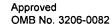
We must have your Social Security Number (SSN) to identify your records because other people may have the same name and birthdate. The OPM may also use your SSN to make requests for information about you from employers, schools, banks, and others who know you, but only as allowed by law or Presidential directive. We request your SSN under the authority of Public Law 104-134 (April 26, 1996). This law requires that any person doing business with the Federal government furnish an SSN or tax identification number. This is an amendment to title 31, Section 7701.

The information we collect by using your SSN will be used for employment purposes and also for studies and statistics that will not identify you. Information we have about you may also be given to Federal, State and local agencies for checking on law violations or for other lawful purposes. We may send your name and address to State and local Government agencies, Congressional and other public offices, and public international organizations, if they request names of people to consider for employment. We may also notify your school placement office if you are selected for a Federal job. Giving us your SSN or any of the other information is voluntary. However, we cannot process your application, which is the first step toward getting a job, if you do not give us the information we request. In addition, incomplete addresses and Zip Code(s) will slow processing.

We may confirm information from your records with prospective nonfederal employers concerning tenure of employment, civil service status, length of service, and date and nature of action for separation as shown on personnel action forms of specifically identified individuals.

PUBLIC BURDEN STATEMENT

We estimate the public reporting burden for this collection will be approximately 2 hours for completing this application, including time for reviewing instructions, gathering data, and completing and reviewing the application. Send comments regarding the burden statement or any other aspect of the collection of information, including suggestions for reducing this burden to: U.S. Office of Personnel Management, Forms Officer (3206-0082), Washington, DC 20415-7900. The OMB number, 3206-0082, is currently valid. OPM may not collect this information, and you are not required to respond, unless this number is displayed. **Do not send completed application forms to this address.**



Revised September 2002



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PRESIDENTIAL MANAGEMENT INTERN APPLICATION - OPM FORM 1300

Print your responses in the boxes and/or blacken in the appropriate ovals. Please use black ink - fine felt tip recommended. Do not use pencil or colored ink.

For optimum accuracy, it is recommended that characters be typed or written block style without touching the sides of the boxes. Do not use special characters. Use only the characters shown below.

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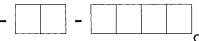
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15. HOW DID YOU HEAR ABOUT T	HE PMI PROGRAM?				
O Placement Officer	○ OPM's \	Web Site/Internet	Current/Former PMIFinalist		
○ Faculty Member	Other O	PM Information	Other Source		
O Public Media	Other G	overnment Agency			
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One ticut New Jersey Delaware New York Maine Pennsylvania Maryland Rhode Island Massachusetts New Hampshire	Southern States Alabama Mississippi Arkansas North Carolina Florida South Carolina Georgia Tennessee Kentucky Virginia Louisiana West Virginia	Western StatesAlaska MontanaCalifornia Nevada	○ Puerto Rico		
Midwestern States Illinois Missouri Indiana Nebraska Iowa North Dakota Kansas Ohio Michigan South Dakota Minnesota Wisconsin	O Southwestern States Arizona New Mexico Oklahoma Texas	s () Washington, DC	○ Anywhere		
17. ASSESSMENT CENTER LOCA	ATION:				
Select ONE location only. As This is not an employment p		g will be conducted in January	and February 2003.		
○ Atlanta, GA	O Honolulu, HI	O Philadelphia, PA	○ Twin Cities, MN		
O Boston, MA	O Jackson, MS	O Raleigh, NC	O Washington, DC		
O Chicago, IL	O Kansas City, MO	O San Antonio, TX			
O Dallas, TX	O Los Angeles, CA	○ San Francisco, CA			
○ Dayton, OH	O Miami, FL	○ San Juan, PR			
O Denver, CO	O Norfolk, VA	○ Seattle, WA			
B. KNOWLEDGE AND EXPERI		terest. (You may select more	than one area.)		
Accounting/Finance/ Budget/Economics	Information	Technology	O Procurement/Contracts/Grants		
Administrative	○ Internationa	al Affairs	O Social Science and Welfare		
Education	Legal/InvesEnforcement	-	Transportation		
Environmental Sciences/ Resources		•			
○ Engineering/Architecture○ Human Resources/Labor		nd Biological			

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Employee Development * Enter your Social Security Number on all pages



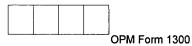




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a. Ur	ndergraduate Degree:							
Of	ther Undergraduate Degree, if any:							
	raduate Degree:							
	ther Graduate Degree, if any:							
c. St	trongest area of expertise applied in a job or voluntary po	osition						
010	Accounting/Finance/Budget	200	Individual/Group/Organizational Theory and Dynamics					
020	Administration and Management Processes	210	Information Management Systems					
030	Architecture	220	International Affairs/Administration					
040 050	Area Studies	225	International Development					
060	Biological Sciences Business Management/Administration	228	Languages					
065	Communications/Public Affairs	230	Law (JD or other law degree)					
070	Community, City, or Regional Planning/Development	240	Liberal Arts					
080	Comparative Politics	242	Management					
090	Computer Science/Application	243	Marketing					
100	Criminal Justice	245	Mathematics					
110	Economics (General)	250	Physical Sciences					
		260	Policy Analysis					
120	Economics (International)	262	Political Science					
125	Education	264	Psychology					
130	Education Policy	266	Public Administration					
140	Engineering	270	Quantitative Methods (Statistics)					
150 160	Environmental Sciences/Natural Resources	280	Research Methods Social Work					
170	Government Procurement/Contracts/Grants Health Administration or Public Health	290						
180	Human Resources/Labor Relations/ Employee Development	999	Other Subject Areas not listed above					
190	Humanities							
	ELECT THE ANSWER WHICH BEST REFLECTS THE LENG NOWLEDGE INDICATED IN 2c. PRO-RATE YOUR TIME TO							
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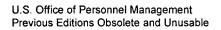






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	c.	State or Local	○ No expe	erience	○ 5 n	nont	hs or l	ess	0	6 to 1	2 month:	s 01	to 3 years	O 3 years	or more
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* Enter your Social Security Number on all pages



OPM Form 1300 Revised September 2002



PMI APPLICATION CHECKLIST

NOTE: This sheet is for your use only. Please do not submit this checklist with the application.

 I am using an original application form or a downloaded computer print copy, not a photocopy .
 I am currently enrolled in a Graduate Degree Program (leading to a master's or doctoral-level degree).
 I will complete my master's or doctoral-level degree during the eligibility period of September 1, 2002 to August 31, 2003 .
 I have been recommended for this program by the dean, chairperson, or program director of my graduate program.
 The dean chairperson, or program director of my graduate program has reviewed and signed my application form and listed his/her first and last name, school, title, department, mailing address and phone numbers.
 I have selected only one Assessment Center Location. I acknowledge that if an insufficient number of candidates select a specific assessment center location and a full assessment center panel cannot be convened, candidates who selected that location may need to select another assessment center location. Travel to the alternative assessment center location will be at the candidate's expense.
 I have enclosed my one to two page resume with my application. I have followed the required resume format outlined in the application. I have not stapled my resume to the application form.
 (Veterans only) I have enclosed a DD-214 that specifically certifies my official dates of service, or SF 15 and official documentation from the Department of Veterans Affairs or branch of the Armed Forces to support my veterans' preference claim.
 I have signed and dated the application form in black or blue ink.

Please review the above items before submitting your application. Incomplete or photocopied applications will not be considered or processed.

NOTICE TO ALL APPLICANTS: Applicants are permitted to submit a PMI application and participate in the PMI nomination and selection process *only once*. Applicants are advised to submit an application only during the year they will complete and satisfy graduate degree requirements (see Eligibility).