

**U.S. Environmental Protection Agency  
All Appropriate Inquiry Standard  
as required under the  
Small Business Liability Relief and Brownfields Revitalization Act**

**Negotiated Rulemaking  
Preliminary Meeting  
EPA East -1200 Pennsylvania Avenue NW  
Conference Room 1117A  
Washington, DC  
April 29-30, 2003  
8:30 AM - 4:30 PM**

**Agenda**

**Tuesday, April 29, 2003**

- 8:30 Welcome and Opening Remarks -- U.S. Environmental Protection Agency**
- 8:45 Introduce EPA Negotiator and Designated Federal Official (DFO)**
- 9:00 All Appropriate Inquiry Negotiated Rulemaking Committee Member Introductions**
- 9:30 Statutory Framework for Negotiated Rulemaking**  
Rulemaking at the U.S. Environmental Protection Agency  
Requirements of the Negotiated Rulemaking Act  
Requirements and Responsibilities under the Federal Advisory Committee Act  
- Debbie Dalton, Conflict Prevention and Resolution Center, U.S. EPA
- 10:00 BREAK**
- 10:15 Overview of the Negotiated Rulemaking Process**  
What to expect throughout the process, Q&A  
-- Susan Podziba, Facilitator, Susan Podziba & Associates
- 10:45 Ground Rules**  
Develop ground rules to govern workings of the AAI Reg Neg Committee
- 12:15 LUNCH**
- 1:30 Finalize Ground Rules**

- 2:00 Agenda of Issues**  
Review the criteria to determine the issues embedded within each criterion.  
Identify the scope of the negotiations including all the elements that will make up the standard.
- 2:45 Public Comment**
- 3:15 BREAK**
- 3:15 Agenda of Issues (cont'd.)**
- 4:30 Conclude Day 1**

**Wednesday, April 30, 2003**

- 8:30 Logistics**  
Schedule future meetings  
Sending and receiving documents  
Getting additional information, e.g. background readings, documents, expert presentations
- 9:00 Review Agenda of Issues**
- 9:30 Discussion of Issues (we'll cover as much as we can)**  
**CRITERIA #1 and associated issues**  
**CRITERIA #2 and associated issues**  
**CRITERIA #3 and associated issues**  
**CRITERIA #4 and associated issues**  
**CRITERIA #5 and associated issues**
- 12:15 LUNCH**
- 1:30 Discussion of Issues (cont'd.)**
- 2:30 Public Comment**
- 3:00 Discussion of Issues (cont'd.)**
- 4:15 Next Steps**
- 4:30 Conclude**